

File: 0520-P01

February 5, 2019

**To: Beaumont Community Volunteer Organizations**

**RE: Philip Ki Joon Oh Volunteer Award Nomination Process**

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The Philip Ki Joon Oh Scholarship Foundation, in conjunction with Beaumont Family & Community Support Services (FCSS), is accepting nominations for the "Philip Ki Joon Oh Volunteer Award" and the "Philip Ki Joon Oh Youth Volunteer Award".

The Selection Committee will review all nominations and select one Beaumont volunteer for each award who has made a contribution in a volunteer capacity in the city of Beaumont. This volunteer will be recognized at the Volunteer Appreciation Night to be held Friday, April 12, 2019. Nominees from previous years may be nominated again this year. FCSS has retained last year's submissions for award nominees. Nominators may update original submissions with additional information and submit to FCSS.

Attached are the award criteria and nomination forms for both awards. Please complete a separate nomination form for each nominated volunteer and ensure that the form is completed with as much detail as possible (*we encourage you to attach a letter of support as well*). Each nomination form must be signed by the nominator and must be submitted to the City Hall at 5600 - 49 Street, **by 12:00PM on Tuesday, March 19, 2019.**

If you require further information, please contact Margaret at 780-929-1006.

Yours truly,



Kim Williston  
FCSS Director

cc: Philip Ki Joon Oh Scholarship Foundation, Mayor Stewart, Councillors,  
General Manager Community & Protective Services