

# 2024 Approved Budget

2024 – 2028 Financial & Capital Plans



**December 12, 2023**

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 CityofBeaumont – Local Government



 **BEAUMONT**  
beaumont.ab.ca

## **TREATY AND LAND ACKNOWLEDGEMENT**

The City of Beaumont respects the histories, languages, and cultures of all First Peoples of this land, whether they be of First Nation, Métis, or Inuit descent, and appreciates that their presence continues to enrich vibrant communities across the land.

As we gather here in Treaty Six territory and the homeland of the Métis Nation, we acknowledge that we are all Treaty people and have ongoing responsibilities to protect and honour the Treaty, the inherent rights of the People, and the land.

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## **Introduction**

## About Beaumont



Beautifully situated and known for its picturesque church on the hill, Beaumont began as a French Colony in 1895. 10 acres of land was purchased in 1894 from the Hudson's Bay Company and a founding resident donated twenty more acres. These 30 acres were the foundation for what became the hamlet of Beaumont. St. Vital Church was constructed and completed, in the Spring of 1895, on these 30 acres of land. In 1899, a group of 38 farmers formed an incorporated company called Compagne du Mouline de Beaumont Limitee (Harvest Company of Beaumont Ltd.) Beaumont moved into the 20th century firmly established as a community with an active commercial base whose social and spiritual life revolved around the church. St. Vital Church burned to the ground in 1918 and was rebuilt in 1919 at a cost of \$30,000. Beaumont was incorporated as a village on January 1, 1973, and then incorporated as a town on January 1, 1980, and finally became a city on January 19, 2019.

Since the 1970s Beaumont has experienced phenomenal population growth. The economic driver is the housing industry. Beaumont experienced population growth rates as high as 38% in the 1978 to 1984 period. New housing starts continue to be strongly coupled with a growing service sector. With the population of over 21,00 people in 2022, Beaumont was the fastest growing municipality in the Edmonton Metropolitan Region and the 5<sup>th</sup> fastest growing municipality in Canada. The City has quickly become a vibrant, youthful, family-focused community with a unique bilingual identity and a mission to redefine what a city can be.

The City of Beaumont's core organization values:

### **Challenge Accepted!**

Be relentlessly curious and ask the questions others are afraid to ask. Challenge conventional thinking with an inquisitive outlook. Approach problems with a yes mindset. Be unafraid to make mistakes, learn, then adapt.

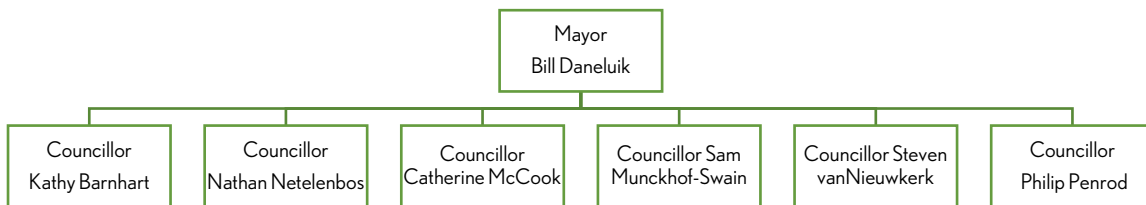
### **Make a Difference with Heart and Mind!**

Bring passion and joy to your work, your teammates, and the community. Work towards effective solutions based on evidence and data, then measure success. Step up, make decisions, and take responsibility.

### **Work for Each Other!**

Celebrate individual and collective successes as wins for the team. Allow vulnerability and pick up the ball when others can't carry it any longer. Let diverse ideas and experience build better outcomes, then speak with one voice when a decision is made. Accept feedback with humility and approach healthy conflict as an opportunity to listen and understand.

## Mayor & Council



## Message from the Mayor



Residents of Beaumont,

Heading into 2024, your City Council set out to deliver a budget that protected city services and made targeted investments in areas that support the well-being, security, and economic prosperity of our community and the people who call it home.

At the same time, Beaumont faces significant pressures as the fastest growing community in the region. Development continues at record levels, bringing more people who need essential services like water, fire, and policing. The cost of providing these services also continues to rise. Inflation has had a wide-ranging impact on our operations, whether it's the cost of utilities for city facilities, fuel for vehicles and equipment, construction material, or labour. Policing costs for municipalities across the province are also going up in 2024.



This budget addresses those pressures while enhancing some services to meet the needs of our growing population.

We're expanding transit service between Beaumont and the Mill Woods Transit Centre with regular trips throughout the day and adding weekend service. This will provide post-secondary students with the opportunity to live at home with their family in Beaumont and get back and forth to classes more conveniently. Beaumont residents who commute to Edmonton won't have to worry about missing the last bus at 6 p.m. if they work late.

We funded a procurement position to consolidate and standardize the City's purchasing. Over time, the position is expected to pay for itself through economies of scale, more timely and competitive tendering, and better value for taxpayer dollars.

Other highlights include funding for:

- Increasing the Beaumont RCMP detachment's complement by two members to keep pace with the city's population growth and provide 24-hour in-Beaumont policing.
- 10 new spaces in the Early Learning Childcare centre.
- Preparation of a joint use high school site.
- Outreach programming and expansion of the Beaumont Library's collection.
- Additional traffic safety measures, particularly at crosswalks.
- More benches and garbage cans in parks and along paths.
- Determining the costs for a cricket pitch and three single-hoop basketball courts, along with design work, site selection, and engagement with residents.

Council managed to approve these initiatives for the budget while preserving benefits and merit increases and including a modest cost-of-living adjustment for City employees. A competitive compensation is part of attracting and retaining the best and brightest to deliver services effectively.

Setting a budget is a challenging endeavour each year and the additional pressures for 2024 made it particularly so. This budget provides service improvements for our residents despite those pressures and will build on the exceptional quality of life that our residents enjoy now and well into the future.

Regards,

Mayor Bill Daneluik



## Reader's Guide



This budget is divided into several sections in order to separate the City's budgets.

### Budget Overview

The overview provides a high-level summary of the 2024 Budget including budget development, budget in brief and a view of the consolidated budget.

### Municipal Operating Budget

The Municipal Operating budget funds the tax supported services of the City. Funding sources include Property Taxes, User Fees, Operating Grants, & Franchise Fees. These funding sources pay for services such as recreation, protective services, and road maintenance.

This section includes a summary of newly proposed service changes that impact on the tax levy as well as a document outlining the strategic alignment, results to be achieved, and justification for each service change.

### Municipal Capital Budget

The City's capital budget provides funding for the renewal and replacement of City assets including roads, facilities, fleet & equipment, and parks. The City primarily funds its renewal and replacement programs through its Capital Reserves which are contributed to from municipal operating budget.

The City responds to needs in the community by funding growth-related projects through numerous sources such as Capital Grants, Offsite Levies, and Debt. Capital Project profiles and summaries of various capital funding sources have been included in this section.

### Utility Budget

This utility budget funds the utility supported services of the City, such as water, wastewater, curbside collection, & stormwater drainage. The operations, repair, maintenance, and replacement of utility infrastructure are funded entirely from Utility fees. Growth of utility systems can be funded from a variety of sources including government grants, developer contributions, debt, or utility fees.

The Utility Capital budget is also included in this section

### Serving the Citizens

This section includes a summary of each department, including the programs provided, 2024 initiatives, highlights for 2024 and department budgets.

The 2024 budget summary for the Bibliothèque de Beaumont Library is also included in this section.

### Supplemental Information

This section provides the reader with additional information about the budget such as the City's 5 year Financial Plan, 5 Year Capital Plan, and Service Level Maps.

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**BEAUMONT**

**Budget Overview**

## Budget Development



### Strategic Plan

The approval of Council’s Strategic Plan 2023-2027 provides the community with a road map for what to expect over the course of the next five years. The plan envisions Beaumont in the near and long-term future. The five aspirations in this plan are intended to provide focus for Council deliberations and decisions, with actions for implementation by City Administration for the next four years and beyond.



Our Aspiration:

#### **AN ECONOMICALLY PROSPEROUS AND FINANCIALLY SUSTAINABLE COMMUNITY TO LAST GENERATIONS**

- Beaumont is where innovators and technology entrepreneurs can make their ideas come alive.
- The long-term financial sustainability of the City is supported by diverse revenue streams, including creative and inventive opportunities.
- Beaumont fosters growth with a welcoming supportive environment for small business owners and entrepreneurs.



Our Aspiration:

#### **HEALTH CARE SERVICES THAT MEET THE NEEDS OF OUR GROWING POPULATION**

- Beaumont’s current health care needs are being addressed by senior levels of government, and they are aware of future needs as the community grows.
- Citizens are connected with existing pathways for health care.
- Citizens can access an array of services from a network of practitioners in the region.



Our Aspiration:

#### **FUTURE-PROOF GROWTH FOR A SAFE, INCLUSIVE, AND VIBRANT COMMUNITY**

- Beaumont’s long-term facility, land, services, financial, and other needs are mapped and planned for:
- City operations and the community’s growth are guided by Environmental, Social, and Governance principles.
- Beaumont fosters an environment of innovation and leadership and seeks partnerships to envision and enable neighbourhoods of the future.



Our Aspiration:

#### **STRONG VOLUNTEER SPIRIT AND A WARM NEIGHBOURLY FEELING**

- Centre-ville is a vibrant and welcoming place where citizens gather and connect.
- Citizens have opportunities to connect with one another through organized and self-directed activities.
- Facilitate volunteerism and solutions that assist community groups to enhance their organizational capacity and self-sufficiency.



Our Aspiration:

#### **EMPOWERED CITIZENS WHO CONNECT AND COLLABORATE WITH CIVIC GOVERNMENT**

- Citizens can provide insight and collaborate in Beaumont’s direction through a range of novel and meaningful ways.
- The City’s technology infrastructure and systems support enhanced transparency and enable more effective interactions with citizens.

### Budget Alignment to Strategic Plan

Guided by Council’s Strategic Plan, the Proposed 2024 Budgets will assist Council in making decisions about how to allocate resources for the day-to-day costs required to run the City, such as maintaining roads, fire services, economic and community development, recreation, as well as parks and waste management.

Where appropriate administration has incorporated the above icons, associated with each of the aspirations in the strategic plan, with department goals, initiatives, and budget requests in the proposed budgets. This is intended to create alignment between work that is being done or is being planned to be done in 2024 that will assist in moving forward with those aspiration areas.



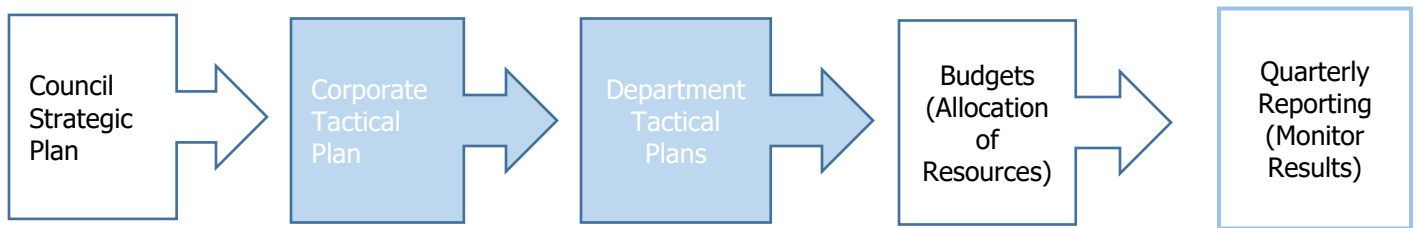
### Planning Framework

The draft planning framework (Figure A) attempts to ensure that priorities and services provided by the City are aligned with long-term and high-level aspirations and goals captured in Council’s Strategic Plan. The simple framework is intended to maximize forward thinking and minimize detailed planning that will not likely survive due to the constantly changing environment the City operates in.

Recognizing that planning for the future in a constantly changing environment is a challenge, the framework will be developed with a few guiding principles. To start, it will be important to design the framework accepting that there is uncertainty, it will provide focus by introducing constraints, it will be a collaborative process, it is intended to be a fair process, and it will be a rolling process.

The major elements of the process are currently being employed in one form or another. However, along with the guiding principles mentioned previously, the newest element of the framework being proposed is the introduction of a corporate tactical plan. This plan will communicate how the strategy will be put into action over the course of the upcoming one to two years. Acting as an overview, this plan will summarize all departmental high-level projects and day-to-day services, allowing the corporation to realize alignment, gain clarity of impact of our goals, focus priorities, address emerging issues, and ensure continuous improvement.

Figure A - Draft Planning Framework



## Process Timeline



| Activity  | Responsibility                   | Dates                    |
|---|----------------------------------|--------------------------|
| <b>September</b>  |                                  |                          |
| Budget Public Engagement  | Finance & Communications         | May - September          |
| <b>October</b>  |                                  |                          |
| Compile and Finalize Budget                                     | Senior Leadership Team & Finance | October 1 – Nov 10       |
| <b>November</b>   |                                  |                          |
| Public Release of Budget  | Finance                          | November 14              |
| Presentation of Proposed Budget to Council                      | Finance                          | November 14              |
| Mayor & Council to submit questions on budget to Administration | Council                          | November 15 - 20         |
| Draft responses to Mayor & Council questions                    | Administration                   | November 27              |
| <b>December</b>   |                                  |                          |
| Council Meetings - Budget                                       | Council                          | November 29 – December 1 |
| Budget Approval   | Council                          | December 12              |



### Public Engagement

For the 2024 budget process Administration utilized an online budget simulator to engage with the citizens and external groups within the City on the budget. The overall approach focused on informing and building awareness, but specific objectives of the engagement plan included:

1. Improving transparency and public understanding of the budget,
2. Creating new and different opportunities to learn about the budget, and
3. Adding opportunities for the public to provide input on the budget.

The first part of the engagement plan began on June 1 with an online survey tool. This survey allowed members of the public to learn about where the City spends money as well as providing an opportunity for the public to make choices on what services they felt required more or less financial support. The results of this survey are provided below.

| Type Category                                | Decreases  | Increases |            |
|--|------------|-----------|------------|
| <b>Expense</b>                               | <b>330</b> |           | <b>212</b> |
| Child care                                   | 27         | 11        |            |
| Community Grants                             | 23         | 4         |            |
| Council                                      | 33         | 1         |            |
| Development                                  | 14         | 6         |            |
| Economic Development                         | 22         | 10        |            |
| Facilities                                   | 12         | 7         |            |
| Family and Community Support Services (FCSS) | 10         | 19        |            |
| Fire   | 2          | 18        |            |
| Library                                      | 26         | 11        |            |
| Municipal Enforcement                        | 12         | 14        |            |
| Parks  | 6          | 14        |            |
| Planning                                     | 12         | 8         |            |
| RCMP   | 9          | 17        |            |
| Recreation & Culture                         | 20         | 13        |            |
| Transit                                      | 27         | 8         |            |
| CAO Office                                   | 36         |           |            |
| Engineering                                  | 14         | 10        |            |
| Roads  | 4          | 19        |            |
| Arts and Events                              | 12         | 11        |            |
| Youth Centre                                 | 9          | 11        |            |
| <b>Revenue</b>                               | <b>34</b>  |           | <b>17</b>  |
| Property Taxes                               | 23         | 4         |            |
| Community & Social Development               | 2          | 5         |            |
| Planning & Development                       | 2          | 6         |            |
| Recreation                                   | 7          | 2         |            |

## Budget in Brief



### Overview

The City of Beaumont has experienced significant growth over the past decade. As one of the fastest growing municipalities in Alberta, Beaumont has had to grow existing services, expand into new services, and make sure that the supporting systems required for service delivery are in place and keeping pace.

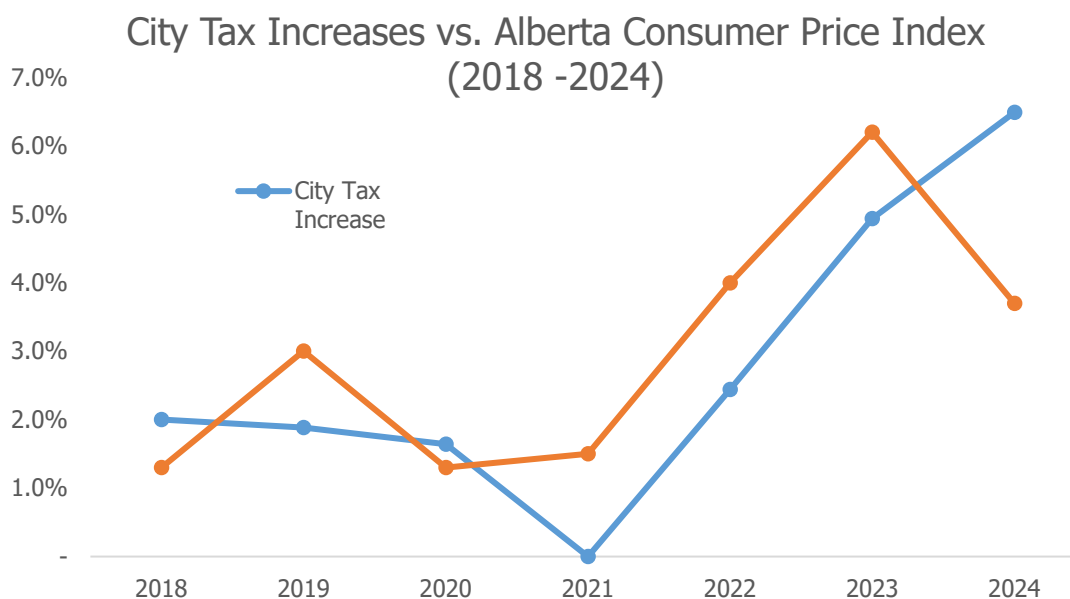
Once again, the Proposed 2024 budgets attempt to balance the pressures from the past growth by maintaining existing services and at the same time attempts to support continued growth in services. This balance has been difficult to achieve in prior years and has become even more challenging for 2024. Although services have grown and have been supported through expanded expenditure budgets, the revenue required to support this has not grown at the same rate. Short term revenue strategies were utilized that allowed the city to grow services and ease the burden on the rate payer, but this same approach cannot continue for 2024 and future years.

To continue building a city that the citizens of Beaumont deserve, a plan for growth that manages finances responsibly, both for revenue and expenditures, and in a manner that enhances the ability of the infrastructure, recreation services, snow clearing, park space, social services, etc., to support the existing communities as well as the new communities will be required.

The proposed municipal operating budget funds a multitude of services and for 2024 administration is proposing that this budget requires a net increase of \$1.65 million to continue to support these services. This increase is specifically related to compensation for current employees, support for previous decisions to increase safety in the community (RCMP) and enhance customer service (Service Experience Office), and to maintain existing services, such as aquatics so that current programs and attendance can be supported in the next year. Administration did incorporate adjustments for user fees to keep pace with the inflationary pressures being felt on the costs associated with providing those services.

Similar to household or personal finances, inflation causes the cost of the goods and services the city needs to operate to increase. These increases are usually managed by looking for expenditure efficiencies, increased revenue, or reducing the level of service. In an environment of exceptional growth, it is difficult to find opportunities to reduce service levels and identify expenditure efficiencies as there is a significant demand for expansion of service. This leaves revenue increases as the remaining strategy to support the rising cost associated with the existing services. To this end, the most significant source of revenue for the city is generated through property taxes.

This chart displays the relationship between the City's tax levy increases and the Consumer price index for Alberta (as of September of the previous year). The City seeks to keep tax levy increases that at near or below current inflation







With a few exceptions, the trend has been that the approved annual city tax increase has been below the annual rate of inflation for the province. While this trend has had advantages for the ratepayer, it is not a financially sustainable way to support the programs and services required to serve a growing community. If the annual city tax increase had been approved at the same rate as annual inflation over the last five years, Beaumont would be collecting an additional \$2.1 million of tax revenue in 2023. This additional revenue would have assisted in not only maintaining services but also in avoiding the need to have a significant tax increase in any one given year.

**Franchise Fees**

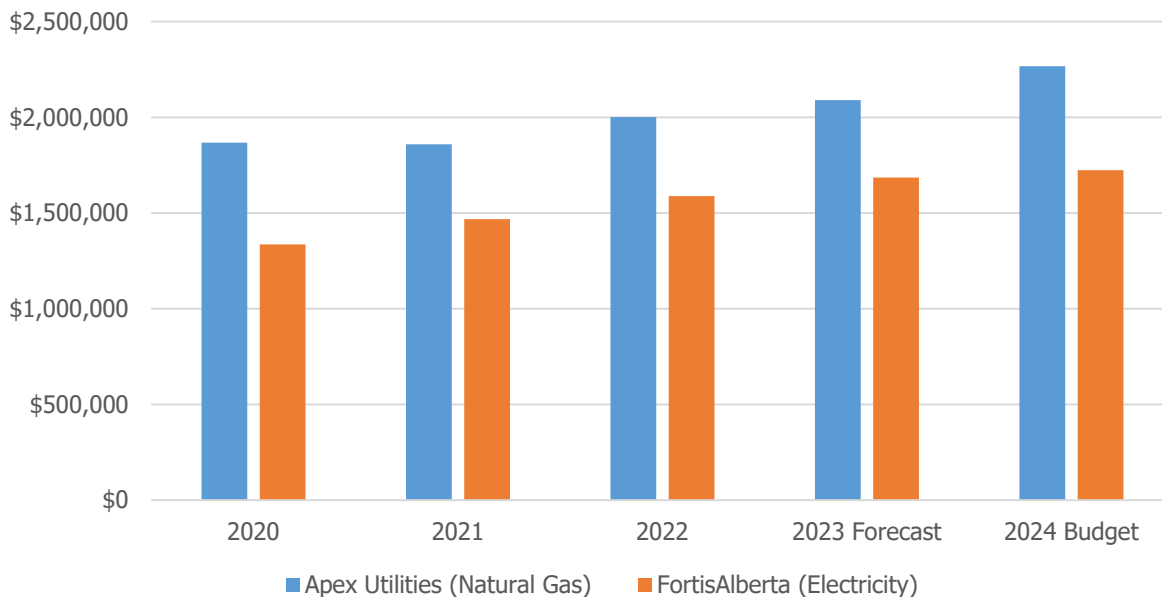
Municipalities grant utility distribution companies with exclusive access to city land on which to locate utility infrastructure such as pipelines for natural gas or wires for electricity distribution. Utility providers are also granted exclusive right to provide a utility service within a municipality.

Charges for public land and conditions for use of public land are documented in franchise agreements and the charges are referred to as franchise fees. The City has the ability to set the rate at which the franchise fee is charged, however, it must be approved by the Alberta Utilities Commission (AUC). The City of Beaumont has entered into two franchise agreements with Fortis Alberta and APEX Utilities to receive franchise fees from the consumption of electricity and natural gas within City limits. These distribution companies then have the ability to pass these costs on to customers.

Currently, the City’s franchise fee rate is 17.25% for electricity and 28.5% for natural gas. The franchise fee limit for electricity and natural gas is 20% and 35%, respectively. The City has not adjusted franchise fee rates since 2020.

Revenue earned from franchise fees is recorded in Corporate Transactions and is used as a general revenue source to fund municipal operations. An increase or decrease in this revenue source will have a corresponding effect on the tax revenue requirement for the year.

City of Beaumont - Franchise Fee Revenue



## Tax Levy Increase



|   | Incremental Change (\$) | Tax %       |
|---|-------------------------|-------------|
| <b>Maintaining Services</b>                       |                         |             |
| <i>(Increase)/Decrease in Revenues</i>            |                         |             |
| Protective Services                               | 198,400                 |             |
| Economic Development                              | 28,000                  |             |
| Planning & Development                            | (209,400)               |             |
| Recreation  | (271,500)               |             |
| Community & Social Development                    | 12,000                  |             |
| Other Items                                       | 88,100                  |             |
|   | (154,400)               |             |
| <i>Increase/(Decrease) in Expenses</i>            |                         |             |
| Pay & Benefits                                    | 1,072,900               |             |
| Aquatics  | 331,800                 |             |
| Utilities   | 269,700                 |             |
| Leased Space                                      | 61,000                  |             |
| Department Adjustments                            | 29,000                  |             |
| Department Efficiencies                           | (23,400)                |             |
|   | 1,741,000               |             |
| <b>Net Maintaining Services</b>                   | 1,586,600               | 6.24        |
| <b>Impact of Council &amp; Other Entities</b>     |                         |             |
| RCMP Staffing Contract                            | 660,300                 |             |
| Service Experience Office Phase-in                | 204,000                 |             |
| Expanded Transit Service                          | 228,100                 |             |
| Corporate Procurement                             | 125,000                 |             |
| Library Operating Grant Increase (8.5%)           | 94,500                  |             |
| Early Learning Childcare Expansion                | (10,000)                |             |
| <b>Net Impact of Council &amp; Other Entities</b> | 1,301,900               | 5.12        |
| <b>Projected Assessment Growth</b>                | (1,250,000)             | (4.92)      |
| <b>Total Increase</b>                             | <b>1,638,500</b>        | <b>6.45</b> |

**Ratepayer Impact**



| <b>Residential</b>                                  | <b>2023 (\$)</b> | <b>2024 (\$)</b> | <b>Annual Impact (\$)</b> | <b>Monthly Impact (\$)</b> |
|---|------------------|------------------|---------------------------|----------------------------|
| Impact of New Rates on Average Residential Property |                  |                  |                           |                            |
| Municipal Property Taxes                            | 3,033.95         | 3,230.85         | 195.69                    | 16.31                      |
| Utilities   | 1,594.43         | 1,773.08         | 178.65                    | 14.89                      |
| <b>Municipal Services - Residential</b>             | <b>4,628.38</b>  | <b>5,002.72</b>  | <b>374.34</b>             | <b>31.20</b>               |

*\*Based on a \$447,000 home and annual utility consumption of 204 cubic metres of water*

| <b>Non-residential</b>                               | <b>2023 (\$)</b> | <b>2024 (\$)</b> | <b>Annual Impact (\$)</b> | <b>Monthly Impact (\$)</b> |
|--|------------------|------------------|---------------------------|----------------------------|
| Impact of New Rates on Non-residential Properties    |                  |                  |                           |                            |
| Municipal Property Taxes (per \$100k assessed value) | 950.23           | 1,011.52         | 61.29                     | 5.11                       |
| <b>Municipal Services - Non-residential</b>          | <b>950.23</b>    | <b>1,011.52</b>  | <b>61.29</b>              | <b>5.11</b>                |

## Consolidated Budget



| Consolidated Budget                           | Municipal Operating | Utility Operating  | Capital Budget (\$) | Reserves Budget (\$) | Total (\$)        |
|---|---------------------|--------------------|---------------------|----------------------|-------------------|
| Revenues                                      |                     |                    |                     |                      |                   |
| Municipal Taxes                               | 28,308,300          | -                  | -                   | -                    | <b>28,308,300</b> |
| Requisition Taxes                             | 8,951,100           | -                  | -                   | -                    | <b>8,951,100</b>  |
| Sales & User Charges                          | 4,836,900           | 13,378,800         | -                   | -                    | <b>18,215,700</b> |
| Franchise Fees                                | 3,990,100           | -                  | -                   | -                    | <b>3,990,100</b>  |
| Government Transfers                          | 1,999,100           | -                  | 10,408,600          | -                    | <b>12,407,700</b> |
| Licenses, Permits & Fines                     | 1,841,300           | -                  | -                   | -                    | <b>1,841,300</b>  |
| Rental  | 1,990,800           | -                  | -                   | -                    | <b>1,990,800</b>  |
| Penalties & Costs of Taxes                    | 525,000             | 65,000             | -                   | -                    | <b>590,000</b>    |
| Investment Income                             | 2,100,000           | -                  | -                   | -                    | <b>2,100,000</b>  |
| Contributions from Other Groups               | 703,700             | -                  | 1,530,000           | -                    | <b>2,233,700</b>  |
| Debenture Borrowing                           | -                   | -                  | -                   | -                    | -                 |
| <b>Total Revenues</b>                         | <b>55,246,300</b>   | <b>13,443,000</b>  | <b>11,938,600</b>   | <b>-</b>             | <b>80,628,700</b> |
| Expenses                                      |                     |                    |                     |                      |                   |
| Council                                       | 618,800             | -                  | 100,000             | -                    | <b>718,800</b>    |
| CAO Office                                    | 1,925,100           | -                  | -                   | -                    | <b>1,925,100</b>  |
| Corporate Transactions                        | 14,062,200          | -                  | 8,125,000           | -                    | <b>22,187,200</b> |
| Communications                                | 809,200             | -                  | -                   | -                    | <b>809,200</b>    |
| Corporate Analytics & Technology              | 2,874,300           | -                  | 173,000             | -                    | <b>3,047,300</b>  |
| Finance                                       | 2,142,100           | -                  | -                   | -                    | <b>2,142,100</b>  |
| Legal & Legislative                           | 914,300             | -                  | 38,500              | -                    | <b>952,800</b>    |
| People Services                               | 1,519,300           | -                  | -                   | -                    | <b>1,519,300</b>  |
| Community & Social Development                | 3,178,800           | -                  | 55,000              | -                    | <b>3,233,800</b>  |
| Economic Development                          | 843,100             | -                  | -                   | -                    | <b>843,100</b>    |
| Infrastructure                                | 10,299,000          | 9,698,300          | 5,888,000           | -                    | <b>25,885,300</b> |
| Planning & Development                        | 2,489,200           | -                  | 75,000              | -                    | <b>2,564,200</b>  |
| Protective Services                           | 5,780,800           | -                  | 362,000             | -                    | <b>6,142,800</b>  |
| Recreation                                    | 6,012,300           | -                  | 1,589,500           | -                    | <b>7,601,800</b>  |
| <b>Total Expenses</b>                         | <b>53,468,500</b>   | <b>9,698,300</b>   | <b>16,406,000</b>   | <b>-</b>             | <b>79,572,800</b> |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>1,777,800</b>    | <b>3,745,500</b>   | <b>(4,467,400)</b>  | <b>-</b>             | <b>1,055,900</b>  |
| Transfers                                     |                     |                    |                     |                      |                   |
| Transfer from Reserves                        | 82,500              | -                  | 4,468,000           | (4,550,500)          | -                 |
| Transfer to Reserves                          | (3,983,200)         | (1,623,200)        | -                   | 5,606,400            | -                 |
| Recovery from Utility Budget                  | 2,122,300           | (2,122,300)        | -                   | -                    | -                 |
| Operating Draw from Pay-as-you-go             | 700,600             | -                  | (700,600)           | -                    | -                 |
| Transfer to Pay-as-you-go                     | (700,000)           | -                  | 700,000             | -                    | -                 |
| <b>Net Transfers</b>                          | <b>(1,777,800)</b>  | <b>(3,745,500)</b> | <b>4,467,400</b>    | <b>1,055,900</b>     | <b>-</b>          |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>            | <b>-</b>           | <b>-</b>            | <b>1,055,900</b>     | <b>1,055,900</b>  |
| Projected Balance, Beginning of Year          | -                   | -                  | -                   | 18,348,372           | <b>18,348,372</b> |
| <b>Projected Balance, End of Year</b>         | <b>-</b>            | <b>-</b>           | <b>-</b>            | <b>19,404,272</b>    | <b>19,404,272</b> |



# Municipal Operating Budget

## Municipal Operating Budget



| City of Beaumont                              | 2023 (\$)         | 2024 (\$)          | Change (\$)      | Change (%)    |
|---|-------------------|--------------------|------------------|---------------|
| <b>Revenues</b>                               |                   |                    |                  |               |
| Municipal Taxes                               | 25,419,800        | 28,308,300         | 2,888,500        | 11%           |
| Requisition Taxes                             | 8,951,100         | 8,951,100          | -                | -             |
| Sales & User Charges                          | 4,500,600         | 4,836,900          | 336,300          | 7%            |
| Franchise Fees                                | 3,915,100         | 3,990,100          | 75,000           | 2%            |
| Government Transfers                          | 2,263,200         | 1,999,100          | (264,100)        | (12%)         |
| Licenses, Permits & Fines                     | 1,949,700         | 1,841,300          | (108,400)        | (6%)          |
| Rental  | 1,901,800         | 1,990,800          | 89,000           | 5%            |
| Penalties & Costs of Taxes                    | 514,000           | 525,000            | 11,000           | 2%            |
| Investment Income                             | 1,552,400         | 2,100,000          | 547,600          | 35%           |
| Contributions from Other Groups               | 858,000           | 703,700            | (154,300)        | (18%)         |
| <b>Total Revenues</b>                         | <b>51,825,700</b> | <b>55,246,300</b>  | <b>3,420,600</b> | <b>7%</b>     |
| <b>Expenses</b>                               |                   |                    |                  |               |
| Council                                       | 570,000           | 618,800            | 48,800           | 9%            |
| CAO Office                                    | 1,979,300         | 1,925,100          | (54,200)         | (3%)          |
| Corporate Transactions                        | 13,888,600        | 14,062,200         | 173,600          | 1%            |
| Communications                                | 799,000           | 809,200            | 10,200           | 1%            |
| Corporate Analytics & Technology              | 3,015,400         | 2,874,300          | (141,100)        | (5%)          |
| Finance                                       | 2,005,600         | 2,142,100          | 136,500          | 7%            |
| Legal & Legislative Services                  | 917,000           | 914,300            | (2,700)          | -             |
| People Services                               | 1,388,700         | 1,519,300          | 130,600          | 9%            |
| Community & Social Development                | 3,115,300         | 3,178,800          | 63,500           | 2%            |
| Economic Development                          | 782,900           | 843,100            | 60,200           | 8%            |
| Infrastructure                                | 9,287,300         | 10,299,000         | 1,011,700        | 11%           |
| Planning & Development                        | 2,573,300         | 2,489,200          | (84,100)         | (3%)          |
| Protective Services                           | 5,241,700         | 5,780,800          | 539,100          | 10%           |
| Recreation                                    | 5,431,900         | 6,012,300          | 580,400          | 11%           |
| <b>Total Expenses</b>                         | <b>50,996,000</b> | <b>53,468,500</b>  | <b>2,472,500</b> | <b>5%</b>     |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>829,700</b>    | <b>1,777,800</b>   | <b>948,100</b>   | <b>(114%)</b> |
| <b>Transfers</b>                              |                   |                    |                  |               |
| Transfer from Reserves                        | 1,834,000         | 783,100            | (1,050,900)      | (57%)         |
| Transfer to Reserves                          | (3,754,600)       | (3,983,200)        | (228,600)        | 6%            |
| Recovery from Utility Budget                  | 1,898,400         | 2,122,300          | 223,900          | 12%           |
| Transfer to Capital Budget                    | (807,500)         | (700,000)          | 107,500          | (13%)         |
| <b>Net Transfers</b>                          | <b>(829,700)</b>  | <b>(1,777,800)</b> | <b>(948,100)</b> | <b>114%</b>   |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>      |

## Municipal Operating Budget – by Category



| Budget Comparison to Previous Year            | 2023 (\$)         | 2024 (\$)          | Change (\$)      | Change (%)    |
|---|-------------------|--------------------|------------------|---------------|
| <b>Revenues</b>                               |                   |                    |                  |               |
| Municipal Taxes                               | 25,419,800        | 28,308,300         | 2,888,500        | 11%           |
| Requisition Taxes                             | 8,951,100         | 8,951,100          | -                | -             |
| Sales & User Charges                          | 4,500,600         | 4,836,900          | 336,300          | 7%            |
| Franchise Fees                                | 3,915,100         | 3,990,100          | 75,000           | 2%            |
| Government Transfers                          | 2,263,200         | 1,999,100          | (264,100)        | (12%)         |
| Licenses, Permits & Fines                     | 1,949,700         | 1,841,300          | (108,400)        | (6%)          |
| Rental  | 1,901,800         | 1,990,800          | 89,000           | 5%            |
| Penalties & Costs of Taxes                    | 514,000           | 525,000            | 11,000           | 2%            |
| Investment Income                             | 1,552,400         | 2,100,000          | 547,600          | 35%           |
| Contributions from Other Groups               | 858,000           | 703,700            | (154,300)        | (18%)         |
| <b>Total Revenues</b>                         | <b>51,825,700</b> | <b>55,246,300</b>  | <b>3,420,600</b> | <b>7%</b>     |
| <b>Expenses</b>                               |                   |                    |                  |               |
| Personnel                                     | 21,433,600        | 23,352,300         | 1,918,700        | 9%            |
| Contracted & General Services                 | 10,491,400        | 11,159,900         | 668,500          | 6%            |
| Materials & Supplies                          | 2,867,600         | 2,472,800          | (394,800)        | (14%)         |
| Utility & Network Expenses                    | 2,405,300         | 2,714,700          | 309,400          | 13%           |
| Grants  | 1,530,700         | 1,595,200          | 64,500           | 4%            |
| Debt Servicing                                | 3,316,300         | 3,222,500          | (93,800)         | (3%)          |
| Requisition Expense                           | 8,951,100         | 8,951,100          | -                | -             |
| <b>Total Expenses</b>                         | <b>50,996,000</b> | <b>53,468,500</b>  | <b>2,472,500</b> | <b>5%</b>     |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>829,700</b>    | <b>1,777,800</b>   | <b>948,100</b>   | <b>(114%)</b> |
| <b>Transfers</b>                              |                   |                    |                  |               |
| Transfer from Reserves                        | 1,834,000         | 783,100            | (1,050,900)      | (57%)         |
| Transfer to Reserves                          | (3,754,600)       | (3,983,200)        | (228,600)        | 6%            |
| Recovery from Utility Budget                  | 1,898,400         | 2,122,300          | 223,900          | 12%           |
| Transfer to Capital Budget                    | (807,500)         | (700,000)          | 107,500          | (13%)         |
| <b>Net Transfers</b>                          | <b>(829,700)</b>  | <b>(1,777,800)</b> | <b>(948,100)</b> | <b>114%</b>   |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>      |

## Municipal Operating Budget – by Service Area



| Budget Comparison to Previous Year | 2023 (\$)         | 2024 (\$)         | Change (\$)      | Change (%) |
|------------------------------------|-------------------|-------------------|------------------|------------|
| <b>Revenues</b>                    |                   |                   |                  |            |
| Council                            | 1,000             | 1,000             | -                | -          |
| Corporate Transactions             | 41,802,900        | 44,954,000        | 3,151,100        | 8%         |
| Human Resources                    | 12,500            | 12,500            | -                | -          |
| Legislative Services               | 28,700            | 40,000            | 11,300           | 39%        |
| Accounting                         | 37,500            | 37,500            | -                | -          |
| Finance                            | 6,700             | -                 | (6,700)          | (100%)     |
| Innovation & technology            | 6,000             | 6,000             | -                | -          |
| Police                             | 687,000           | 587,000           | (100,000)        | (15%)      |
| Fire                               | 22,500            | 22,500            | -                | -          |
| Municipal Enforcement              | 849,900           | 531,500           | (318,400)        | (37%)      |
| Roads                              | 196,800           | 196,800           | -                | -          |
| Engineering & Project Management   | 390,100           | 390,100           | -                | -          |
| Transit                            | 92,000            | 149,000           | 57,000           | 62%        |
| FCSS & Social Development          | 423,000           | 406,200           | (16,800)         | (4%)       |
| Youth                              | 41,600            | 7,300             | (34,300)         | (82%)      |
| Child care                         | 1,657,200         | 1,826,700         | 169,500          | 10%        |
| Long Range Planning                | 18,000            | 18,000            | -                | -          |
| Current Planning                   | 1,239,500         | 1,418,900         | 179,400          | 14%        |
| Economic Development               | 148,000           | 120,000           | (28,000)         | (19%)      |
| Recreation                         | 3,751,800         | 4,023,300         | 271,500          | 7%         |
| Events                             | 39,700            | 39,700            | -                | -          |
| Parks                              | 91,000            | 174,000           | 83,000           | 91%        |
| Facilities                         | 282,300           | 284,300           | 2,000            | 1%         |
| <b>Total Revenues</b>              | <b>51,825,700</b> | <b>55,246,300</b> | <b>3,420,600</b> | <b>7%</b>  |
| <b>Expenses</b>                    |                   |                   |                  |            |
| Council                            | 570,000           | 618,800           | 48,800           | 9%         |
| CAO Office                         | 1,458,000         | 1,338,500         | (119,500)        | (8%)       |
| Communications                     | 799,000           | 809,200           | 10,200           | 1%         |
| Corporate Transactions             | 13,888,600        | 14,062,200        | 173,600          | 1%         |
| Customer Service                   | 521,300           | 586,600           | 65,300           | 13%        |
| Human Resources                    | 1,074,000         | 1,187,300         | 113,300          | 11%        |
| Safety                             | 314,700           | 332,000           | 17,300           | 5%         |
| Legislative Services               | 917,000           | 914,300           | (2,700)          | -          |
| Accounting                         | 1,398,400         | 1,546,600         | 148,200          | 11%        |
| Finance                            | 607,200           | 595,500           | (11,700)         | (2%)       |
| Innovation & technology            | 3,015,400         | 2,874,300         | (141,100)        | (5%)       |
| Police                             | 3,157,400         | 3,839,000         | 681,600          | 22%        |
| Fire                               | 1,307,500         | 1,242,100         | (65,400)         | (5%)       |
| Municipal Enforcement              | 776,800           | 699,700           | (77,100)         | (10%)      |
| Operations Admin                   | 261,200           | 349,700           | 88,500           | 34%        |



|   |                   |                    |                  |               |
|---|-------------------|--------------------|------------------|---------------|
| Roads   | 2,269,600         | 2,566,200          | 296,600          | 13%           |
| Engineering & Project Management              | 1,460,400         | 1,563,200          | 102,800          | 7%            |
| Transit                                       | 332,000           | 616,700            | 284,700          | 86%           |
| FCSS & Social Development                     | 986,200           | 968,100            | (18,100)         | (2%)          |
| Youth   | 358,800           | 336,700            | (22,100)         | (6%)          |
| Childcare                                     | 1,770,300         | 1,874,000          | 103,700          | 6%            |
| Long Range Planning                           | 772,500           | 778,900            | 6,400            | 1%            |
| P&D Admin                                     | 352,300           | 344,100            | (8,200)          | (2%)          |
| Current Planning                              | 1,448,500         | 1,366,200          | (82,300)         | (6%)          |
| Economic Development                          | 782,900           | 843,100            | 60,200           | 8%            |
| Recreation                                    | 4,963,700         | 5,516,600          | 552,900          | 11%           |
| Events  | 468,200           | 495,700            | 27,500           | 6%            |
| Parks   | 1,458,700         | 1,602,500          | 143,800          | 10%           |
| Facilities                                    | 3,505,400         | 3,600,700          | 95,300           | 3%            |
| <b>Total Expenses</b>                         | <b>50,996,000</b> | <b>53,468,500</b>  | <b>2,472,500</b> | <b>5%</b>     |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>829,700</b>    | <b>1,777,800</b>   | <b>948,100</b>   | <b>(114%)</b> |
| Transfers                                     |                   |                    |                  |               |
| Council                                       | -                 | 20,000             | 20,000           | 100%          |
| CAO Office                                    | 150,000           | -                  | (150,000)        | (100%)        |
| Communications                                | 107,000           | 122,000            | 15,000           | 14%           |
| Corporate Transactions                        | (4,223,600)       | (4,444,700)        | (221,100)        | 5%            |
| Customer Service                              | 259,800           | 88,800             | (171,000)        | (66%)         |
| Human Resources                               | 154,500           | 177,500            | 23,000           | 15%           |
| Safety  | 47,100            | 66,800             | 19,700           | 42%           |
| Legislative Services                          | 60,000            | -                  | (60,000)         | (100%)        |
| Accounting                                    | 852,200           | 799,600            | (52,600)         | (6%)          |
| Finance                                       | 152,400           | 150,200            | (2,200)          | (1%)          |
| Innovation & technology                       | 857,100           | 606,800            | (250,300)        | (29%)         |
| Fire  | 107,500           | 7,500              | (100,000)        | (93%)         |
| Municipal Enforcement                         | (330,000)         | (230,000)          | 100,000          | (30%)         |
| Operations Admin                              | 130,000           | 123,400            | (6,600)          | (5%)          |
| Roads   | 14,900            | 42,100             | 27,200           | 183%          |
| Engineering & Project Management              | 398,200           | 442,000            | 43,800           | 11%           |
| FCSS & Social Development                     | 60,000            | 20,000             | (40,000)         | (67%)         |
| Long Range Planning                           | 27,800            | -                  | (27,800)         | (100%)        |
| P&D Admin                                     | 157,900           | 143,000            | (14,900)         | (9%)          |
| Current Planning                              | 85,000            | -                  | (85,000)         | (100%)        |
| Parks   | (8,500)           | (8,500)            | -                | -             |
| Facilities                                    | 111,000           | 95,700             | (15,300)         | (14%)         |
| <b>Net Transfers</b>                          | <b>(829,700)</b>  | <b>(1,777,800)</b> | <b>(948,100)</b> | <b>114%</b>   |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>          | <b>-</b>           | <b>-</b>         | <b>-</b>      |

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# Municipal Capital Budget

## Municipal Capital Budget



|  | 2024<br>Budget (\$) | Reserves<br>(\$) | Gov't<br>Transfers<br>(\$) | Offsite<br>Levy (\$) | Debt (\$) |
|--|---------------------|------------------|----------------------------|----------------------|-----------|
| <b>Renewal</b>                         |                     |                  |                            |                      |           |
| Fleet & Equipment Replacement Program  | 1,346,000           | 806,000          | 540,000                    | -                    | -         |
| Facility Renewal Program               | 529,000             | 529,000          | -                          | -                    | -         |
| Parks, Playground & Playfield Renewal  | 365,000             | 365,000          | -                          | -                    | -         |
| Transportation Renewal Program         | 230,000             | 230,000          | -                          | -                    | -         |
| Technology Replacement Program         | 173,000             | 173,000          | -                          | -                    | -         |
| <b>Renewal Total</b>                   | <b>2,643,000</b>    | <b>2,103,000</b> | <b>540,000</b>             | <b>-</b>             | <b>-</b>  |
| <b>Growth</b>                          |                     |                  |                            |                      |           |
| Joint High School Site Assembly        | 8,125,000           | -                | 8,125,000                  | -                    | -         |
| Facility Growth                        |                     |                  |                            |                      |           |
| <i>BSRC Pool CO2 Tank Relocation</i>   | 300,000             | -                | 300,000                    | -                    | -         |
| <i>RCMP Security Upgrade</i>           | 150,000             | -                | 150,000                    | -                    | -         |
| <i>BSRC Boulderizing Wall</i>          | 70,000              | -                | 70,000                     | -                    | -         |
| <i>Heritage House</i>                  | 45,000              | -                | 45,000                     | -                    | -         |
| <i>City Hall Additional Flag Poles</i> | 33,000              | -                | 33,000                     | -                    | -         |
| Traffic Safety Program                 | 355,000             | 155,000          | 200,000                    | -                    | -         |
| Fleet & Equipment Growth               | 105,000             | -                | 105,000                    | -                    | -         |
| Parks, Playground, & Playfield Growth  |                     |                  |                            |                      |           |
| <i>Cricket Pitch</i>                   | 200,000             | -                | 200,000                    | -                    | -         |
| <i>Basketball Half Courts</i>          | 90,000              | -                | 90,000                     | -                    | -         |
| <i>Sports field Bleachers</i>          | 77,500              | -                | 77,500                     | -                    | -         |
| <i>Additional Benches</i>              | 23,000              | -                | 23,000                     | -                    | -         |
| Council Capital Initiatives            | 100,000             | -                | 100,000                    | -                    | -         |
| Technology Growth                      |                     |                  |                            |                      |           |
| <i>Council Chamber Camera</i>          | 38,500              | -                | 38,500                     | -                    | -         |
| <b>Growth Total</b>                    | <b>9,712,000</b>    | <b>155,000</b>   | <b>9,557,000</b>           | <b>-</b>             | <b>-</b>  |
| <b>Offsite Levy</b>                    |                     |                  |                            |                      |           |
| Offsite Levy Program - Arterial Roads  | 1,420,000           | -                | -                          | 1,420,000            | -         |
| <b>Offsite Levy Total</b>              | <b>1,420,000</b>    | <b>-</b>         | <b>-</b>                   | <b>1,420,000</b>     | <b>-</b>  |
| <b>Total Municipal Capital Budget</b>  | <b>13,775,000</b>   | <b>2,258,000</b> | <b>10,097,000</b>          | <b>1,420,000</b>     | <b>-</b>  |

## Fleet & Equipment Replacement Program



**Department:** Various

**Asset Type:** Machinery & Equipment

**Program Type:** 2

**Budget Year:** 2024

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Fleet and equipment renewals within Beaumont ensure ongoing safe, reliable, productive equipment and workspaces while reducing maintenance expenses. Many programs benefit through proactive asset management.

### Description:

The Fleet and Equipment Replacement program is a planned replacement schedule for all the vital categories of equipment that facilitates efficient and safe operation of the service programs operated by the City. These include the fleets operated by the infrastructure, utilities and protective services departments, heavy equipment and building furnishings and equipment.

### Justification:

Planned renewal of equipment and vehicles is vital to plan effective funding of safe and effective assets and minimize reactive and unplanned maintenance events. Equipment operated past the optimal lifetime reduces productivity and may present safety risks.

|   | 2024             | 2025         | 2026         | 2027         | 2028         |
|---|------------------|--------------|--------------|--------------|--------------|
| <b>Capital Expenditure</b>                                    |                  |              |              |              |              |
| Fleet Equipment- Unit 360 - Street Sweeper                    | 540,000          |              |              |              |              |
| Fleet Equipment- Unit 602 - Safety Codes Truck                | 75,000           |              |              |              |              |
| Fleet Equipment- Unit 764- Large Area Mower-Carryforward      | 213,000          |              |              |              |              |
| Infrastructure Portable Radio Renewal                         | 16,000           |              |              |              |              |
| Workspace Renewal   | 100,000          |              |              |              |              |
| Fleet Equipment - Unit 766- Trail Maintenance Utility Vehicle | 240,000          |              |              |              |              |
| Firefighter Ensemble  | 50,000           |              |              |              |              |
| Tactical Vest Replacement                                     | 12,000           |              |              |              |              |
| Vehicle Extrication Equipment                                 | 100,000          |              |              |              |              |
| <b>Total Capital Expenditure</b>                              | <b>1,346,000</b> |              |              |              |              |
| <b>Operating Impact</b>                                       |                  |              |              |              |              |
| Fleet Equipment - Unit 766- Trail Maintenance Utility Vehicle |                  | 4,000        | 4,000        | 4,000        | 4,000        |
| <b>Total Operating Impact</b>                                 |                  | <b>4,000</b> | <b>4,000</b> | <b>4,000</b> | <b>4,000</b> |

## Facility Renewal Program



**Department:** Infrastructure

**Asset Type:** Building Improvements

**Program Type:** 2

**Budget Year:** 2024

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Facility renewals ensure ongoing safe, reliable, productive, and appealing spaces are maintained.

### Description:

The Infrastructure Department, Facility and Utility Operations, has developed lifecycle models for all Beaumont facility assets. This model provides for periodic planned asset renewal based on the facility and facility component use type, age, condition and expected useful life. The model delivers a 10+ year projection, with escalations, for each facility asset so adequate planning and funding allocation can be anticipated.

### Justification:

This ongoing renewal project will allow for an established standard of care for existing facilities to ensure ongoing safe, reliable, productive, modern, and appealing spaces are maintained.

|                                  | 2024           |
|----------------------------------|----------------|
| <b>Capital Expenditure</b>       |                |
| BSRC Pool Drain Repairs          | 220,000        |
| CCBCC Kitchen Fire Separation    | 44,000         |
| KNRRC HVAC Replacement           | 200,000        |
| SAS Deck Replacement             | 55,000         |
| Electronic Sign Decommissioning  | 10,000         |
| <b>Total Capital Expenditure</b> | <b>529,000</b> |

## Parks, Playground & Playfield Renewal



**Department:** Infrastructure  
**Asset Type:** Land Improvements

**Program Type:** 2  
**Budget Year:** 2024

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Continued provision of safe and engaging playground spaces for Beaumont residents. PBB Asset Management Program Project Master Planning Playground and Amenity Maintenance.

### Description:

This program includes work to renew existing Beaumont parks, playfields, and playgrounds. This work includes assessment, design, demolition, construction, and commissioning of playground structures and supporting open space elements.

### Justification:

The Beaumont Playground assets are routinely inspected and assessed for ongoing lifecycle planning. As existing assets near the end of their useful life, they are renewed to ensure continuation of service delivery.

|  | 2024           | 2025         |
|--|----------------|--------------|
| <b>Capital Expenditure</b>                   |                |              |
| Juneau Park Playground Drainage Improvements | 145,000        |              |
| Sports field Renewal                         | 220,000        |              |
| <b>Total Capital Expenditure</b>             | <b>365,000</b> |              |
| <b>Operating Impact</b>                      |                |              |
| Juneau Park Playground Drainage Improvements | 2,000          | 4,000        |
| <b>Total Operating Impact</b>                | <b>2,000</b>   | <b>4,000</b> |

## Transportation Renewal Program



**Department:** Infrastructure

**Program Type:** 2

**Asset Type:** Pathways

**Budget Year:** 2024

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



An economically prosperous and financially sustainable community to last generations

### Results to be Achieved:

The reliable and safe long-term utilization of streets, curbs, and sidewalks.

### Description:

Renewal of sidewalks, curbs, and streets in conjunction with renewal of assets from other renewal programs including water, wastewater, and storm water.

### Justification:

Aging infrastructure is identified and prioritized for replacement. The City's utility and transportation renewal programs provide the necessary funding to facilitate these renewal projects to ensure City assets replaced when required and provide reliable service to the citizens of Beaumont.

|                                  | 2024    |
|----------------------------------|---------|
| <b>Capital Expenditure</b>       |         |
| Sidewalk and Trail Renewal       | 230,000 |
| <b>Total Capital Expenditure</b> | 230,000 |



## Technology Replacement Program



**Department:** Corporate Analytics & Technology

**Program:** Technology Replacement Program

**Asset Type:** Other

**Project Type:** Renewal

**Budget Year:** 2024

**Status:** Identified

### Strategic Alignment:



Empowered Citizens who connect and collaborate with civic government.

### Results to be Achieved:

Renewing components to the technology backbone such as virtualization of servers, access points, storage devices, backup power provisioning, performance monitoring and end-to-end connectivity.

Maintaining service levels and facility user experience by replacing audio visual components and internet coverage via wi-fi access points.

### Description:

Renewing components of the technology backbone such as virtualization of servers, access points, storage devices, backup power provisioning, performance monitoring and end-to-end connectivity.

Council Chamber Audio Equipment Replacement, and Projectors:

Addressing the system replacement proactively means ensuring system reliability, warranty coverage, and cost-certainty. Replacement of the audio and visual system includes the projectors, microphones, software, power supply, and touch panels.

Refer to Technology Growth for additional equipment recommended for Council Chambers

PROGRAMS: IT INFRASTRUCTURE and IT ASSET MANAGEMENT

The IT - Infrastructure program is responsible for designing, engineering and managing our network and all connected devices.

The IT - Asset Management program provides oversight and direction to all technology purchases and initiatives.

Class B Cost Estimate obtained Q2-2023

### Justification:

End-to-End Connectivity:

Meeting stakeholder needs, addressing the governance and management of IT from an enterprise-wide and end-to-end perspective, applying a single integrated framework for information and technology.

Council Chamber renewal:

The current audio system in Council Chamber has been in place for approximately 8 years. The expected lifespan for such a system is between 7 and 10 years, so the current system is at the end of its expected life. An unplanned system breakdown or failure could mean a longer downtime since replacing the entire system on short notice would be difficult and since there are ongoing supply chain issues that may further extend the wait time for new equipment. Even under ideal circumstances, having a system failure could mean several week interruptions to usual processes. If such a failure were to arise, Council could continue to meet but Administration would not have the equipment to continue live streaming. Live streaming is not a requirement under provincial or municipal legislation; however, this level of service is valued by the community and Council.

## Technology Replacement Program Continued



**Department:** Corporate Analytics & Technology

**Project Type:** Renewal

**Program:** Technology Replacement Program

**Budget Year:** 2024

**Asset Type:** Other

**Status:** Identified

|  | 2024           | 2025          | 2026          | 2027          | 2028          |
|--|----------------|---------------|---------------|---------------|---------------|
| <b>Capital Expenditure</b>   |                |               |               |               |               |
| Access Points (wi-fi) replacements   | 5,000          |               |               |               |               |
| Audio Visual Equipment (Life Cycle replacement) - Council Chambers, BSRC, KNRRC, CCBCC and Youth Centre. | 125,000        |               |               |               |               |
| Firewall Replacements (Lifecycle replacements)   | 7,000          |               |               |               |               |
| Switch Replacements (Lifecycle replacements)   | 27,000         |               |               |               |               |
| Uninterrupted Power Supply (UPS) (Lifecycle replacements)  | 9,000          |               |               |               |               |
| <b>Total Capital Expenditure</b>   | <b>173,000</b> |               |               |               |               |
| <b>Operating Impact</b>  |                |               |               |               |               |
| Audio Visual Service Contracts   | 20,000         |               |               |               | 20,000        |
| Maintaining Services - Renewal costs   | 21,100         | 21,100        | 21,100        | 21,100        | 21,100        |
| Project Management   | 15,000         |               |               |               |               |
| Subscription fees for new wi-fi connections and software licensing.                                      | 12,000         | 12,000        | 12,000        | 12,000        | 12,000        |
| <b>Total Operating Impact</b>  | <b>68,100</b>  | <b>33,100</b> | <b>33,100</b> | <b>33,100</b> | <b>53,100</b> |

## Joint High School Site Assembly



**Department:** Planning & Development  
**Program:** Joint High School Site Assembly  
**Asset Type:** Land Improvements

**Project Type:** Growth  
**Budget Year:** 2024  
**Status:** 10 Year Plan

### Strategic Alignment:

- Building Our Tomorrow, Today Council Strategic Plan 2022-2026
- Future-proof growth for a safe, inclusive, and vibrant community
- Our Complete Community, Municipal Development

### Results to be Achieved:

This project will prepare a fully serviced site by 2025 for two high schools (one for Black Gold School Division and one for St. Thomas Aquinas Roman Catholic Separate School Division No. 38) as the two school boards both identified a high school as a high priority in their respective capital budget submission to the Province.

### Description:

Black Gold School Division ("Black Gold") and St. Thomas Aquinas Roman Catholic Separate School Division No. 38 ("STAR Catholic") have expressed need for serviced land designated for high schools in Beaumont and have submitted a capital plan for high school development in the City of Beaumont. While there are currently no subdivided and serviced sites available for immediate use, Administration is working on a fully serviced site (with infrastructure and roads in place) in Elan neighborhood in anticipation of the Province making an announcement about school projects.

In 2023, the City initiated work on the development of the Neighborhood Structure Plan and the preliminary design of Township Road 505, the redistricting, and the subdivision to prepare for the construction. The next step in the development process is to prepare for the engineering and civil drawings and the actual construction of the infrastructure and servicing to the school site. The total cost of construction has increased since the site estimation.

### Justification:

The confirmation of an available fully serviced site prior to the construction of the school building is required before the Province commits to any funding for any schools in Alberta.

|                                  | 2024             | 2025             | 2026 | 2027 | 2028 |
|----------------------------------|------------------|------------------|------|------|------|
| <b>Capital Expenditure</b>       |                  |                  |      |      |      |
| PM Fees                          | 125,000          | 125,000          |      |      |      |
| Capital Expenditure              | 8,000,000        | 4,000,000        |      |      |      |
| <b>Total Capital Expenditure</b> | <b>8,125,000</b> | <b>4,125,000</b> |      |      |      |

## BSRC Pool CO2 Tank Relocation



**Department:** Infrastructure  
**Program:** Facility Growth  
**Asset Type:** Machinery & Equipment

**Project Type:** Growth  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:



- Building Our Tomorrow, Today Council Strategic Plan 2022-2026
- An economically prosperous and financially sustainable community to last generations
- Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Improve safety in BSRC pool mechanical room at BSRC through relocation of CO2 bulk cylinders to an exterior location.

### Description:

Carbon Dioxide (CO2) is a colorless and odorless gas, and heavier than air. Large cylinders of compressed CO2 are installed in the interior of the BSRC mechanical room for use in the water purification system. A leak at the CO2 cylinders could cause an accumulation of CO2 in the lower elevation of the mechanical room which could present an unsafe oxygen deficient environment. This project would provide for the design of a CO2 storage area on the building exterior to eliminate this hazard. Pricing is currently a broad cost projection provided by our consultant who has completed similar work.

### Justification:

Eliminated safety risk of personnel exposure to carbon dioxide (CO2) in the BSRC pool mechanical room.

|   | 2024           | 2025         | 2026         | 2027         | 2028         |
|---|----------------|--------------|--------------|--------------|--------------|
| <b>Capital Expenditure</b>                |                |              |              |              |              |
| Project Construction                      | 205,000        |              |              |              |              |
| Project Management                        | 25,000         |              |              |              |              |
| Project scoping and Engineering           | 70,000         |              |              |              |              |
| <b>Total Capital Expenditure</b>          | <b>300,000</b> |              |              |              |              |
| <b>Operating Impact</b>                   |                |              |              |              |              |
| CO2 detection systems routine maintenance | 5,000          | 5,000        | 5,000        | 5,000        | 5,000        |
| <b>Total Operating Impact</b>             | <b>5,000</b>   | <b>5,000</b> | <b>5,000</b> | <b>5,000</b> | <b>5,000</b> |

## RCMP Security Upgrade



**Department:** Protective Services  
**Program:** Facility Growth  
**Asset Type:** Building Improvements

**Project Type:** Growth  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Install building security system along with gate with FOB access for parking lot of RCMP vehicles.

### Description:

Chain link fence with electronic access.  
 Security Camera system to be install by RCMP K division

### Justification:

To provide security for RCMP fleet vehicles and personal vehicles while on duty.

|   | 2024           |
|---|----------------|
| <b>Capital Expenditure</b>  |                |
| Security System and Fencing for the RCMP building and parking lot with FOB gate access. | 150,000        |
| <b>Total Capital Expenditure</b>  | <b>150,000</b> |

## BSRC Bouldering Wall



**Department:** Recreation  
**Program:** Facility Growth  
**Asset Type:** Building Improvements

**Project Type:** Growth  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

- Building Our Tomorrow, Today Council Strategic Plan 2022-2026
- Future-proof growth for a safe, inclusive, and vibrant community
- Our Places and Play Beaumont Recreation, Parks and Facilities Master Plan

### Results to be Achieved:

Capital funds for fit up of leased spaces in BSRC. These funds will be used to pay for the bouldering wall purchase for the Pro Shop space.

### Description:

The purchase and installation of a bouldering wall to expand the climbing wall opportunity and service for BSRC.

### Justification:

Owner improvements to entice rental/ leasing opportunities to occupy outstanding spaces within the BSRC. Capital budget 2022 included \$50,000 which will be used to pay for preparation of the Pro Shop to then install the bouldering wall. Those funds are committed to pro shop space development, additional funds required to complete that project. Operating impact reflect subsidy to have Trailhead provide contracted service for access to space for members.

|  | 2024           | 2025           | 2026           | 2027           | 2028           |
|--|----------------|----------------|----------------|----------------|----------------|
| <b>Capital Expenditure</b>                               |                |                |                |                |                |
| Leased space fit up                                      | 70,000         |                |                |                |                |
| <b>Total Capital Expenditure</b>                         | <b>70,000</b>  |                |                |                |                |
| <b>Operating Impact</b>                                  |                |                |                |                |                |
| Costs associated with enhancing he leased spaces at BSRC | 100,000        | 100,000        | 100,000        | 100,000        | 100,000        |
| <b>Total Operating Impact</b>                            | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> |




## City Hall Additional Flagpoles



**Department:** Infrastructure  
**Program:** Facility Growth  
**Asset Type:** Land Improvements

**Project Type:** Growth  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

-  Building Our Tomorrow, Today Council Strategic Plan 2022-2026
-  An economically prosperous and financially sustainable community to last generations
-  Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Ability to fly two additional flags at City Hall, including the Alberta and Beaumont flags. This project will also replace the aging original flagpole, so all have the similar appearance and lifecycles.

### Description:

The program will provide the scoping, selection, tender and construction of additional flag poles in front of City Hall to join the current Canada flag. Pricing is a Class A estimate based off of quotes for this specific project.

### Justification:

Adding these additional flag poles will allow the City to display the Alberta and Beaumont flags which are currently not displayed. This will also allow the city to display any temporary flag for diversity celebrations or other events. The temporary flagpole that is currently used is easily tampered with and causes concerns with flags being disrespected.

|                                  | 2024          | 2025       | 2026       | 2027       | 2028       |
|----------------------------------|---------------|------------|------------|------------|------------|
| <b>Capital Expenditure</b>       |               |            |            |            |            |
| Project Management Fees          | 3,000         |            |            |            |            |
| Purchase and Install             | 30,000        |            |            |            |            |
| <b>Total Capital Expenditure</b> | <b>33,000</b> |            |            |            |            |
| <b>Operating Impact</b>          |               |            |            |            |            |
|                                  | 200           | 200        | 200        | 200        | 200        |
| <b>Total Operating Impact</b>    | <b>200</b>    | <b>200</b> | <b>200</b> | <b>200</b> | <b>200</b> |

## Traffic Safety Program



**Department:** Infrastructure  
**Program:** Traffic Safety Program  
**Asset Type:** Roads

**Project Type:** Growth  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



An economically prosperous and financially sustainable community to last generations



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Additional signalized crosswalks on arterial roads, based on a needs analysis. Other components of this project will be to work with a consultant to determine if further curb extensions are warranted throughout the City or if additional traffic calming measures such as speed bumps are appropriate for the community.

### Description:

Evaluate the need and determine equipment best suited for new signalized crosswalks on arterial roads. Possible locations for new signalized crosswalks include 50 Street and 32 Avenue as well as 50 Street adjacent to the Lion's RV Park. Work with a consultant to determine if further curb extensions should be installed around the City based on results from the 2023 pilot project or if other traffic calming measures such as speed bumps are appropriate for our community. This program is funded by the Traffic Safety Reserve, which is supported by Automated Traffic Enforcement (ATE).

### Justification:

As development continues throughout Beaumont and pedestrian activity increases in various quadrants due to increased population and amenities, additional signalized crosswalks on arterial roads may be required so these funds will allow for evaluation of the correct locations as well as installation of equipment. Also traffic calming measures such as movable curb extensions as well as speed bumps will be evaluated to determine their long-term suitability and determine their effectiveness in calming traffic and creating safer environments.

|  | 2024           |
|--|----------------|
| <b>Capital Expenditure</b>                         |                |
| Consulting Support                                 | 20,000         |
| PM fees  | 20,000         |
| Signalized crosswalks and traffic calming measures | 115,000        |
| Additional Funding                                 | 200,000        |
| <b>Total Capital Expenditure</b>                   | <b>355,000</b> |



## Fleet & Equipment Growth



**Department:** Various

**Program Type:** 2

**Asset Type:** Machinery & Equipment

**Budget Year:** 2024

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

To promote Fire Prevention and Education in the community and attract viable Volunteer Fire Fighters,

The reliable, safe, and efficient operation of equipment to meet City service levels commitments.

### Description:

The proposed trailer is manufactured and is a tandem axle that meets all provincial transportation regulations along with CSA certified gas fired appliances. The trailer has a life span of 15-20 years with regular scheduled maintenance.

Selection, and purchase of a new Hopper Spreader Sanding Unit for the Parks department. It will be used to place salt and sand in city owned parking lots.

This will be an attachment for unit 709 and will be used by the Parks Service Area to sand parking lots within the city. This sanding unit will assist the parks department in meeting snow and ice control service levels throughout the City. This will be a universal unit, meaning upon the replacement of U709, the sander can be installed on the replacement unit, resulting in long-term, versatile utilization.

This project will provide for the scoping, selection, and purchase of a new pick-up broom attachment for utility vehicles 766, 787, and 797.

### Justification:

This trailer will be used at our Fire Prevention Week Open House, Beaumont Days, City events and other community events. The trailer would also have recruiting, fire prevention material and messages that can be displayed while in use. It also enables another opportunity to interact with the public about volunteer requirements within the fire service and promote fire prevention best practices.

This will be an attachment for unit 709 and will be used by the Parks Service Area to sand parking lots within the city. This sanding unit will assist the parks department in meeting snow and ice control service levels throughout the City. This will be a universal unit, meaning upon the replacement of U709, the sander can be installed on the replacement unit, resulting in long-term, versatile utilization.

This pusher box attachment will be used by the Parks Service Area for clearing snow in City-owned parking lots. The pusher box can attach to utility vehicles and skid steers and is used to move mass amounts of snow within parking lots and other tight areas. The current method of snow clearing is no longer efficient for the Parks Service Area in meeting service level commitments. This attachment will significantly reduce the time required to service parking lots under snowfall conditions. The pusher box will be used with the three Parks Service Area utility vehicles (U766, U787, and U797) as well as their skid steer (U781), making this attachment extremely versatile.

This pick-up broom will be used by the Parks Service Area to assist in sweeping City-owned parking lots in the spring. Currently, the Parks Service Area only has one sweeper broom attachment for units 766, 787, and 797, thus there is a requirement for an additional sweeper attachment to increase the efficiency of the current sweeping processes of parking lots in the city. The addition of an additional sweeper broom attachment will allow the Parks Service Area to meet service level commitments more effectively and efficiently.

## Fleet & Equipment Growth Continued



**Department:** Various  
**Asset Type:** Machinery & Equipment

**Program Type:** 2  
**Budget Year:** 2024

|   | 2024           | 2025         | 2026         | 2027         | 2028         |
|---|----------------|--------------|--------------|--------------|--------------|
| <b>Capital Expenditure</b>  |                |              |              |              |              |
| Fire Prevention, Education, and Volunteer Recruitment Event Trailer | 50,000         |              |              |              |              |
| Sanding Unit  | 25,000         |              |              |              |              |
| Pusher Box Attachment   | 17,000         |              |              |              |              |
| Pick-up Broom Attachment  | 13,000         |              |              |              |              |
| <b>Total Capital Expenditure</b>                                    | <b>105,000</b> |              |              |              |              |
| <b>Operating Impact</b>   |                |              |              |              |              |
| Sanding Unit  |                | 1,000        | 1,300        | 1,600        | 1,900        |
| Pusher Box Attachment   |                | 1,100        | 1,400        | 1,600        | 1,900        |
| Pick-up Broom Attachment  |                | 1,000        | 1,300        | 1,600        | 1,900        |
| <b>Total Operating Impact</b>                                       |                | <b>3,100</b> | <b>4,000</b> | <b>4,800</b> | <b>5,700</b> |

## Sports Field Bleachers



**Department:** Infrastructure

**Program:** Parks, Playground, & Playfield Growth

**Asset Type:** Land Improvements

**Project Type:** Growth

**Budget Year:** 2024

**Status:** Identified

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



An economically prosperous and financially sustainable community to last generations



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Safe, convenient, and accessible utilization of outdoor recreational areas.

### Description:

This project will provide for the purchase and installation of bleachers for ball diamonds and sports fields that currently have limited spectator seating and could benefit from enhanced seating. Size of bleacher for each installed location will depend on usage requirements.

2024 scope: Upgrades to multi-use field.

### Justification:

Multi-use field lacks adequate spectator seating areas, thus expanding bleachers for this facility will improve overall spectator experience and improve overall facility satisfaction and usability.

|                                  | 2024          |
|----------------------------------|---------------|
| <b>Capital Expenditure</b>       |               |
| Bleachers                        | 75,000        |
| Project Management Fees          | 2,500         |
| <b>Total Capital Expenditure</b> | <b>77,500</b> |

## Council Chamber Camera and Enhanced Public Wi-fi Coverage



**Department:** Corporate Analytics & Technology

**Program:** Technology Growth

**Asset Type:** Other

**Project Type:** Growth

**Budget Year:** 2024

**Status:** Identified

### Strategic Alignment:



Empowered citizens who connect and collaborate with civic government

### Results to be Achieved:

Upgrading or adding components to the technology backbone such as virtualization of servers, access points, storage devices, backup power provisioning, performance monitoring and end-to-end connectivity.

Enhancing facility user experience by implementing upgraded audio visual components and improving internet coverage via wi-fi services.

### Description:

Council Chamber Camera:

In addition to the replacement of the audio system as noted in Technology Renewal Program for 2024, Administration recommends adding an additional camera which would enable two views of Chamber: presenter view and chamber view. The additional camera will make a significant improvement to the quality of broadcasts and allow those who watch or participate in the meetings remotely to see/interact with presenters more naturally.

Public Wi-fi:

To extend and optimize Wi-fi coverage in facilities that have been identified as lacking or requiring boosting.

PROGRAMS: IT INFRASTRUCTURE and IT -ASSET MANAGEMENT

The IT - Infrastructure program is responsible for designing, engineering and managing our network and all connected devices. The IT - Asset Management program provides oversight and direction to all technology purchases and initiatives.

Class B Cost Estimate obtained Q2-2023

### Justification:

Council Chamber Camera:

To enhance the citizen digital experience as presenters will be seen on Live streaming channel. Live streaming is not a requirement under provincial or municipal legislation; however, this level of service is valued by the community and Council.

Public Wi-fi:

To enhance our facility user experience as they access the City's guest wi-fi to connect to internet while participating in programs at our facilities.

|   | 2024          | 2025         | 2026         | 2027         | 2028         |
|---|---------------|--------------|--------------|--------------|--------------|
| <b>Capital Expenditure</b>  |               |              |              |              |              |
| Access Points (wi-fi) additions in BSRC, Youth Centre, CCBCC, KNRRRC, ELCC and SAS.<br>Router upgrades as required. | 30,000        |              |              |              |              |
| Council Chamber additional camera   | 8,500         |              |              |              |              |
| <b>Total Capital Expenditure</b>  | <b>38,500</b> |              |              |              |              |
| <b>Operating Impact</b>   |               |              |              |              |              |
| Maintaining Services - Renewal  | 3,800         | 3,800        | 3,800        | 3,800        | 3,800        |
| Subscription fees for new wi-fi connections   | 5,000         | 5,000        | 5,000        | 5,000        | 5,000        |
| <b>Total Operating Impact</b>   | <b>8,800</b>  | <b>8,800</b> | <b>8,800</b> | <b>8,800</b> | <b>8,800</b> |

# Project 27 Upgrade TWP505 from RR243-Elan School - Design & Construction



**Department:** Infrastructure  
**Program:** Offsite Levy Program - Arterial Roads  
**Asset Type:** Roads

**Project Type:** Offsite Levy  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

-  Building Our Tomorrow, Today Council Strategic Plan 2022-2026
-  An economically prosperous and financially sustainable community to last generations
-  Future-proof growth for a safe, inclusive, and vibrant community
-  Transportation Master Plan

### Results to be Achieved:

Paved road leading to new joint high school site in Elan and West Rec Site to ensure sufficient transportation infrastructure is installed to service the needs of the City.

### Description:

Project 27 in offsite levy model. Re-construction of TWP Road 505/50 Avenue from Range Road 243 to Elan School site entrance and West Recreation Site, approximately 500 m of roadway to be completed in 2024. Upgrade existing two-lane rural gravel road to two-lane paved urban road. Remaining length to be completed in future years as Elan continues to develop. Utilities will be installed in this corridor as required for the Elan School Site project as well as Dream's Elan development. Preliminary design of TWP Road 505 being completed this year, detailed design of TWP Road 505 to be completed alongside detailed design of school site servicing early in the new year. Design & Construction funds being requested together in this request. City will be evaluating collaboration options with Dream to potentially find cost efficiencies for construction.

Completion of transportation projects as defined in Beaumont Offsite Levy Review - Version 4 - June 2019 (Excerpt attached to this project)

### Justification:

All projects are per the City of Beaumont Offsite Levy Review - Version 4 - June 2019

|                                  | 2024             | 2025         | 2026         | 2027         | 2028         |
|----------------------------------|------------------|--------------|--------------|--------------|--------------|
| <b>Capital Expenditure</b>       |                  |              |              |              |              |
| Construction                     | 1,200,000        |              |              |              |              |
| Consultant Support               | 120,000          |              |              |              |              |
| PM Fees                          | 100,000          |              |              |              |              |
| <b>Total Capital Expenditure</b> | <b>1,420,000</b> |              |              |              |              |
| <b>Operating Impact</b>          |                  |              |              |              |              |
| Road clearing and maintenance    |                  | 5,000        | 5,000        | 5,000        | 5,000        |
| <b>Total Operating Impact</b>    |                  | <b>5,000</b> | <b>5,000</b> | <b>5,000</b> | <b>5,000</b> |

## Deferred Revenue



### Government Transfers

Capital grants are funds typically received from senior levels of government designated for specific projects and are a key form of funding. Capital projects include major road, water, wastewater, and storm infrastructure, and facilities.

As grants are applicable to specific projects, they must be used for that project. If after a grant has been awarded a project is cancelled, the grant monies must be returned.

### Pay As You Go

Included in Government Transfers is "Pay-as-you-go" (PAYG) funding. Pay-as-you-go is an inter-budget transfer where there is a transfer from the City of Beaumont's municipal operating budget. As part of 2020 budget deliberations, administration introduced PAYG as a new program/funding source to add to the pool of funding allocated for growth projects. One way to conceptualize PAYG is to view it as a capital grant that the City of Beaumont funds from the City to the City.

To grow sustainably, administration is likely to recommend annual increases to this program in future years. As a mechanism to supplement fluctuating government grants, PAYG gives the City the ability to exercise control over capital growth funding. Council can change the level of funding the program receives. Should funding from other levels of government change, PAYG may be adjusted to maintain the existing level of growth funding available.

Further flexibility is realized when deliberating the overall capital budget and how these finite pools of funding get allocated amongst projects and capital programs. Having PAYG funding available, which has no program criteria other than Council approval, allows administration to mix and match capital projects to take advantage of funding in the most strategic way possible. This also allows Council the ability to advance a priority project that may not qualify under another grant program. In addition, PAYG provides a mechanism for the City to contribute funds when grant programs require a matching municipal contribution.

### Offsite Levies

The City has established offsite levies to be charged to developers for the future cost of roads, water, and wastewater infrastructure. These amounts can only be used for those projects identified within the Offsite Levy Bylaw.

| Deferred Revenue  | Projected Open (\$) | Current Year Allocation (\$) | Transfer to Operating Budget (\$) | Transfer to Capital Budget (\$) | Projected Close (\$) |
|---|---------------------|------------------------------|-----------------------------------|---------------------------------|----------------------|
| Government Transfers  |                     |                              |                                   |                                 |                      |
| Municipal Sustainability Initiative / Local Government Fiscal Framework | 1,807,347           | 2,016,399                    | -                                 | (2,983,000)                     | 840,746              |
| Canada Community Building Fund  | 7,258,768           | 1,204,205                    | -                                 | (7,425,000)                     | 1,037,973            |
| Pay-as-you-go   | 13,100              | 700,000                      | (700,600)                         | -                               | 12,500               |
| <b>Total Government Transfers</b>                                       | <b>9,079,215</b>    | <b>3,920,604</b>             | <b>(700,600)</b>                  | <b>(10,408,000)</b>             | <b>1,891,219</b>     |
| Offsite Levies  |                     |                              |                                   |                                 |                      |
| Arterial Roads  | 3,514,158           | -                            | -                                 | (1,420,000)                     | 2,094,158            |
| Water   | (1,284,704)         | -                            | -                                 | -                               | (1,284,704)          |
| Wastewater  | 888,963             | -                            | -                                 | (110,000)                       | 778,963              |
| <b>Total Utility Reserves</b>   | <b>3,118,417</b>    | <b>-</b>                     | <b>-</b>                          | <b>(1,530,000)</b>              | <b>1,588,417</b>     |
| <b>Total Deferred Revenue</b>   | <b>12,197,632</b>   | <b>3,920,604</b>             | <b>(700,600)</b>                  | <b>(11,938,000)</b>             | <b>3,479,636</b>     |

## Reserves



The City utilizes reserves with tax revenue, operating revenue, grants, and debt financing to fund both operating and capital expenditures. Reserves have been separated into operating reserves, capital reserves, and offsite levies.





### Operating Reserves

Operating reserves are used to fund non-recurring, one-time expenditures, helping to stabilize tax rates and manage cash flows.

### Capital Reserves

Capital Reserves are used to fund the purchase or replacement of capital assets. With increasing demand for increased infrastructure and aging of current infrastructure, contributions to capital reserves should increase to meet these requirements.

| Reserves                              | Projected Open (\$) | Transfer from Operating Budget (\$) | Transfer to Operating Budget (\$) | Transfer to Capital Budget (\$) | Projected Close (\$) |   |
|---------------------------------------|---------------------|-------------------------------------|-----------------------------------|---------------------------------|----------------------|---|
| Operating Reserves                    |                     |                                     |                                   |                                 |                      |   |
| Financial Stabilization               | 679,378             | 50,333                              | (7,500)                           | -                               | 722,212              | ! |
| Planning                              | 19,511              | 1,446                               | -                                 | -                               | 20,956               | ✓ |
| <b>Total Operating Reserves</b>       | <b>698,889</b>      | <b>51,779</b>                       | <b>(7,500)</b>                    | <b>-</b>                        | <b>743,168</b>       |   |
| Capital Reserves                      |                     |                                     |                                   |                                 |                      |   |
| Fleet & Equipment Replacement         | 1,380,198           | 1,002,255                           | -                                 | (806,000)                       | 1,576,454            | ! |
| Facility Renewal                      | 2,927,855           | 1,166,917                           | -                                 | (529,000)                       | 3,565,772            | ✓ |
| Parks, Playground & Playfield Renewal | 619,533             | 185,900                             | -                                 | (365,000)                       | 440,433              | ! |
| Transportation Renewal                | 2,284,017           | 969,217                             | -                                 | (230,000)                       | 3,023,234            | ✓ |
| Technology Replacement                | 225,241             | 156,688                             | -                                 | (173,000)                       | 208,929              | ! |
| Municipal Land Reserve (Statutory)    | 1,762,311           | 130,565                             | -                                 | -                               | 1,892,876            | ✓ |
| Economic Development                  | 868,002             | 64,308                              | -                                 | -                               | 932,310              | ! |
| Cemetery                              | 71,655              | 13,809                              | -                                 | -                               | 85,464               | ✓ |
| Traffic Safety                        | 158,774             | 241,763                             | (75,000)                          | (155,000)                       | 170,537              | ✓ |
| <b>Total Capital Reserves</b>         | <b>10,297,586</b>   | <b>3,931,421</b>                    | <b>(75,000)</b>                   | <b>(2,258,000)</b>              | <b>11,896,007</b>    |   |
| Utility Reserve                       | 7,351,897           | 1,623,200                           | -                                 | (2,210,000)                     | 6,765,097            | ✓ |
| <b>Total Utility Reserves</b>         | <b>7,351,897</b>    | <b>1,623,200</b>                    | <b>-</b>                          | <b>(2,210,000)</b>              | <b>6,765,097</b>     |   |
| <b>Total Reserves</b>                 | <b>18,348,372</b>   | <b>5,606,400</b>                    | <b>(82,500)</b>                   | <b>(4,468,000)</b>              | <b>19,404,272</b>    |   |

-  Reserve Balance is within optimal balance ranges set forth in Council Policy C40
-  Reserve Balance is below optimal balance guidelines of Council Policy C40 **OR** allocations do not meet the requirements for the scheduled expenditures
-  Reserve Balance is below optimal balance guidelines of Council Policy C40 **AND** allocations do not meet the requirements for the scheduled expenditures
-  Reserve Balance exceeds optimal balance guidelines of Council Policy C40 and is considered overfunded

## Debt



Debt financing is utilized for projects where other capital funding sources are not available or when it does not make sense to use other sources. Careful consideration is given to the appropriateness of debt financing.

### Outstanding Debt Balances & Debt Servicing

| Debt Balances          | Tax Supported Debt (\$) | Utility Supp. Debt (\$) | Total (\$)        |
|------------------------|-------------------------|-------------------------|-------------------|
| Opening Balance        | 37,459,447              | 1,056,576               | 38,516,023        |
| Principal Additions    | -                       | -                       | -                 |
| Principal Repayment    | (2,160,219)             | (139,054)               | (2,299,274)       |
| <b>Closing Balance</b> | <b>35,299,228</b>       | <b>917,521</b>          | <b>36,216,749</b> |

| Debt Servicing | Principal Repayment | Interest Expense | Total (\$)        |
|----------------|---------------------|------------------|-------------------|
| 2024           | 2,299,274           | 1,103,900        | 3,403,173         |
| 2025           | 2,372,629           | 1,030,544        | 3,403,173         |
| 2026           | 2,448,498           | 954,676          | 3,403,173         |
| 2027           | 2,526,972           | 876,202          | 3,403,173         |
| 2028           | 2,277,334           | 798,890          | 3,076,223         |
| Thereafter     | 26,591,318          | 4,646,840        | 31,238,158        |
| <b>Total</b>   | <b>38,516,023</b>   | <b>9,411,051</b> | <b>47,927,074</b> |

### Debt Limits

The debt limit is calculated at 1.5 times the revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The debt limit and debt servicing limit below have been calculated using 2020 Actual revenue.

| Debt Limit | Debt Limit Forecast | Forecast Close | Debt Limit Remaining | Debt Limit Used |
|------------|---------------------|----------------|----------------------|-----------------|
| 2024       | 80,614,940          | 36,216,749     | 44,398,191           | 45%             |
| 2025       | 84,645,687          | 33,844,120     | 50,801,567           | 40%             |
| 2026       | 88,877,971          | 31,395,623     | 57,482,349           | 35%             |
| 2027       | 93,321,870          | 28,868,651     | 64,453,219           | 31%             |
| 2028       | 97,987,963          | 26,591,318     | 71,396,646           | 27%             |

| Debt Servicing Limit | Debt Servicing Limit Forecast | Debt Servicing | Debt Servicing Limit Remaining | Debt Servicing Limit Used |
|----------------------|-------------------------------|----------------|--------------------------------|---------------------------|
| 2024                 | 13,435,824                    | 3,403,173      | 10,032,650                     | 25%                       |
| 2025                 | 14,107,615                    | 3,403,173      | 10,704,442                     | 24%                       |
| 2026                 | 14,812,995                    | 3,403,173      | 11,409,822                     | 23%                       |
| 2027                 | 15,553,645                    | 3,403,173      | 12,150,472                     | 22%                       |
| 2028                 | 16,331,327                    | 3,076,223      | 13,255,104                     | 19%                       |





### Tax Impact of Debt

This table displays the impact of debt financing on the tax levy. The rates are obtained from Alberta Capital Finance Authority as of November 1, 2023.

| Term | Rate | Debt Service Req. (per \$1M) | Tax Increase Req. (Per \$1M) |
|------|------|------------------------------|------------------------------|
| 3    | 5.7% | 367,362                      | 1.4%                         |
| 5    | 5.5% | 231,479                      | 0.9%                         |
| 10   | 5.6% | 131,958                      | 0.5%                         |
| 15   | 5.8% | 100,724                      | 0.4%                         |
| 20   | 5.9% | 85,827                       | 0.3%                         |
| 25   | 5.9% | 76,995                       | 0.3%                         |
| 30   | 5.9% | 71,494                       | 0.3%                         |

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**BEAUMONT**  
**Utility Budget**



## Utility Budget

### External Services

#### Department Summary

The City of Beaumont is responsible for the distribution of drinking water, management of storm and sanitary sewer systems, and the collection of solid waste. These utility services are managed through the Infrastructure department and include more than 80 kilometers of underground pipes, two pump stations and reservoirs that provide safe and efficient water for potable and fire protection purposes. The City’s storm water and wastewater system includes 80 kilometers of pipe, and the weekly collection of residential municipal waste, recycling, and organics services more than 7,000 collection points throughout the community.

#### Programs Provided

- Water Utility Operations
- Sanitary Sewer Operations
- Stormwater Drainage Operations
- Solid Waste Management Operations including recyclables and organics
- Inflow and Infiltration Reduction
- Utility Project Management

#### 2024 Priority Initiatives

| Goal   | Rationale  | Master Plan | Aspiration |
|--|--|-------------|------------|
| Enhance readiness of utility infrastructure for emergencies, future development, and growth.       | Continued growth creates challenges to current utility infrastructure. Proactive planning for growth ensures resources necessary for continued delivery of services levels for existing and new assets as well as to accommodate emergency response.                   |             |            |
| Reduce inflow and infiltration.  | Inflow and infiltration contribute to wastewater volumes that increase costs to operate the sanitary sewer utility. Reduction of inflow and infiltration will reduce wastewater treatment costs to the City and end users.   |             |            |
| Support utility infrastructure renewal to maintain reliable utility service delivery to residents. | Implement required infrastructure upgrades and replacements as identified on the Utility and Stormwater Management Master Plan. Maintaining utility infrastructure ensures reliable service for current and future needs, while maximizing the service life of assets. |             |            |
| Continue implementation of an improved asset management program.                                   | Reduce overall repair costs for City infrastructure through the continued implementation of best practice inspection, assessment and lifecycle planning and execution for infrastructure assets.   |             |            |

#### Innovations and Efficiencies

- New solid waste contract to reduce environmental impact.
- Enhanced waste cart auditing to drive public awareness and reduce waste in landfills.
- Continued development and integration of utility assets into Cityworks.

#### Budget Highlights for 2024

- Updated Utilities and Storm Water Management Master Plan Implementation.
- Resource alignment to the service demands considering present growth and future readiness.

## Utility Operating Budget

### External Services

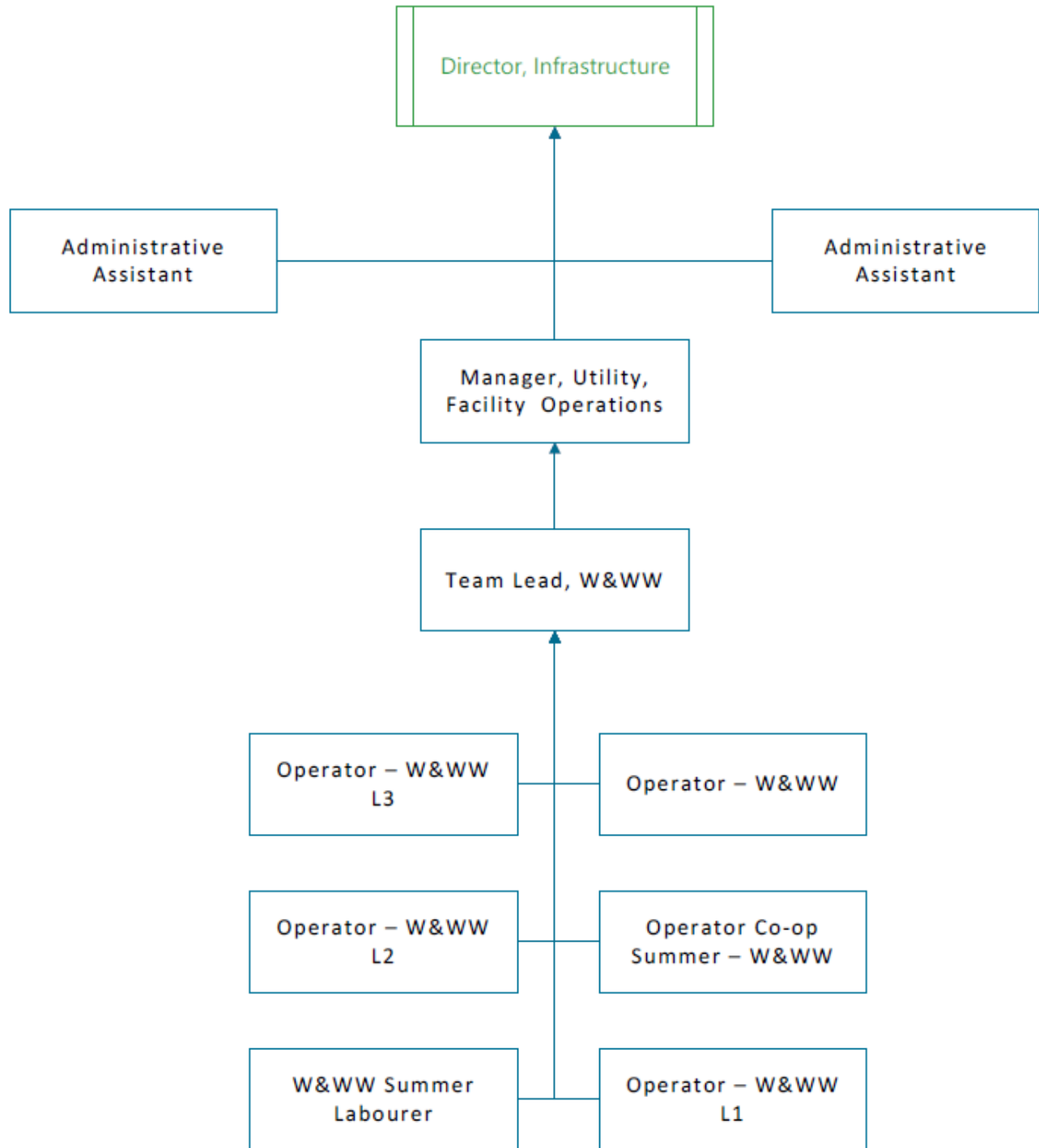


| Utilities                                     | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| Revenues                                      |                    |                    |                  |              |
| Sales & User Charges                          | 11,927,300         | 13,378,800         | 1,451,500        | 12%          |
| Penalties & Costs of Taxes                    | 65,000             | 65,000             | -                | -            |
| <b>Total Revenues</b>                         | <b>11,992,300</b>  | <b>13,443,800</b>  | <b>1,451,500</b> | <b>12%</b>   |
| Expenses                                      |                    |                    |                  |              |
| Personnel                                     | 627,800            | 700,200            | 72,400           | 12%          |
| Contracted & General Services                 | 2,872,700          | 2,896,600          | 23,900           | 1%           |
| Materials & Supplies                          | 5,287,100          | 5,780,600          | 493,500          | 9%           |
| Utility & Network Expenses                    | 144,000            | 140,200            | (3,800)          | (3%)         |
| Debt Servicing                                | 180,700            | 180,700            | -                | -            |
| <b>Total Expenses</b>                         | <b>9,112,300</b>   | <b>9,698,300</b>   | <b>586,000</b>   | <b>6%</b>    |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>2,880,000</b>   | <b>3,745,500</b>   | <b>865,500</b>   | <b>(30%)</b> |
| Transfers                                     |                    |                    |                  |              |
| Transfer from Reserves                        | 340,000            | -                  | (340,000)        | (100%)       |
| Transfer to Reserves                          | (1,321,600)        | (1,623,200)        | (301,600)        | 23%          |
| Transfer from Municipal Operating Budget      | (1,898,400)        | (2,122,300)        | (223,900)        | 12%          |
| Transfer from Equity in Capital               | 668,300            | 668,300            | -                | -            |
| Amortization                                  | (668,300)          | (668,300)          | -                | -            |
| <b>Net Transfers</b>                          | <b>(2,880,000)</b> | <b>(3,745,500)</b> | <b>(865,500)</b> | <b>30%</b>   |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>           | <b>-</b>           | <b>-</b>         | <b>-</b>     |
| <b>Full Time Equivalent</b>                   | <b>7.0</b>         | <b>7.2</b>         | <b>0.2</b>       | <b>3%</b>    |



| Utilities                                     | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| Revenues                                      |                    |                    |                  |              |
| Storm Sewers & Drainage                       | 637,700            | 759,100            | 121,400          | 19%          |
| Water Supply & Distribution                   | 5,185,200          | 5,424,700          | 239,500          | 5%           |
| Wastewater Treatment & Disposal               | 4,013,100          | 4,966,800          | 953,700          | 24%          |
| Waste Management                              | 2,156,300          | 2,293,200          | 136,900          | 6%           |
| <b>Total Revenues</b>                         | <b>11,992,300</b>  | <b>13,443,800</b>  | <b>1,451,500</b> | <b>12%</b>   |
| Expenses                                      |                    |                    |                  |              |
| Storm Sewers & Drainage                       | 377,300            | 322,400            | (54,900)         | (15%)        |
| Water Supply & Distribution                   | 4,051,900          | 3,783,400          | (268,500)        | (7%)         |
| Wastewater Treatment & Disposal               | 2,910,000          | 3,742,700          | 832,700          | 29%          |
| Waste Management                              | 1,773,100          | 1,849,800          | 76,700           | 4%           |
| <b>Total Expenses</b>                         | <b>9,112,300</b>   | <b>9,698,300</b>   | <b>586,000</b>   | <b>6%</b>    |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>2,880,000</b>   | <b>3,745,500</b>   | <b>865,500</b>   | <b>(30%)</b> |
| Transfers                                     |                    |                    |                  |              |
| Storm Sewers & Drainage                       | (260,400)          | (436,700)          | (176,300)        | 68%          |
| Water Supply & Distribution                   | (1,133,300)        | (1,641,300)        | (508,000)        | 45%          |
| Wastewater Treatment & Disposal               | (1,103,100)        | (1,224,100)        | (121,000)        | 11%          |
| Waste Management                              | (383,200)          | (443,400)          | (60,200)         | 16%          |
| <b>Net Transfers</b>                          | <b>(2,880,000)</b> | <b>(3,745,500)</b> | <b>(865,500)</b> | <b>30%</b>   |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>           | <b>-</b>           | <b>-</b>         | <b>-</b>     |
| <b>Full Time Equivalent</b>                   | <b>7.0</b>         | <b>7.2</b>         | <b>0.2</b>       | <b>3%</b>    |

### Utility - Organizational Structure



## Utility Capital Budget

### External Services



|   | 2024<br>Budget (\$) | Reserves<br>(\$) | Gov't<br>Transfers<br>(\$) | Offsite Levy<br>(\$) | Debt (\$) |
|---|---------------------|------------------|----------------------------|----------------------|-----------|
| <b>Renewal</b>  |                     |                  |                            |                      |           |
| Water System Renewal Program  | 2,010,000           | 2,010,000        | -                          | -                    | -         |
| Stormwater Renewal Program  | 200,000             | 200,000          | -                          | -                    | -         |
| <b>Renewal Total</b>  | <b>2,210,000</b>    | <b>2,210,000</b> | <b>-</b>                   | <b>-</b>             | <b>-</b>  |
| <b>Growth</b>   |                     |                  |                            |                      |           |
| Design of Regional Feed Line from Main<br>Pumphouse to St Vital Pumphouse | 275,000             | -                | 275,000                    | -                    | -         |
| Main Pumphouse - Fall Protection Safety<br>Upgrades                       | 36,000              | -                | 36,000                     | -                    | -         |
| <b>Growth Total</b>   | <b>311,000</b>      | <b>-</b>         | <b>311,000</b>             | <b>-</b>             | <b>-</b>  |
| <b>Offsite Levy</b>   |                     |                  |                            |                      |           |
| Design of TWP Road 510 Sanitary Main<br>Twinning                          | 110,000             | -                | -                          | 110,000              | -         |
| <b>Offsite Levy Total</b>   | <b>110,000</b>      | <b>-</b>         | <b>-</b>                   | <b>110,000</b>       | <b>-</b>  |
| <b>Total Utility Capital Budget</b>                                       | <b>2,631,000</b>    | <b>2,210,000</b> | <b>311,000</b>             | <b>110,000</b>       | <b>-</b>  |



## Main Pumphouse Renewal



**Department:** Infrastructure

**Project Type:** Utility

**Program:** Water System Renewal Program

**Budget Year:** 2024

**Asset Type:** Water

**Status:** Identified

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



An economically prosperous and financially sustainable community to last generations



Future-proof growth for a safe, inclusive, and vibrant community



Utility & Stormwater Management Master Plan

### Results to be Achieved:

To provide reliable and safe long term operations of the pumphouses which supply critical water services to all residents and businesses in the City of Beaumont. Renewing equipment will also result in lower maintenance costs, increased energy efficiency and protection of reservoir structures.

### Description:

This project includes the following work at Main pumphouse: replacing the main electrical system, replacing pumps 6 and 7, replacing the chlorine analyzer, regrading of problem areas to remove water pooling issues and further main pumphouse consulting for required renewal based on the updated Utility and Stormwater Management Master Plan (USWMMP).

The updated USWMMP identified the need to complete a full renewal of the electrical system in the pumphouse. The upgraded electrical supply is required to be able to accommodate the additional power needs of the pump replacements. Both pump bowls will be replaced which will increase the shaft size to help minimize vibrations. The pump replacement will include mechanical seals for both pumps which will lower the chance of failure. The replacement of the chlorine analyzer and associated piping will provide more consistent on-line chlorine monitoring. Regrading will consist of cell 3 and other problem areas and include landscaping -grass, sod, and topsoil to remove standing water issues that may cause issues with storage. Further consultation on renewals are also required to the main pumphouse for proper maintenance and to ensure reliable water service to Beaumont for years to come.

### Justification:

The City of Beaumont continues to grow at a rapid rate and the growth has put pressure on our current water supply system. In order to meet current and future demand, increased investment in our water infrastructure must occur.

The current electrical system in place at the main pumphouse is past its recommended life. Operating equipment past its recommended life increases the risk of failure. This equipment is critical to Beaumont's water supply, and it is imperative that this system is renewed to prevent a catastrophic failure in Beaumont's water system.

Pumps are also critical in conveying water to residents and businesses throughout Beaumont. Both pumps 6 & 7 suffer from excessive vibration. This vibration has led to damaged and leaking mechanical seals. Investigations were performed this year that identified two causes. First, the pump bases are not leveled properly. Second, the pump shafts are undersized which has caused the shaft to warp and is no longer straight. Both the pump bowl and shaft need replacing. As a result, these pumps are not reliable and are not able to operate as lead pumps and only on stand-by. If these pumps are not replaced, further damage may occur, and a more catastrophic failure will occur in the near future.

## Main Pumphouse Renewal Continued

**Department:** Infrastructure

**Program:** Water System Renewal Program

**Asset Type:** Water



**Project Type:** Utility

**Budget Year:** 2024

**Status:** Identified

The online chlorine analyzer is past its service life and is one of the oldest analyzers in the province of Alberta. The analyzer is continually out of range and needs continual adjustment. Associated piping is also in need of replacing. A new analyzer will give much more accurate chlorine monitoring. Not replacing the chlorine analyzer in a timely manner may lead to a device failure and the inability to procure a replacement in an acceptable amount of time. Online chlorine monitoring is a requirement of our Alberta Environment Code of Practice for our Water Distribution System.

Deficiencies from a previous pumphouse project have left issues with the landscaping at the Main Pumphouse. There are various grading issues but most notably water pools on cell 3 and cannot drain off. As a result, most of the grass in this area has died. If the grading and landscaping issues are not addressed more significant damage to the reservoir structure could occur. Proper grading and landscaping will protect the reservoir structures from water ingress and possible damage and more costly repairs in the future.

The USWMMP also identified further renewals at the main pumphouse which would require the assistance of an consultant to investigate further system requirements and enhancements.

Failing to maintain our existing water supply system will result in the inability to support the City's growth and further development would need to be reduced or fully terminated until water infrastructure is able to support demand.

|  | 2024             |
|--|------------------|
| <b>Capital Expenditure</b>                         |                  |
| Chlorine Analyzer Replacement                      | 30,000           |
| Construction Services -<br>Landscaping and Grading | 25,000           |
| Consulting Services                                | 25,000           |
| Main Power Supply Replacement                      | 500,000          |
| Project Management                                 | 130,000          |
| Pump 6 & 7 Replacement                             | 200,000          |
| USWMMP Implementation<br>Consulting                | 500,000          |
| <b>Total Capital Expenditure</b>                   | <b>1,410,000</b> |





## Water System Renewal



**Department:** Utilities  
**Program:** Water System Renewal Program  
**Asset Type:** Water

**Project Type:** Utility  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

-  Building Our Tomorrow, Today Council Strategic Plan 2022-2026
-  An economically prosperous and financially sustainable community to last generations
-  Future-proof growth for a safe, inclusive, and vibrant community
-  Utility & Stormwater Management Master Plan

### Results to be Achieved:

The reliable and safe long term operation of the water utility in Beaumont.

### Description:

Ongoing renewal of hydrants, hydrant isolation valves, mainline valves, and CC valves in various locations around Beaumont. Some renewals will require complete replacements, as these assets are end of life. Other renewals will consist of refurbishment of assets to significantly extend the life of these assets with the goal of minimizing more significant repairs and complete asset failures in future years. Major repairs will be completed third-party contractors, while minor repairs will be completed by the City of Beaumont.

### Justification:

Aging infrastructure throughout Beaumont has been identified that will require replacement or refurbishment. The City's utility renewal programs provide the necessary funding to facilitate these renewal projects to ensure City assets are replaced or refurbished when required and provide reliable service to the citizens of Beaumont. Refurbishment of assets will significantly extend the service life of assets. Failure to replace or refurbish these assets in a timely manner will result in significant emergency repair costs, extended service disruptions to the public, loss of fire service, increased risk of contamination of potable water system, and increased risk to damage to environment.

|  | 2024           |
|--|----------------|
| <b>Capital Expenditure</b>             |                |
| CC - Consulting Services               | 5,000          |
| CC - Project Management                | 5,000          |
| CC Replacements                        | 50,000         |
| Fire Hydrants - Consulting Services    | 35,000         |
| Fire Hydrants - Contractor Services    | 350,000        |
| Fire Hydrants - Project Management     | 35,000         |
| Main Line Valves - Consulting Services | 10,000         |
| Main Line Valves - Project Management  | 10,000         |
| Main Line Valves Replacements          | 100,000        |
| <b>Total Capital Expenditure</b>       | <b>600,000</b> |





## Stormwater Renewal Program



**Department:** Infrastructure  
**Program:** Stormwater Renewal Program  
**Asset Type:** Storm Sewers

**Project Type:** Utility  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

-  Building Our Tomorrow, Today Council Strategic Plan 2022-2026
-  An economically prosperous and financially sustainable community to last generations
-  Future-proof growth for a safe, inclusive, and vibrant community
-  Utility & Stormwater Management Master Plan

### Results to be Achieved:

Improved storm drainage in areas where it is negatively impacting residents or creating a flood risk, by cleaning out existing ditches/swales, constructing swales and re-grading existing park areas.

### Description:

Improvements to storm drainage in areas where it is negatively impacting residents by cleaning out existing ditches/swales, constructing swales and/or re-grading existing park areas. Improvement areas for 2024 include Leblanc Canal, drainage ditch in North Beaumont, drainage swale in Bellevue Park alongside retaining wall, TWP 510 ditch between 50th Street and RR241.

### Justification:

Storm drainage issues can lead to increased flood risk to residential and municipal property and lead to multiple complaints. City requires an annual program to clean/maintain the canal and ditches throughout the City.

|  | 2024           |
|--|----------------|
| <b>Capital Expenditure</b>                 |                |
| Consulting Support                         | 50,000         |
| Drainage Improvements at Various Locations | 100,000        |
| Project Management Fees                    | 50,000         |
| <b>Total Capital Expenditure</b>           | <b>200,000</b> |

# Design of Regional Feed Line from Main Pumphouse to St Vital Pumphouse



**Department:** Infrastructure

**Project Type:** Utility

**Program:** Water System Growth Program

**Budget Year:** 2024

**Asset Type:** Water

**Status:** Identified

## Strategic Alignment:

- Building Our Tomorrow, Today Council Strategic Plan 2022-2026
- An economically prosperous and financially sustainable community to last generations
- Future-proof growth for a safe, inclusive, and vibrant community
- Utility & Stormwater Management Master Pan

## Results to be Achieved:

Sufficient water infrastructure is installed to service the growing needs of the City.

## Description:

This project will provide for the assessment, scoping, engineering, and preparation of tender documents for the extension of the regional water supply feed line from Main Pumphouse to the St. Vital Pumphouse. This design work will also include the associated upgrades needed at each pumphouse to accommodate the feed line extension. The City is to coordinate with the Water commission to determine their involvement. This work is required as per the 2023 Utility and Stormwater Management Master Plan.

## Justification:

Extension of the regional supply line to the St. Vital pumphouse is critically needed to create redundancy in the system and to allow future expansion at St. Vital Pumphouse which is required imminently for future growth. St. Vital has the space to expand and is also situated at the correct elevation to become the City's main pumphouse and the first critical step to ensure there is water to service the growing needs of Beaumont is to extend the feed line to the St. Vital pumphouse, as indicated in the 2023 Utility and Stormwater Master Plan.

- Programs:
- Utility Operations
  - Drinking Water Management Plan
  - Project Master Planning
  - Asset Management Program

|   | 2024           | 2025     | 2026     | 2027          | 2028          |
|---|----------------|----------|----------|---------------|---------------|
| <b>Capital Expenditure</b>                                |                |          |          |               |               |
| Consulting work for the regional feed line extension      | 250,000        | -        | -        |               |               |
| PM Fees   | 25,000         |          |          |               |               |
| <b>Total Capital Expenditure</b>                          | <b>275,000</b> | <b>-</b> | <b>-</b> |               |               |
| <b>Operating Impact</b>                                   |                |          |          |               |               |
| Operation and Maintenance of line following commissioning |                |          |          | 10,000        | 10,000        |
| <b>Total Operating Impact</b>                             |                |          |          | <b>10,000</b> | <b>10,000</b> |

## Main Pumphouse - Fall Protection Safety Upgrades



**Department:** Infrastructure  
**Program:** Water System Growth Program  
**Asset Type:** Water

**Project Type:** Utility  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

- Building Our Tomorrow, Today Council Strategic Plan 2022-2026
- An economically prosperous and financially sustainable community to last generations
- Future-proof growth for a safe, inclusive, and vibrant community
- Utility & Stormwater Management Master Plan

### Results to be Achieved:

Increased Safety for operators and contractors  
 Alignment with OHS regulations

### Description:

Addition of netting to all access hatches at the main pumphouse

### Justification:

The lack of fall protection on all hatches was identified in various safety site inspections by Beaumont Health and Safety. The main pumphouse is not up to current codes and safety standards. The St. Vital pumphouse has safety netting on all access hatches. This netting will provide fall protection to operators as they perform daily, weekly, and annual checks at the pumphouses.

|                                  | 2024          |
|----------------------------------|---------------|
| <b>Capital Expenditure</b>       |               |
| Consulting Services              | 3,000         |
| Contracted Services              | 30,000        |
| Project Management               | 3,000         |
| <b>Total Capital Expenditure</b> | <b>36,000</b> |

## Design of TWP Road 510 Sanitary Main Twinning



**Department:** Infrastructure  
**Program:** Wastewater System Growth Program  
**Asset Type:** Wastewater

**Project Type:** Offsite Levy  
**Budget Year:** 2024  
**Status:** Identified

### Strategic Alignment:

- Building Our Tomorrow, Today Council Strategic Plan 2022-2026
- An economically prosperous and financially sustainable community to last generations
- Future-proof growth for a safe, inclusive, and vibrant community
- Utility & Stormwater Management Master Plan

### Results to be Achieved:

Sufficient sanitary/wastewater infrastructure is installed to service the growing needs of the City.

### Description:

This project will provide for the engineering design work and preparation of tender documents for the twinning of the existing sanitary line along TWP RD 510, from 50th Street to the boundary of the Dansereau Neighborhood. This work is required as per the 2023 Utility and Stormwater Master Plan to ensure adequate wastewater infrastructure to service Le Reve and future developments on the north side of Beaumont.

### Justification:

The sanitary infrastructure in the north portion of the City was not originally designed to accept flows from the north annexed areas. Twinning of the sanitary main along TWP RD 510 is required as per the 2023 Utility and Stormwater Master Plan to ensure adequate wastewater infrastructure to service Le Reve and future developments on the north side of Beaumont.

|   | 2024           |
|---|----------------|
| <b>Capital Expenditure</b>                              |                |
| Design work for twinning sanitary main along TWP Rd 510 | 100,000        |
| PM Fees   | 10,000         |
| <b>Total Capital Expenditure</b>                        | <b>110,000</b> |

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## Mayor & Council



### Overview

The City of Beaumont's elected officials are responsible for the overall stewardship of the municipal Strategic Plan. This plan guides the municipal corporation in achieving its key aspirations: being a financially sustainable community to last generations; securing access to health care services that meet the needs of our growing community; encouraging future-proof growth for a safe, inclusive, and vibrant community; promoting a strong volunteer spirit and warm, neighbourly feeling; and empowering citizens to connect and collaborate with their civic government. The strategic plan reflects Council's commitment to the health, well-being, connectedness and economic prosperity of our community and their commitment to ensuring that Beaumont is not just a great place to live, raise a family, and retire, but a place where our future generations can live, raise their families, and work.

With input from citizens and community stakeholders, elected officials approve the annual budget and set the overall direction for the City's programs and services by establishing priorities which are then implemented by the City's administration.

In addition to serving on internal council committees, councillors also represent the City on external committees, boards, and commissions. External representation ensures that the well-being and interests of the municipality are considered, represented, and promoted at the regional level and helps the City to develop meaningful relationships within the regional context.

| Budget Comparison to Previous Year            | 2023 (\$)        | 2024 (\$)        | Change (\$)     | Change (%)  |
|---|------------------|------------------|-----------------|-------------|
| Revenues                                      |                  |                  |                 |             |
| Sales & User Charges                          | 1,000            | 1,000            | -               | -           |
| <b>Total Revenues</b>                         | <b>1,000</b>     | <b>1,000</b>     | <b>-</b>        | <b>-</b>    |
| Expenses                                      |                  |                  |                 |             |
| Personnel                                     | 499,900          | 528,700          | 28,800          | 6%          |
| Contracted & General Services                 | 67,000           | 87,000           | 20,000          | 30%         |
| Materials & Supplies                          | 3,100            | 3,100            | -               | -           |
| <b>Total Expenses</b>                         | <b>570,000</b>   | <b>618,800</b>   | <b>48,800</b>   | <b>9%</b>   |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(569,000)</b> | <b>(617,800)</b> | <b>(48,800)</b> | <b>(9%)</b> |
| Transfers                                     |                  |                  |                 |             |
| Transfer from Reserves                        | -                | 20,000           | 20,000          | 100%        |
| <b>Net Transfers</b>                          | <b>-</b>         | <b>20,000</b>    | <b>20,000</b>   | <b>100%</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(569,000)</b> | <b>(597,800)</b> | <b>(28,800)</b> | <b>(5%)</b> |
| <b>Full Time Equivalent</b>                   | <b>8.0</b>       | <b>8.0</b>       | <b>-</b>        | <b>-</b>    |



## Department Overviews

## CAO Office



### Introduction

The Chief Administrative Officer (CAO) Office is responsible for ensuring the development and implementation of strategic priorities of the organization. The CAO Office leads efforts to align Administration’s work with Council’s core expectations and to advance Council’s priorities. As directed by the CAO, the CAO Office also works in collaboration with the Senior Leadership Team (SLT) to cascade information and issues that require corporate strategic management and to respond to emerging issues that have the potential to affect the operations and reputation of the City.

### Programs Provided

- Council Relations
- Corporate Strategic Planning
- Corporate Culture
- Community and Stakeholder Relations
- Intergovernmental Relations and Advocacy
- Service Experience Office

| Goal  | Rationale   | Master Plan | Aspiration |
|---|---|-------------|------------|
| Enhance community and stakeholder/partner relations   | Review and implement new tools and organization of resources in order to provide efficient and effective service to the community and external stakeholders   |             |            |
| Enhance intergovernmental (provincial, regional) and Indigenous relations   | Build out a government relations strategy in support of the advocacy efforts required by Council’s Strategic Plan   |             |            |
| Continue to attract & retain engaged and talented employees and promote the City in doing such.                     | Analyze what is required to meet the evolving needs of the workforce to ensure the City remains a progressive employer offering meaningful work. Continue implementation of corporate DEI and TRC initiatives to bolster our inclusive corporate culture. |             |            |
| Evolve the corporate strategic planning process.  | Refine and continue to implement elements of the corporate strategic planning process to align with Council’s strategic plan, corporate business plan, department work plans and budget.  |             |            |
| Continue to work with Council to deliver on the initiatives identified and set out in the 2022-2026 Strategic Plan. | Administration will work on advancing the initiatives Council has set out as part of the 2022-2026 Strategic Plan.  |             |            |

### Innovations and Efficiencies

- Work through the centralization of the customer service program for the entire city
- Advance the organization’s knowledge about Indigenous culture and relations.
- Continue to advance the construction of 10 gig broadband within the city.
- Continue to advance the construction of the Innovation Park

### Budget Highlights for 2024

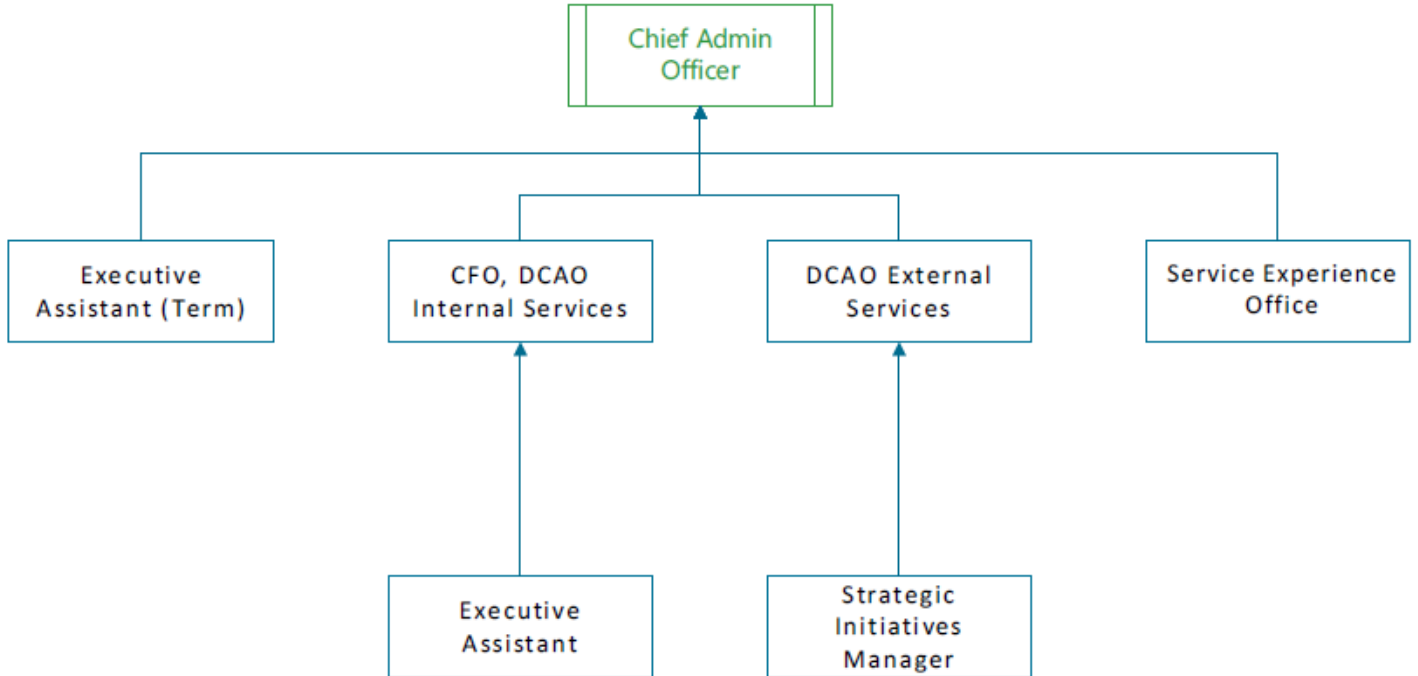
- Implementation of customer service enhancement.
- Develop and launch corporate Indigenous relations initiative.
- Continue work on the health needs assessment for the City.

## CAO Office



| CAO Office                                    | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| Expenses                                      |                    |                    |                  |              |
| Personnel                                     | 1,357,600          | 1,727,200          | 369,600          | 27%          |
| Contracted & General Services                 | 321,700            | 187,900            | (133,800)        | (42%)        |
| Materials & Supplies                          | 300,000            | 10,000             | (290,000)        | (97%)        |
| <b>Total Expenses</b>                         | <b>1,979,300</b>   | <b>1,925,100</b>   | <b>(54,200)</b>  | <b>(3%)</b>  |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(1,979,300)</b> | <b>(1,925,100)</b> | <b>54,200</b>    | <b>3%</b>    |
| Transfers                                     |                    |                    |                  |              |
| Transfer from Reserves                        | 409,800            | -                  | (409,800)        | (100%)       |
| Recovery from Utility Budget                  | -                  | 88,800             | 88,800           | 100%         |
| <b>Net Transfers</b>                          | <b>409,800</b>     | <b>88,800</b>      | <b>(321,000)</b> | <b>(78%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(1,569,500)</b> | <b>(1,836,300)</b> | <b>(266,800)</b> | <b>(17%)</b> |
| <b>Full Time Equivalent</b>                   | <b>11.0</b>        | <b>11.0</b>        | <b>-</b>         | <b>-</b>     |

CAO Office – Organizational Structure



## Corporate Transactions



### Services and Programs Provided

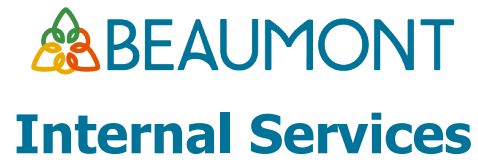
This department records accounting specific transactions and general corporate transactions that are not specific to one department. Areas that fall within Corporate Transactions are:

- Taxation
- Corporate operating grants
- Investment income
- Franchise fees
- Insurance
- Debt servicing
- Reserve transfers
- Other corporate transactions

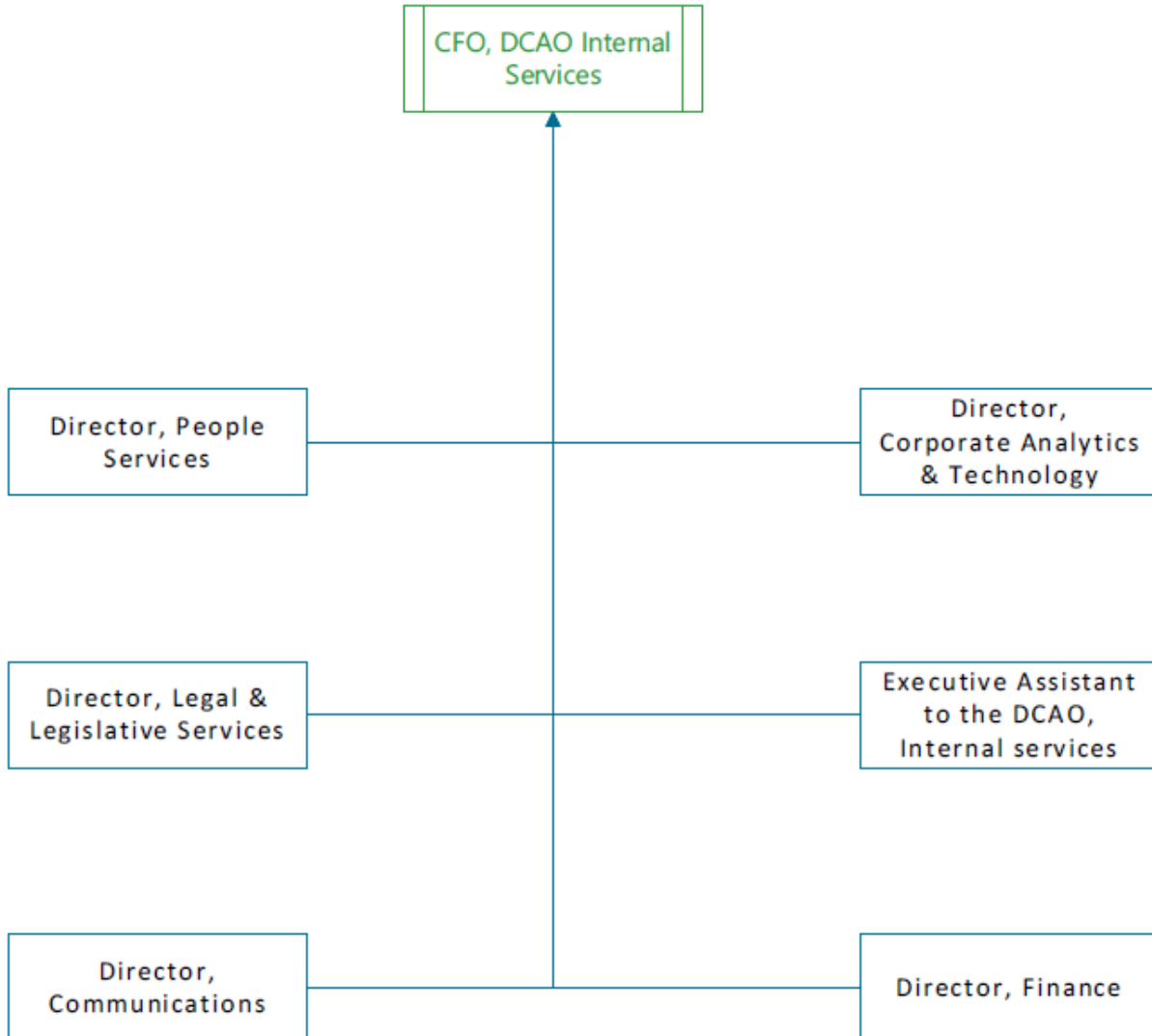
| Budget Comparison to Previous Year            | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| <b>Revenues</b>                               |                    |                    |                  |              |
| Municipal Taxes                               | 25,419,800         | 28,308,300         | 2,888,500        | 11%          |
| Requisition Taxes                             | 8,951,100          | 8,951,100          | -                | -            |
| Sales & User Charges                          | 95,000             | 124,000            | 29,000           | 31%          |
| Franchise Fees                                | 3,915,100          | 3,990,100          | 75,000           | 2%           |
| Government Transfers                          | 666,700            | 266,700            | (400,000)        | (60%)        |
| Rental  | 3,700              | 3,700              | -                | -            |
| Penalties & Costs of Taxes                    | 514,000            | 525,000            | 11,000           | 2%           |
| Investment Income                             | 1,552,400          | 2,100,000          | 547,600          | 35%          |
| Contributions from Other Groups               | 685,100            | 685,100            | -                | -            |
| <b>Total Revenues</b>                         | <b>41,802,900</b>  | <b>44,954,000</b>  | <b>3,151,100</b> | <b>8%</b>    |
| <b>Expenses</b>                               |                    |                    |                  |              |
| Contracted & General Services                 | 505,000            | 677,900            | 172,900          | 34%          |
| Grants  | 1,116,200          | 1,210,700          | 94,500           | 8%           |
| Debt Servicing                                | 3,316,300          | 3,222,500          | (93,800)         | (3%)         |
| Requisition Expense                           | 8,951,100          | 8,951,100          | -                | -            |
| <b>Total Expenses</b>                         | <b>13,888,600</b>  | <b>14,062,200</b>  | <b>173,600</b>   | <b>1%</b>    |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>27,914,300</b>  | <b>30,891,800</b>  | <b>2,977,500</b> | <b>(11%)</b> |
| <b>Transfers</b>                              |                    |                    |                  |              |
| Transfer to Reserves                          | (3,416,100)        | (3,744,700)        | (328,600)        | 10%          |
| Transfer to Capital Budget                    | (807,500)          | (700,000)          | 107,500          | (13%)        |
| <b>Net Transfers</b>                          | <b>(4,223,600)</b> | <b>(4,444,700)</b> | <b>(221,100)</b> | <b>5%</b>    |
| <b>Net Surplus (Deficit)</b>                  | <b>23,690,700</b>  | <b>26,447,100</b>  | <b>2,756,400</b> | <b>(12%)</b> |



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### Internal Services – Organizational Structure





## Communications

### Internal Service

#### Department Summary

The Communications department is responsible for informing residents about the City’s programs, services, and policies; promoting Beaumont to key audiences and managing the City’s brand; and providing strategic advice and planning regarding issues that affect the City’s direction and reputation. The department is also responsible for public engagement standards and provides internal advice and support to other departments on engagement activity.

#### Programs Provided

- Information and Promotion Services
- Issues Management
- Media Relations
- Public Engagement

#### 2024 Priority Initiatives

| Goal   | Rationale   | Master Plan | Aspiration |
|--|---|-------------|------------|
| Continued implementation of website content audit recommendations. | Enhance access to information and services for residents, businesses, and visitors. |             |            |
| Support development and implementation of a new website.           | Enhance access to information and services for residents, businesses, and visitors. |             |            |

#### Innovations and Efficiencies

- Expanded paid and earned media reach to ethnic outlets in order to reach diverse audiences in Beaumont and the region.
- Implemented a web-based technology solution to enhance the planning, coordination, and monitoring of social media and optimize the reach of information from the City of Beaumont.

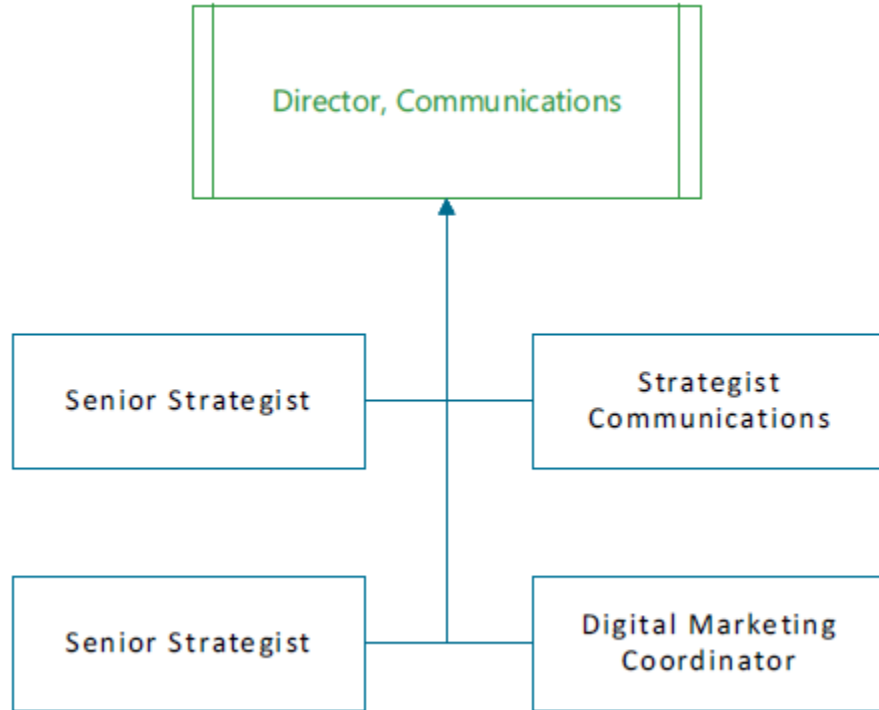
## Communications

*Internal Services*



| Communications                                | 2023 (\$)        | 2024 (\$)        | Change (\$)     | Change (%)  |
|---|------------------|------------------|-----------------|-------------|
| Expenses                                      |                  |                  |                 |             |
| Personnel                                     | 591,200          | 609,400          | 18,200          | 3%          |
| Contracted & General Services                 | 205,000          | 197,000          | (8,000)         | (4%)        |
| Materials & Supplies                          | 2,800            | 2,800            | -               | -           |
| <b>Total Expenses</b>                         | <b>799,000</b>   | <b>809,200</b>   | <b>10,200</b>   | <b>1%</b>   |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(799,000)</b> | <b>(809,200)</b> | <b>(10,200)</b> | <b>(1%)</b> |
| Transfers                                     |                  |                  |                 |             |
| Recovery from Utility Budget                  | 107,000          | 122,000          | 15,000          | 14%         |
| <b>Net Transfers</b>                          | <b>107,000</b>   | <b>122,000</b>   | <b>15,000</b>   | <b>14%</b>  |
| <b>Net Surplus (Deficit)</b>                  | <b>(692,000)</b> | <b>(687,200)</b> | <b>4,800</b>    | <b>1%</b>   |
| <b>Full Time Equivalent</b>                   | <b>5.0</b>       | <b>5.0</b>       | <b>0.0</b>      | <b>0%</b>   |

### Communications Organizational Structure



## Corporate Analytics & Technology

### Internal Service



### Department Summary

The Corporate Analytics & Technology Department enhances the value and efficiency of City operations and assets through effective asset management, identifying and supporting the implementation of business improvements throughout the organization, and coordinating data management and analysis to assist with decision-making. The department is also responsible for the City's information technology (IT) systems and hardware and supports other departments in selecting and implementing technology solutions that improve the efficiency and effectiveness of services and programs delivered to residents and businesses.

### Programs Provided

- Business Improvements
- Asset Management
- Business Solutions
- Information Technology
- Information Services

### 2024 Priority Initiatives

| Goal   | Rationale   | Master Plan | Aspiration |
|--|---|-------------|------------|
| To continue to provide a secure, reliable, and scalable technology infrastructure that supports the City's evolving business requirements to serve our citizens. | CA&T strives to balance and integrate the need to improve business delivery while optimizing cost, value, risk, security, and data availability.            |             |            |
| To improve / enhance online services for our citizens.   | Provide accessible, accurate, centralized, and current information through Beaumont.ab.ca.  |             |            |
| Implementation of a centralized Service Experience Office.   | To deliver a seamless, meaningful service experience for citizens that is authentic and welcoming.  |             |            |
| Implementation of new and upgraded Financial System.   | The City's current financial system requires upgrade to digitize and automate business processes, identify efficiencies, enhance customer service delivery. |             |            |

### Innovations and Efficiencies

- Implemented a Security Information Management Plan, as part of the "Digital Governance" workstream within the Digital Master Plan (DMP), to protect the security and privacy of the organization's technology infrastructure, data and information from potential threats, breaches, and/or attacks.
- Implemented an Information Technology Disaster Recovery Plan, as part of the "Technology Infrastructure" workstream within the DMP, outlining clear policies, processes, and accountabilities to enable the recovery and continuation of organizational technology, systems, and workflows in the event of a disaster.
- Conducted a Data inventory review as part of the "Data Driven Decision Making" workstream within the DMP. This review identified and documented current City, department and citizen data and information that is collected through various methods and channels. This information will provide the City with a consolidated digital view of the data available to leverage and will build and strengthen a culture of data driven decision making.
- A Technology Vendor Management Framework was developed, as part of the "Technology Infrastructure" workstream within the DMP, to assist the City to streamline its vendor management practices and improve the effectiveness of its technology vendor relationships. This will assist Beaumont to better manage its technology vendors and optimize the value of its technology investments
- Reduction of mobility data costs by leveraging partnership procurement agreements available to the City.

## Corporate Analytics & Technology

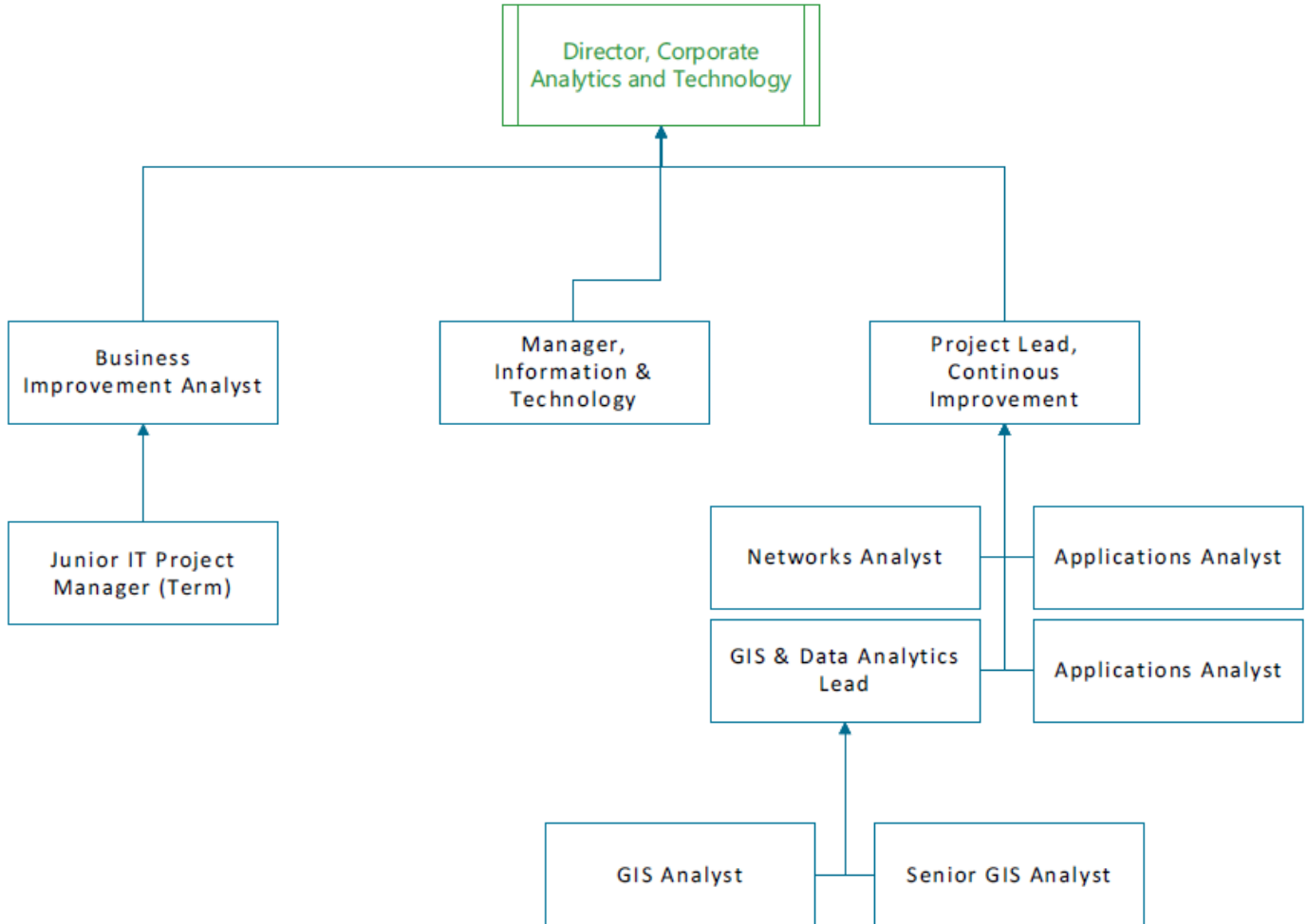
Internal Service



| Corporate Analytics & Technology              | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| Revenues                                      |                    |                    |                  |              |
| Government Transfers                          | 6,000              | 6,000              | -                | -            |
| <b>Total Revenues</b>                         | <b>6,000</b>       | <b>6,000</b>       | <b>-</b>         | <b>-</b>     |
| Expenses                                      |                    |                    |                  |              |
| Personnel                                     | 1,098,100          | 1,146,200          | 48,100           | 4%           |
| Contracted & General Services                 | 1,479,400          | 1,256,800          | (222,600)        | (15%)        |
| Materials & Supplies                          | 49,700             | 49,700             | -                | -            |
| Utility & Network Expenses                    | 388,200            | 421,600            | 33,400           | 9%           |
| <b>Total Expenses</b>                         | <b>3,015,400</b>   | <b>2,874,300</b>   | <b>(141,100)</b> | <b>(5%)</b>  |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(3,009,400)</b> | <b>(2,868,300)</b> | <b>141,100</b>   | <b>5%</b>    |
| Transfers                                     |                    |                    |                  |              |
| Transfer from Reserves                        | 281,000            | -                  | (281,000)        | (100%)       |
| Recovery from Utility Budget                  | 576,100            | 606,800            | 30,700           | 5%           |
| <b>Net Transfers</b>                          | <b>857,100</b>     | <b>606,800</b>     | <b>(250,300)</b> | <b>(29%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(2,152,300)</b> | <b>(2,261,500)</b> | <b>(109,200)</b> | <b>(5%)</b>  |
| <b>Full Time Equivalent</b>                   | <b>9.3</b>         | <b>9.3</b>         | <b>-</b>         | <b>-</b>     |



# Corporate Analytics & Technology Organizational Structure





## Finance

### Internal Service

#### Department Summary

The Finance department provides financial expertise, information, guidance, and advice on day-to-day operational matters to Council, the CAO office, City departments, and external stakeholders. The department also develops financial policies and procedures that assist Council and guide administration in shaping the direction of the municipality. This ensures value for tax dollars and adherence to accountability standards and practices.

#### Programs Provided

- Accounting
- Financial Reporting
- Assessment & Taxation
- Revenue Services
- Procurement
- Budget & Financial Planning
- Financial Analysis

#### 2023 Priority Initiatives

| Goal  | Rationale  | Master Plan | Aspiration |
|---|--|-------------|------------|
| Implementation of new and upgraded Financial System       | The City’s current financial system requires upgrade to digitize and automate business process, identify efficiencies, enhance customer service delivery |             |            |
| Enhance Financial Planning & Analysis, and Sustainability | Prioritize services, provide transparency of priorities and service impact, and increase accountability for results                                      |             |            |

#### Innovations and Efficiencies

- Implementation of new payables process has reduced administrative burden of paper processing.
- Department has continued to leverage existing software to provide enhanced financial reporting and analytics.
- In advance of Financial System project, administration has commenced detailed review and identification of potential efficiencies to streamline internal processes.

#### Budget Highlights for 2024

- System upgrades for the City’s financial systems will benefit each of the programs in the Finance department as well as the City overall. Taking a proactive approach to this implementation will allow the City to gain further efficiencies across its software platforms.

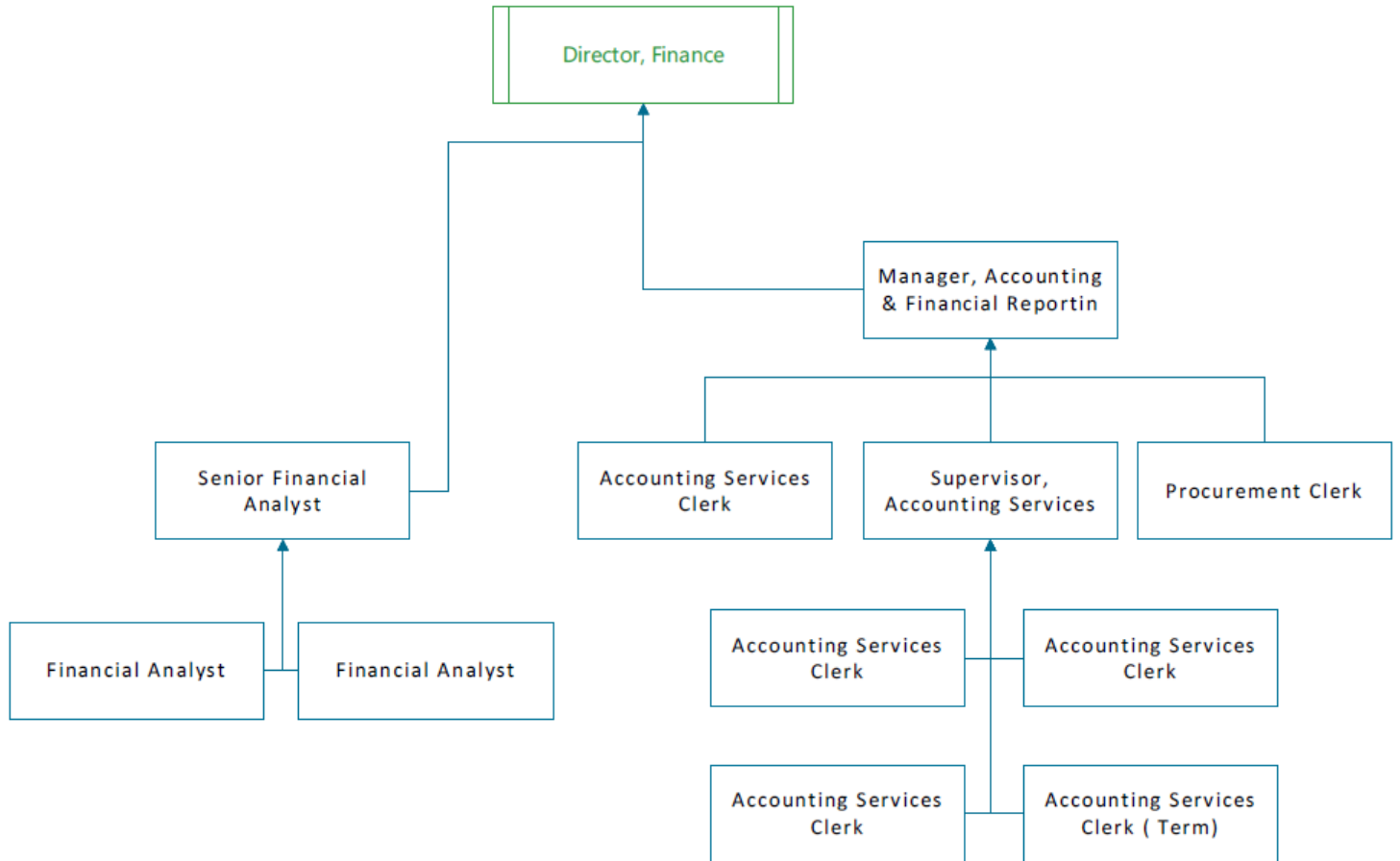
## Finance

### Internal Service



| Finance                                       | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| Revenues                                      |                    |                    |                  |              |
| Sales & User Charges                          | 37,500             | 37,500             | -                | -            |
| Government Transfers                          | 6,700              | -                  | (6,700)          | (100%)       |
| <b>Total Revenues</b>                         | <b>44,200</b>      | <b>37,500</b>      | <b>(6,700)</b>   | <b>(15%)</b> |
| Expenses                                      |                    |                    |                  |              |
| Personnel                                     | 1,252,300          | 1,441,700          | 189,400          | 15%          |
| Contracted & General Services                 | 713,300            | 660,400            | (52,900)         | (7%)         |
| Materials & Supplies                          | 40,000             | 40,000             | -                | -            |
| <b>Total Expenses</b>                         | <b>2,005,600</b>   | <b>2,142,100</b>   | <b>136,500</b>   | <b>7%</b>    |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(1,961,400)</b> | <b>(2,104,600)</b> | <b>(143,200)</b> | <b>(7%)</b>  |
| Transfers                                     |                    |                    |                  |              |
| Transfer from Reserves                        | 570,000            | 517,600            | (52,400)         | (9%)         |
| Recovery from Utility Budget                  | 434,600            | 432,200            | (2,400)          | (1%)         |
| <b>Net Transfers</b>                          | <b>1,004,600</b>   | <b>949,800</b>     | <b>(54,800)</b>  | <b>(5%)</b>  |
| <b>Net Surplus (Deficit)</b>                  | <b>(956,800)</b>   | <b>(1,154,800)</b> | <b>(198,000)</b> | <b>(21%)</b> |
| <b>Full Time Equivalent</b>                   | <b>11.8</b>        | <b>13.0</b>        | <b>1.2</b>       | <b>10%</b>   |

# Finance Organizational Structure



## Legal & Legislative Services

### Internal Service



#### Department Summary

Legal and Legislative Services guides the municipal organization in meeting its legislated requirements and developing and maintaining the City’s governance framework by facilitating the Council meeting process, and providing oversight and support to the City’s boards, committees, and tribunals. The department manages the City’s legal needs and coordinates the City’s efforts and engagement with critical regional partners as well as facilitating appointments to council committees and other external associations, boards, and committees.

The department also provides administrative support and procedural advice to Mayor and Council, as well as supporting City Hall reception. The department oversees the City’s records management processes and responds to requests made under the *Freedom of Information and Protection of Privacy Act*. Finally, the department leads several key municipal functions such as the facilitation of municipal elections and by-elections, and council orientation and professional development.

#### Programs Provided

- Administrative Support to Mayor and Council
- Boards and Committee Support
- Bylaws, Policies, and Directives
- Council Agenda Management and Legislative Support
- Council Orientation and Professional Development
- Elections and Municipal Census
- Freedom of Information and Protection of Privacy and Records Management
- Intergovernmental Relationship Support
- Internal Legal Support
- Reception

#### 2024 Priority Initiatives

| Goal   | Rationale   | Master Plan | Aspiration |
|--|---|-------------|------------|
| Complete the comprehensive governance and process review of council boards and committees. | This review ensures that council committees are aligned with governance best practices and legislative requirements. The review also identified several process improvements related to public member recruitment, recognition, and appointments. Finally, the review means better alignment between committee mandates and council strategic priorities.   |             |            |
| Complete planning phase for the 2025 municipal election and orientation.                   | The municipal general election occurs every four years and requires advance planning to ensure an effective and smooth election process. The municipality is also required to provide council an orientation within 90 days after the election.   |             |            |
| Implementation of Records Information Management review.                                   | This review ensures that the City’s corporate records and information policies and practices align with best practice and related legislative requirements. The review began in 2023 with a current state analysis and update to the City’s retention schedule, but much of the implementation work for new procedures will occur in 2024. This work will address several of the goals of the City’s Digital Master Plan and supports other foundational corporate functions. |             |            |
| Comprehensive policy review.   | LLS will lead a comprehensive review of all council policies to address obsolete policies and any required policy updates and gaps. The review will also be an opportunity to develop guidelines for developing future policies and directives and a process for ensuring future reviews and updates.   |             |            |

## Legal & Legislative Services

### Internal Services



| Goal                                | Rationale  | Master Plan | Aspiration |
|-------------------------------------|--|-------------|------------|
| Indigenous relationship building.   | LLS will lead relationship building activities with First Nations and the Metis Nation of Alberta with a goal of developing a council policy that guides future Indigenous relationship building activities. |             |            |
| Contract management process review. | In cooperation with various city departments, LLS will develop a corporate contract management process to guide the review, approval, and execution of the City's contracts.                                 |             |            |

### Innovations and Efficiencies

- Introduced new electronic meeting management system that allows for greater efficiency in report workflows and enhanced access to Council and Committee of the Whole meeting materials and videos for the public and elected officials.
- Executed a smooth by-election to address the two vacancies on Council and led the onboarding of the new councillors.
- Conducted comprehensive review of boards and committees, which included the implementation of several process improvements related to the recruitment and recognition of public members as well as redrafting all council committee bylaws.
- Completed the repeal of 400 outdated or obsolete bylaws which supports government transparency and citizen accountability.
- Developed and delivered a council report writing session that aims at supporting staff who prepare reports and ensures that the City's reports effectively aid in council's decision-making process as well as provides transparency to the public.

### Budget Highlights for 2024

- Implementing an honorarium policy for the public members of council committees which will provide better recognition of service and support public member recruitment.
- Undertaking a review of council policies to identify policies that are obsolete, and address required policy updates and gaps.
- Continuing to review the City's corporate records information management system to update the City's retention schedule and records management practices and procedures.

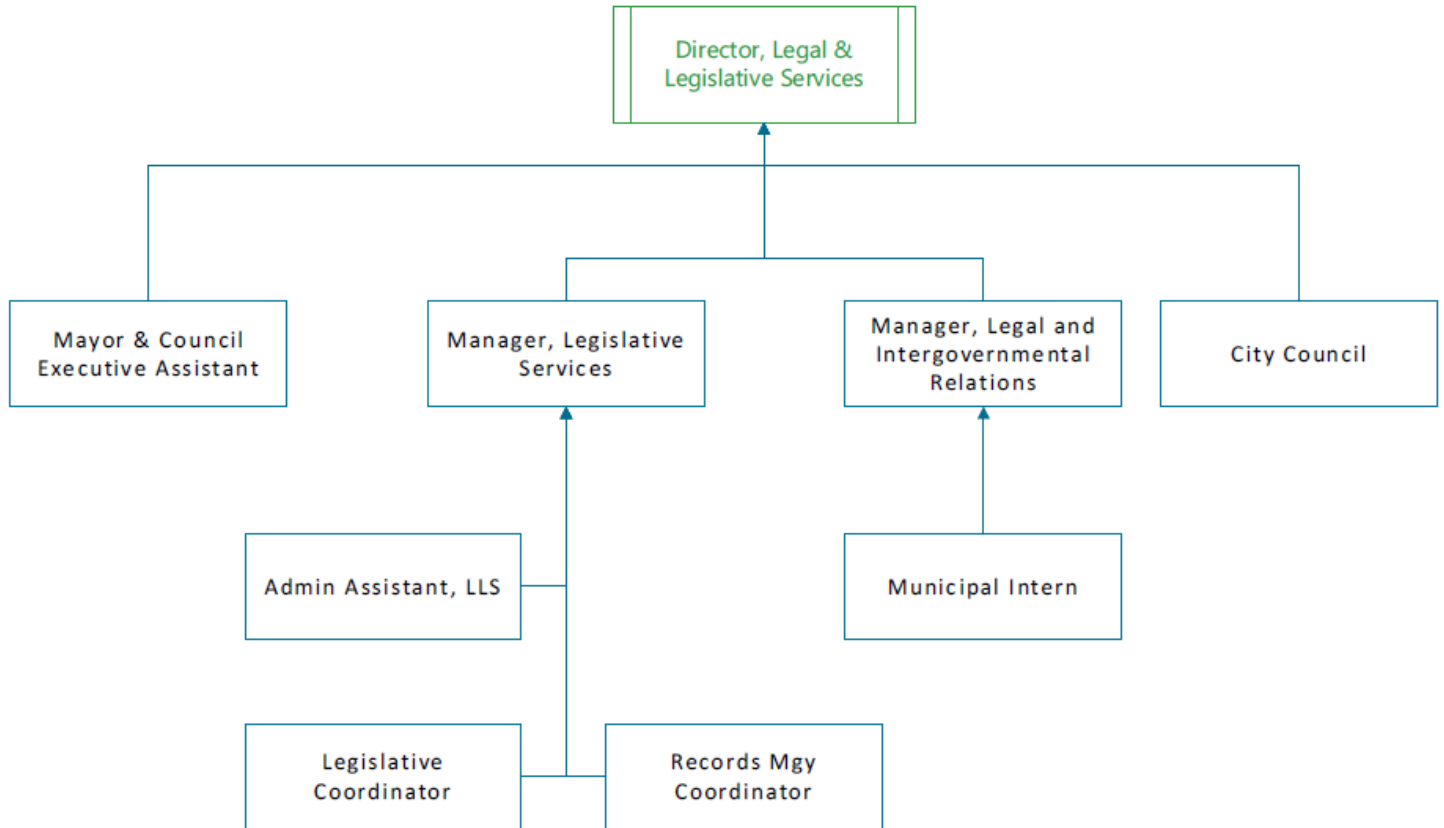
## Legal & Legislative Services

### Internal Services



| Legal & Legislative Services                  | 2023 (\$)        | 2024 (\$)        | Change (\$)     | Change (%)    |
|---|------------------|------------------|-----------------|---------------|
| Revenues                                      |                  |                  |                 |               |
| Government Transfers                          | 28,700           | 40,000           | 11,300          | 39%           |
| <b>Total Revenues</b>                         | <b>28,700</b>    | <b>40,000</b>    | <b>11,300</b>   | <b>39%</b>    |
| Expenses                                      |                  |                  |                 |               |
| Personnel                                     | 742,300          | 809,200          | 66,900          | 9%            |
| Contracted & General Services                 | 172,600          | 103,000          | (69,600)        | (40%)         |
| Materials & Supplies                          | 2,100            | 2,100            | -               | -             |
| <b>Total Expenses</b>                         | <b>917,000</b>   | <b>914,300</b>   | <b>(2,700)</b>  | <b>-</b>      |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(888,300)</b> | <b>(874,300)</b> | <b>14,000</b>   | <b>2%</b>     |
| Transfers                                     |                  |                  |                 |               |
| Transfer from Reserves                        | 60,000           | -                | (60,000)        | (100%)        |
| <b>Net Transfers</b>                          | <b>60,000</b>    | <b>-</b>         | <b>(60,000)</b> | <b>(100%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(828,300)</b> | <b>(874,300)</b> | <b>(46,000)</b> | <b>(6%)</b>   |
| <b>Full Time Equivalent</b>                   | <b>6.7</b>       | <b>7.0</b>       | <b>0.3</b>      | <b>5%</b>     |

### Legal & Legislative Services Organizational Structure





## People Services

### Internal Service



### Department Summary

People Services supports all aspects of City Administration to ensure the organization gets the most out of its employees and maintains a safe working environment for all. The department is responsible for three key functions: the health and safety of employees, administration of pay and benefits, and human resources.

People Services provides effective policies, procedures, and programs to ensure Beaumont is compliant with applicable legislation but further to strive to ensure our employees are competent and engaged to support the organizational culture and values to deliver exceptional services to our residents.

### Programs Provided

- Organizational Health and Safety
- Pay and Benefits
- Employee Relations and Performance Management
- Internal Equity, Diversity, Inclusion and Belonging
- Recruitment and Onboarding
- Training and Development
- Compensation and Rewards & Recognition
- Organizational Culture and Engagement

### 2024 Priority Initiatives

| Goal  | Rationale  | Master Plan | Aspiration |
|---|--|-------------|------------|
| Training and Development: Improving skills and abilities of employees and leaders through enhanced training.  | By investing in the training and development of employees and people leaders, a strong foundation for organizational growth, employee satisfaction, and overall operational excellence is created.   |             |            |
| Maintain effective and reasonable human resource and safety procedures and practices.   | Ensure policies and programs are compliant with legislation, regulations, and industry best practices.   |             |            |
| Continuing the advance of Beaumont's Internal Equity, Diversity, Inclusion and Belonging goals and initiatives including training for employees and people leaders.   | Continuous development and improvement of DEIB initiatives internal to the organization supports our internal improved performance and productivity, assists with talent acquisition and retention, fosters enhanced creativity and innovation, and supports our values within the organization. This will allow Beaumont to better support and engage more actively with our local community and demonstrate a commitment to social responsibility. |             |            |
| Organizational Safety: Continue to review and advance the safety program. For 2024 this will include further work on Emergency Response Planning, additional awareness, and training on psychological safety for our employees. | Employee safety and wellbeing is always a priority. Advancing our safety culture is a continuous process that involves the commitment and involvement of all levels of the organization, from leadership to frontline employees to foster an environment where employees are as safe as they can be in their job tasks and feel safe to express themselves, share ideas and be themselves.   |             |            |

## People Services

### *Internal Services*



### Innovations and Efficiencies

- Implemented and enhanced a recruitment system to streamline operations and advance our commitment to equity and diversity resulting in successfully reducing our recruitment process duration by approximately 30 days compared to previous timelines.
- Launched front line supervisory program for the people leaders of the organization fostering a positive organizational culture, and prioritizing ethical governance practices, the organization positions itself for sustainable growth and contributes to the well-being of its workforce and the broader community. These strategic investments support the organization's long-term success and its positive impact on the environment, society, and governance standards. Reviewed and enhanced training regarding bullying and harassment for leaders and employees.
- Launched Organizational Engagement and Culture Program. Through this program a volunteer program was launched for our employees to participate in giving back to the community. Beaumont partnered with the Leduc/Nisku Food Bank for this initiative. This program marked the beginning of our internal EDIB initiatives and led to the policy and activities to further training and awareness of our employees. This led to reviewing and updating our employee health and wellness program to be more inclusive with a rollout in 2024. Learnings and activities included:
  - Recognition of International Women's Day
  - National Indigenous People Day – Promoting local events
  - Employee Training – Becoming an Ally
  - Blanket Exercises – Indigenous Awareness – for employees
  - Training for employees: Indigenous Canada
  - Land Acknowledgement Training for Employees
- Created our first Equity, Diversity, Inclusion and Belonging internal policy. Beaumont has adopted the policy as part of its commitment to foster an environment where everyone feels as though they belong and that their dignity, beliefs, and identity are respected. To achieve this, Beaumont strives to create a supportive work environment and a culture that welcomes everyone and encourages equitable opportunities for all employees. Beaumont will comply with all applicable legislation in pursuit of these endeavors.
- Health and Safety: updated organization policies and process to meet updated legislation regarding noise exposure, first aid equipment, personnel and training, and confined spaces.
  - In 2023 Beaumont recorded a significant increase in near miss reporting. Such reporting plays a vital role in enabling us to detect potential risks and implement appropriate safety measures. Furthermore, Beaumont observed a substantial decrease in both equipment and property damage, which can be partly attributed to the improvements made in our onboarding and training procedures for new employees.
  - Training has been launched for Mental Health First Aid for Joint Health and Safety Committee and People Services Department. This training will continue into 2024.

### Budget Highlights for 2024

- Budget increases for 2024 are necessary to uphold the quality and efficiency of our current program delivery within people services amid rising operational expenses, including labor, program expenses and regulatory compliance costs. Furthermore, the proposed increase in the budget is essential for accommodating technological advancements, staff training, and necessary upgrades to ensure the seamless delivery of services.

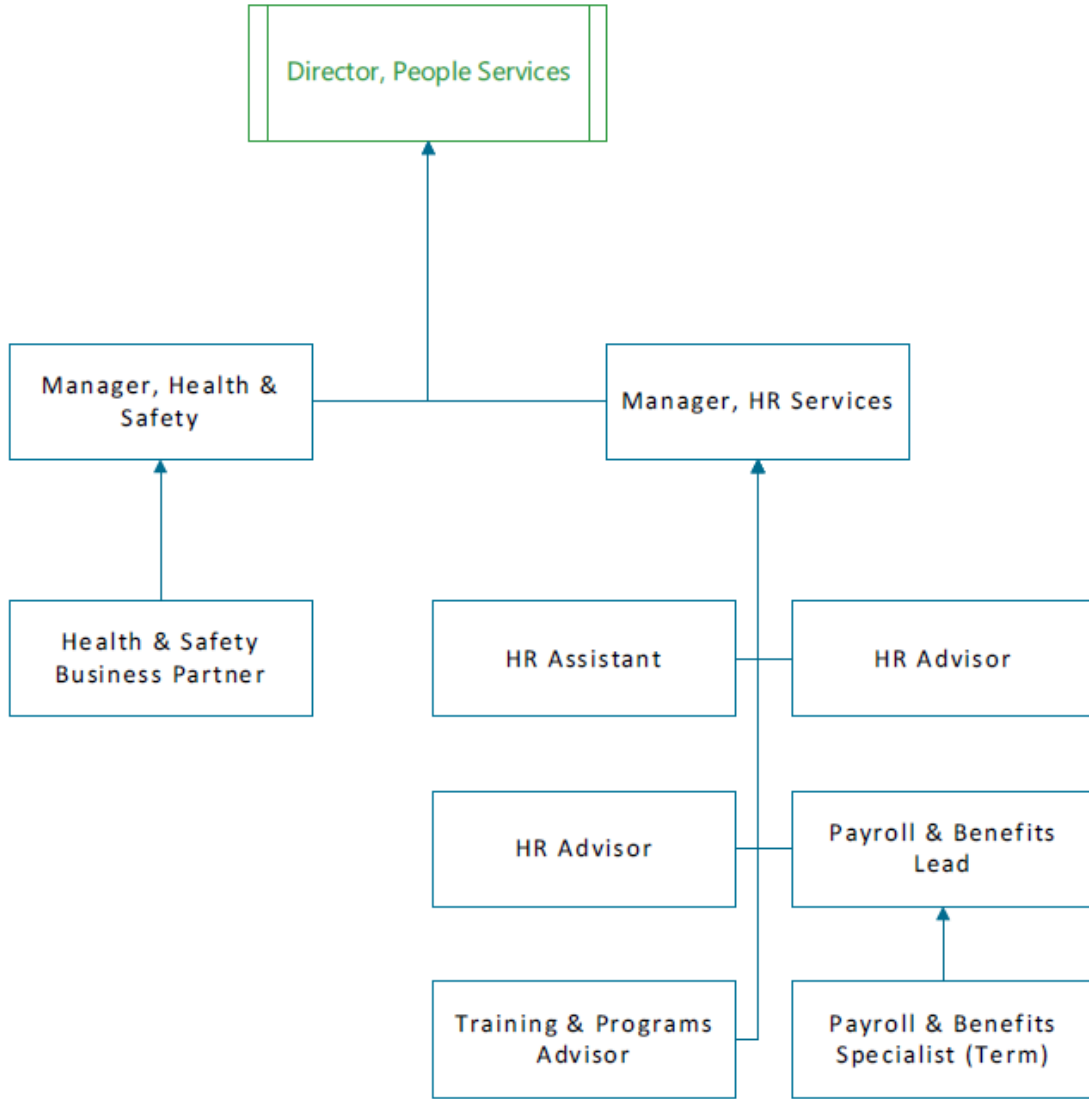
## People Services

### Internal Services




| People Services                               | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)  |
|---|--------------------|--------------------|------------------|-------------|
| Revenues                                      |                    |                    |                  |             |
| Sales & User Charges                          | 12,500             | 12,500             | -                | -           |
| <b>Total Revenues</b>                         | <b>12,500</b>      | <b>12,500</b>      | <b>-</b>         | <b>-</b>    |
| Expenses                                      |                    |                    |                  |             |
| Personnel                                     | 1,121,200          | 1,249,800          | 128,600          | 11%         |
| Contracted & General Services                 | 265,500            | 267,500            | 2,000            | 1%          |
| Materials & Supplies                          | 2,000              | 2,000              | -                | -           |
| <b>Total Expenses</b>                         | <b>1,388,700</b>   | <b>1,519,300</b>   | <b>130,600</b>   | <b>9%</b>   |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(1,376,200)</b> | <b>(1,506,800)</b> | <b>(130,600)</b> | <b>(9%)</b> |
| Transfers                                     |                    |                    |                  |             |
| Recovery from Utility Budget                  | 201,600            | 244,300            | 42,700           | 21%         |
| <b>Net Transfers</b>                          | <b>201,600</b>     | <b>244,300</b>     | <b>42,700</b>    | <b>21%</b>  |
| <b>Net Surplus (Deficit)</b>                  | <b>(1,174,600)</b> | <b>(1,262,500)</b> | <b>(87,900)</b>  | <b>(7%)</b> |
| <b>Full Time Equivalent</b>                   | <b>9.6</b>         | <b>10.0</b>        | <b>0.4</b>       | <b>4%</b>   |

# People Services Organizational Structure

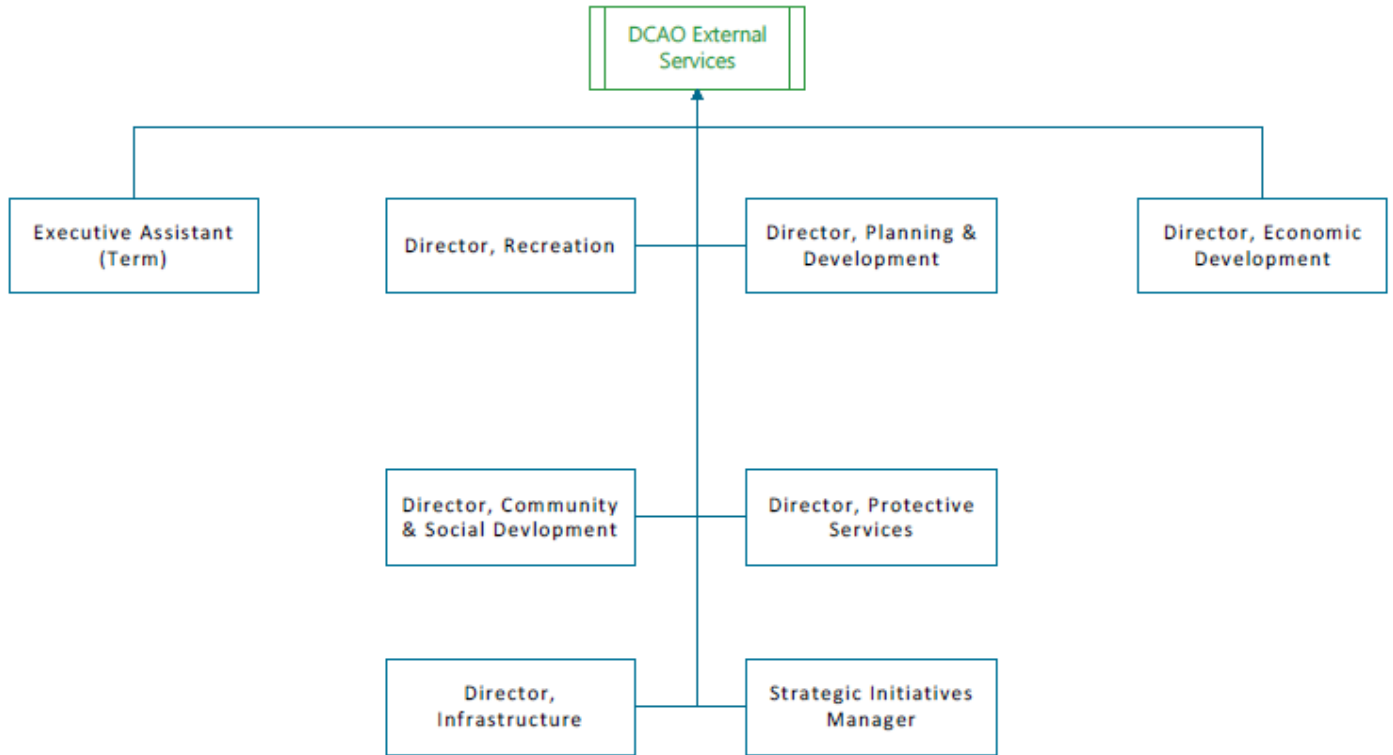


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**BEAUMONT**  
**External Services**

External Services – Organizational Structure



## Community & Social Development

### External Services



### Department Summary

The Community and Social Development department is responsible for enhancing the quality of life in Beaumont through the development of locally driven, preventative, educational and social initiatives to improve the well-being of individuals, families, children, youth, and the community. Department staff build community capacity through an inclusive, respectful, coordinated, and collaborative approach to meet the social needs of Beaumont residents. The following service areas fall under Community & Social Development:

- Family and Community Support Services (FCSS)
- Social Development
- Chantal Bérubé Youth Centre (CBYC)
- Childcare Services

### Programs Provided

- FCSS - Preventative mental health programming and supports for adult, children & families, youth, and seniors
- FCSS - Referral service
- FCSS - Community development events
- Social Development - equity, diversity, inclusion programs, and initiatives
- CBYC - Registered and drop-in programming for youth 12-17 years
- Childcare Services - Early Learning Childcare site and School Age site

### 2024 Priority Initiatives

| Goal   | Rationale  | Master Plan | Aspiration |
|--|--|-------------|------------|
| Re-evaluation of the Equity, Diversity & Inclusion program. Implementation of the external Equity, Diversity, and Inclusion Framework. | To respond to the needs of a growing, diverse, and inclusive community, in the delivery of all external programs and services.   |             |            |
| Exploring options for residents in need of affordable housing and transportation.  | These options provide an opportunity to work towards an inclusive, equitable, and complete community where Beaumont residents have increased mobility regardless of stage of life, ability, or income level.   |             |            |
| Improve Childcare Services cost recovery while adhering to the new provincial /federal mandate of \$10.00 per day childcare in 2026.   | The provincial/ federal governments have a mandate that all non-profit Childcare Centre fees must not exceed \$15.00 per day in 2024 and \$10.00 per day in 2025. Childcare services need to ensure they meet this mandate while adhering to the 80/20 Council Funding Policy. |             |            |

### Innovations and Efficiencies

- **Childcare Services** – Funding allocated in the 2023 budget for renovations will potentially allow for Early Learning Childcare to increase spaces in 2024 from 78 to 88 resulting in increased revenue and potentially lower monthly busing fees.
- **FCSS** – Collaboration with Community Circle Thrift Centre and Food Bank to connect individuals and families in need with resources including food security, clothing, and the annual Coats for Kids and Families campaign.
- **Social Development** – Equity, Diversity, and Inclusion (EDI) continue to develop and grow external EDI initiatives from the EDI Framework including: the EDI Committee, Welcome Services. Continue to ensure that Beaumont is a welcoming, inclusive community where residents feel a sense of belonging.
- **CBYC** - The new sound dampening system installed in the Chantal Bérubé Youth Centre in 2023, will provide a more inclusive environment that will enable youth with sensory issues to participate in programs and services.



## Community & Social Development

### *External Services*



#### **Budget Highlights for 2024**

- Continue to reduce barriers in accessibility for residents accessing food security, clothing, and affordable housing
- Equity, diversity, inclusion initiatives to ensure Beaumont is a more welcoming and inclusive community.

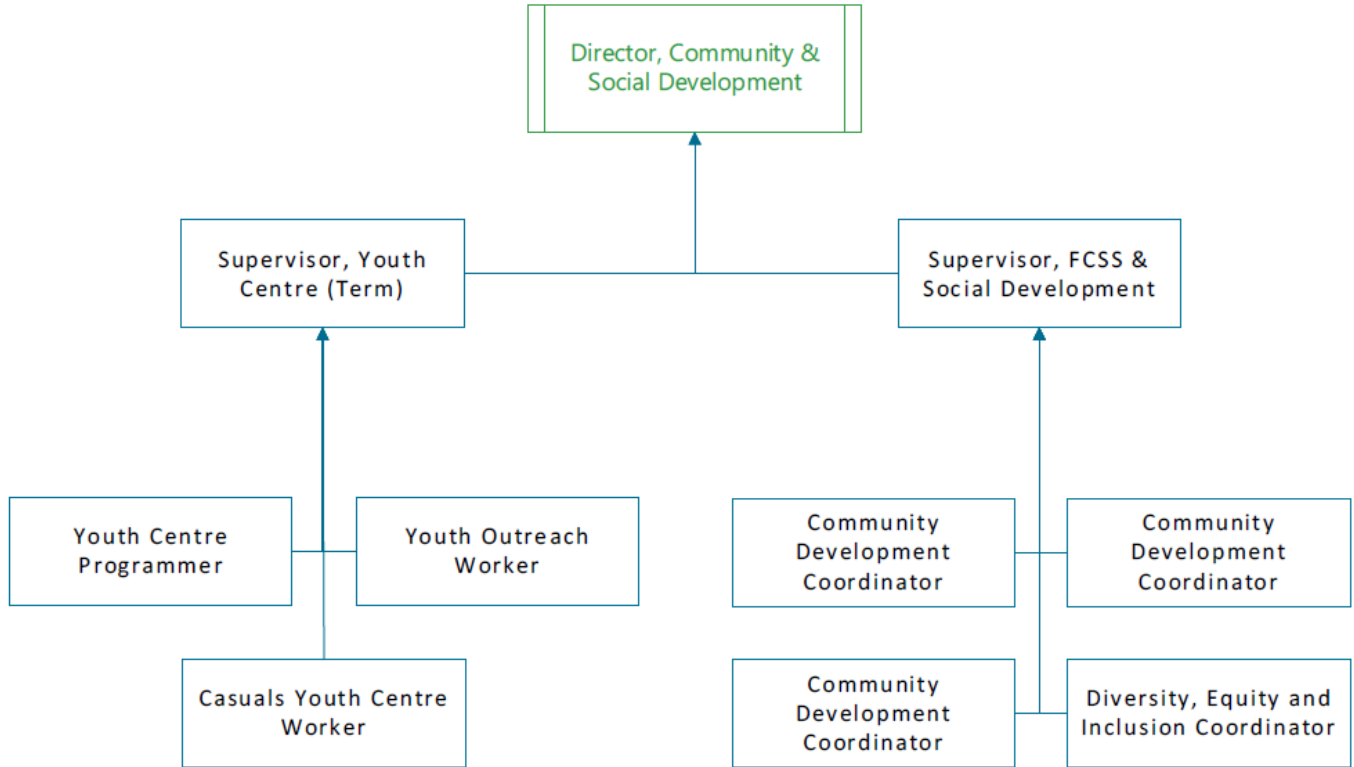
## Community & Social Development

### External Services

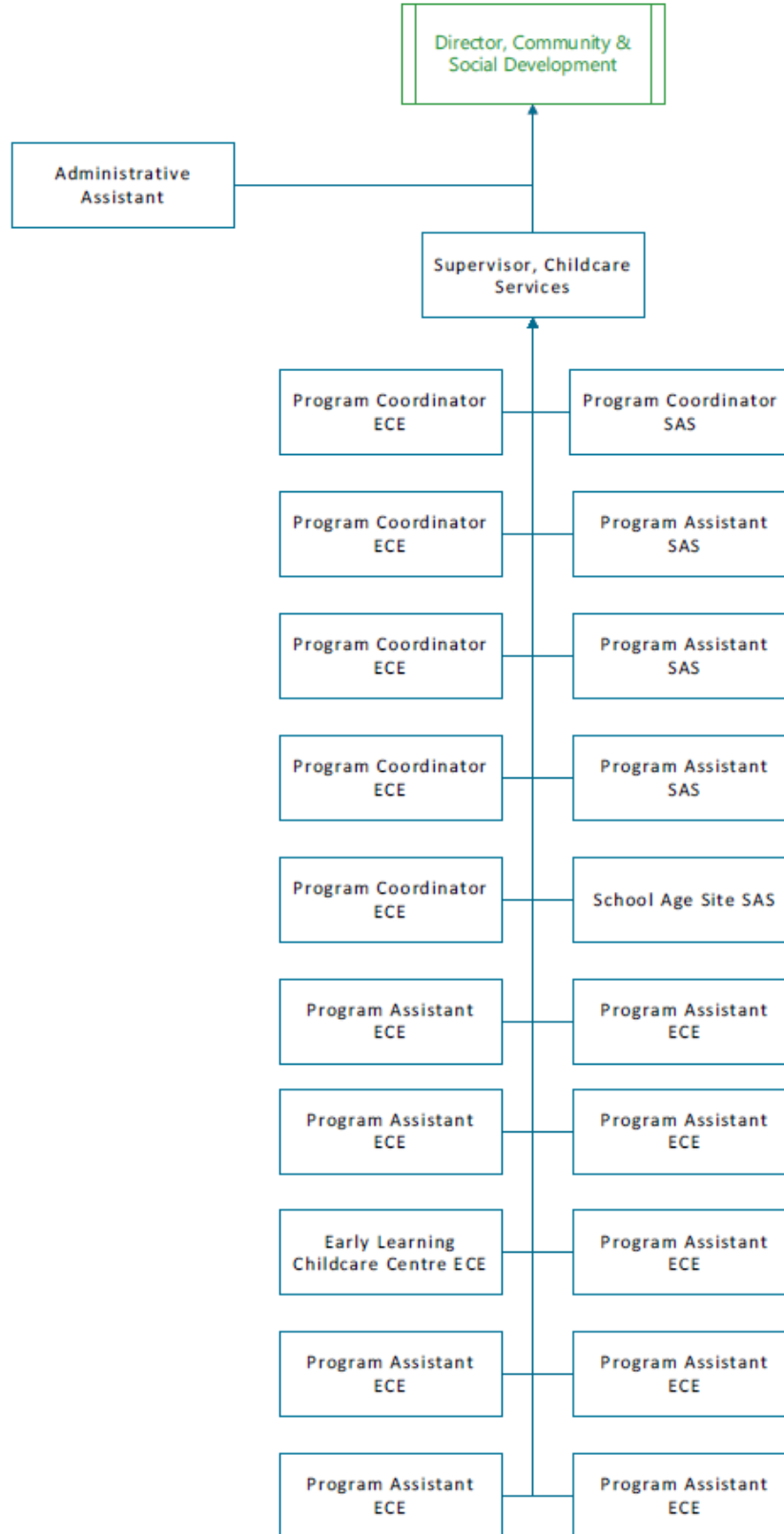


| Community & Social Development                | 2023 (\$)        | 2024 (\$)        | Change (\$)     | Change (%)   |
|---|------------------|------------------|-----------------|--------------|
| <b>Revenues</b>                               |                  |                  |                 |              |
| Sales & User Charges                          | 1,420,300        | 1,524,700        | 104,400         | 7%           |
| Government Transfers                          | 662,700          | 711,000          | 48,300          | 7%           |
| Rental  | 2,400            | 2,400            | -               | -            |
| Contributions from Other Groups               | 36,400           | 2,100            | (34,300)        | (94%)        |
| <b>Total Revenues</b>                         | <b>2,121,800</b> | <b>2,240,200</b> | <b>118,400</b>  | <b>6%</b>    |
| <b>Expenses</b>                               |                  |                  |                 |              |
| Personnel                                     | 2,589,200        | 2,768,300        | 179,100         | 7%           |
| Contracted & General Services                 | 351,900          | 310,600          | (41,300)        | (12%)        |
| Materials & Supplies                          | 84,700           | 50,400           | (34,300)        | (40%)        |
| Grants  | 89,500           | 49,500           | (40,000)        | (45%)        |
| <b>Total Expenses</b>                         | <b>3,115,300</b> | <b>3,178,800</b> | <b>63,500</b>   | <b>2%</b>    |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(993,500)</b> | <b>(938,600)</b> | <b>54,900</b>   | <b>6%</b>    |
| <b>Transfers</b>                              |                  |                  |                 |              |
| Transfer from Reserves                        | 60,000           | 20,000           | (40,000)        | (67%)        |
| <b>Net Transfers</b>                          | <b>60,000</b>    | <b>20,000</b>    | <b>(40,000)</b> | <b>(67%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(933,500)</b> | <b>(918,600)</b> | <b>14,900</b>   | <b>2%</b>    |
| <b>Full Time Equivalent</b>                   | <b>34.6</b>      | <b>36.6</b>      | <b>2.0</b>      | <b>6%</b>    |

# Community & Social Development Organizational Structure



### Community & Social Development Organizational Structure Continued





## Economic Development

### External Services

#### Department Summary

The Economic Development Department is Beaumont's first contact for business and new development. Working with local businesses, the Economic Development team endeavors to grow and retain local businesses by providing them support and opportunities as they arise. Economic Development leads the development and execution of strategies to attract investment and new revenue prospects for the City. The Economic Development team works to build productive relationships with industry, local businesses, government agencies, community organizations and regional partners to advance economic development strategies that foster growth and long-term sustainability of Beaumont.

#### Programs Provided

- Commercial investment attraction
- Retention and expansion of local businesses
- Promotion and support of local businesses
- Regional economic development & cooperation
- Economic analysis
- Business licenses program administration
- Naming rights, sponsorship, and advertising programs
- Seasonal vendors and city facility leases

#### 2024 Priority Initiatives

| Goal                                 | Rationale  | Master Plan | Aspiration |
|--------------------------------------|--|-------------|------------|
| Investment Attraction                | Work with local developers and attract new opportunities to reduce existing commercial vacancies and support new commercial development. The recent installation of 10 gig internet and announcements about the AMTA campus will be utilized to help attract new business to Beaumont. |             |            |
| Local Business Support and Retention | Develop new programs that support the growth and retention of local businesses including joint promotional efforts.  |             |            |
| Regional Cooperation                 | Participation in regional Economic Development programming, committees and meetings will be leveraged to find opportunities for investment in Beaumont. These relationships will also aid in joint ventures as they become available.  |             |            |

#### Innovations and Efficiencies

- Market gap analysis research completed in house that will be used to create industry specific attraction plans to help with infill and new commercial development.
- Market & Economic Assessment of the Innovation Park completed.
- Over 200 local business visits were completed. These visits provided valuable insights into the want and needs of entrepreneurs as well as ensuring that local businesses are supported by their municipality.
- Began collaborating with local developers to create a plan that will support the reduction of the commercial vacancy rate.

#### Budget Highlights for 2024

- Continue to support the implementation of the KPMG Service review to improve the City's delivery of Development Services.
- Development of a marketing plan and materials that will highlight the advantages of building in Beaumont. This plan will include industry specific packages and a plan to leverage the development plans for the Innovation Park.

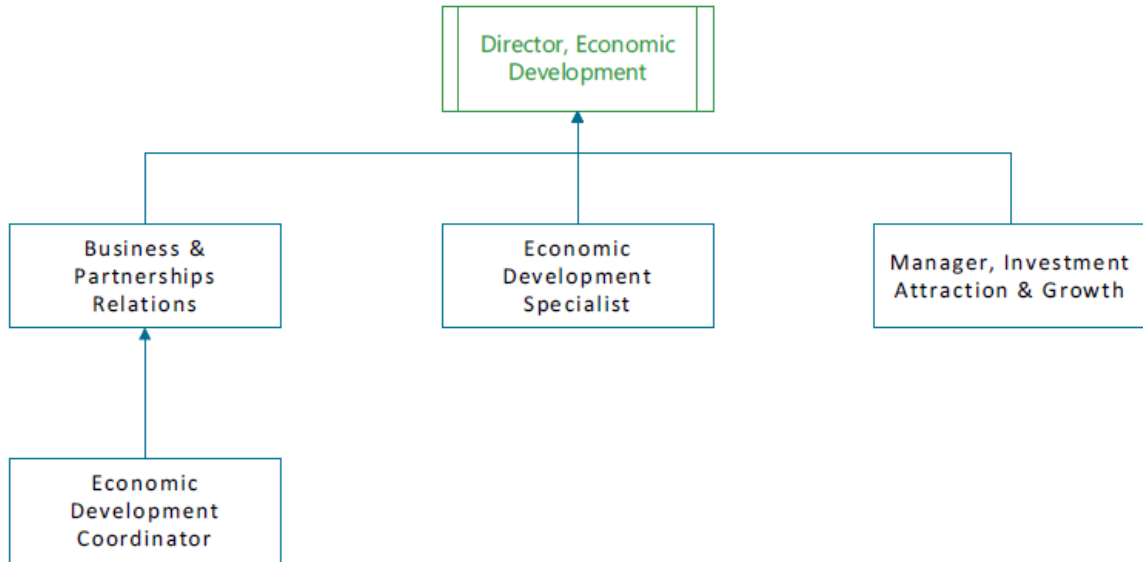
## Economic Development

### External Services



| Economic Development                          | 2023 (\$)        | 2024 (\$)        | Change (\$)     | Change (%)   |
|---|------------------|------------------|-----------------|--------------|
| Revenues                                      |                  |                  |                 |              |
| Sales & User Charges                          | 28,000           | -                | (28,000)        | (100%)       |
| Licenses, Permits & Fines                     | 120,000          | 120,000          | -               | -            |
| <b>Total Revenues</b>                         | <b>148,000</b>   | <b>120,000</b>   | <b>(28,000)</b> | <b>(19%)</b> |
| Expenses                                      |                  |                  |                 |              |
| Personnel                                     | 616,900          | 673,700          | 56,800          | 9%           |
| Contracted & General Services                 | 163,800          | 168,800          | 5,000           | 3%           |
| Materials & Supplies                          | 2,200            | 600              | (1,600)         | (73%)        |
| <b>Total Expenses</b>                         | <b>782,900</b>   | <b>843,100</b>   | <b>60,200</b>   | <b>8%</b>    |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(634,900)</b> | <b>(723,100)</b> | <b>(88,200)</b> | <b>(14%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(634,900)</b> | <b>(723,100)</b> | <b>(88,200)</b> | <b>(14%)</b> |
| <b>Full Time Equivalent</b>                   | <b>5.0</b>       | <b>5.0</b>       | <b>-</b>        | <b>-</b>     |

## Economic Development Organizational Structure





## Infrastructure

### External Services

### Department Summary

The Infrastructure department oversees the assessment and maintenance of major infrastructure across the City including facilities, transportation, utilities, and open space assets while also providing engineering/environmental support and project management services for renewal and growth projects for the City of Beaumont.

The Infrastructure Department is organized into four distinct service areas:

- Parks and Roads Operations
- Utility and Facility Operations
- Engineering & Environment
- Municipal Projects

### Programs Provided

- Facility Operations and Maintenance
- Fleet Operations and Maintenance
- Parks Operations and Maintenance
- Right-of-Way Management (Road Use Agreements, Road Closures, Shallow Utility approvals)
- Infrastructure Project Management
- Environmental Sustainability Initiatives
- Lot Grading Program
- Engineering Development Services
- Transit Operations

### 2024 Priority Initiatives

| Goal   | Rationale  | Master Plan | Aspiration |
|--|--|-------------|------------|
| Continued refinement and implementation of capital project management process. | The efficient and effective management of capital projects is key to ensure renewal and growth projects are completed successfully to support a healthy economically prosperous City.                                      |             |            |
| Continued improvement of asset management program.                             | Reduce overall repair costs for City infrastructure through the continued implementation of best practice inspection, assessment and lifecycle planning and execution for infrastructure assets.                           |             |            |
| Prepare for future development and population growth.                          | Continued growth creates challenges to maintain service levels. Proactive planning for growth ensures resources necessary for continued delivery of programs and service levels are available for existing and new assets. |             |            |

### Innovations and Efficiencies

- Roll out of improved lot grading application and inspection process.
- Implementation of a fleet lifecycle model to predict maintenance costs, fleet resale value, and optimize renewal fleet purchases.
- Continued refinement and implementation of project management delivery fundamentals.
- Creation of standing contracts for consulting services to support the organization.
- Support implementation of A-NET 10gig project to provide high-speed internet through Beaumont.

### Budget Highlights for 2024

- Sidewalk rehabilitation to improve access and safety conditions for residents.
- Support engineering design development and construction of offsite utilities for Innovation Park.
- Focus on delivery of utility and capital infrastructure improvements.
- Oversight of Elan School Site and associated offsite infrastructure improvements.



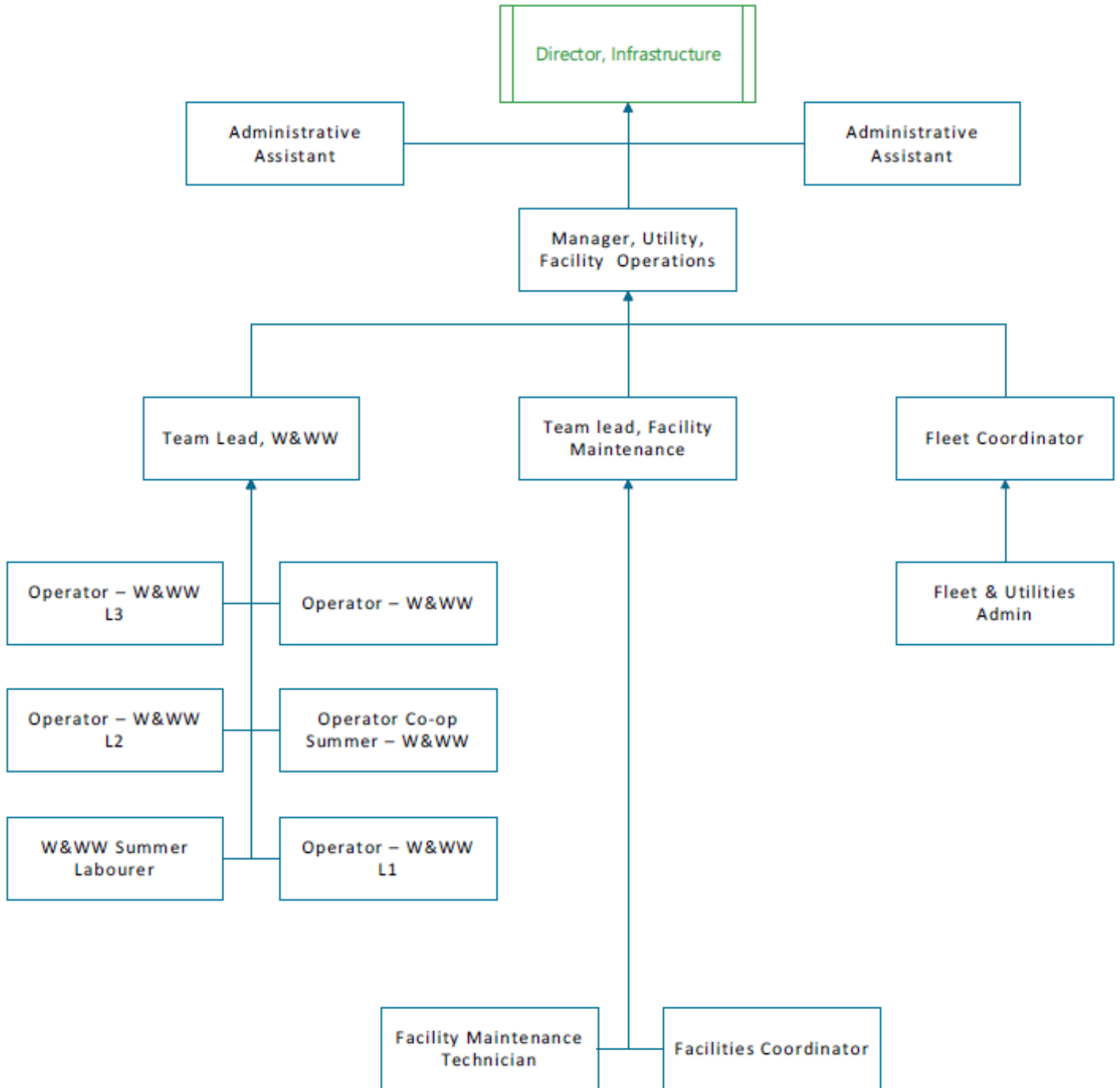
## Infrastructure

### External Services

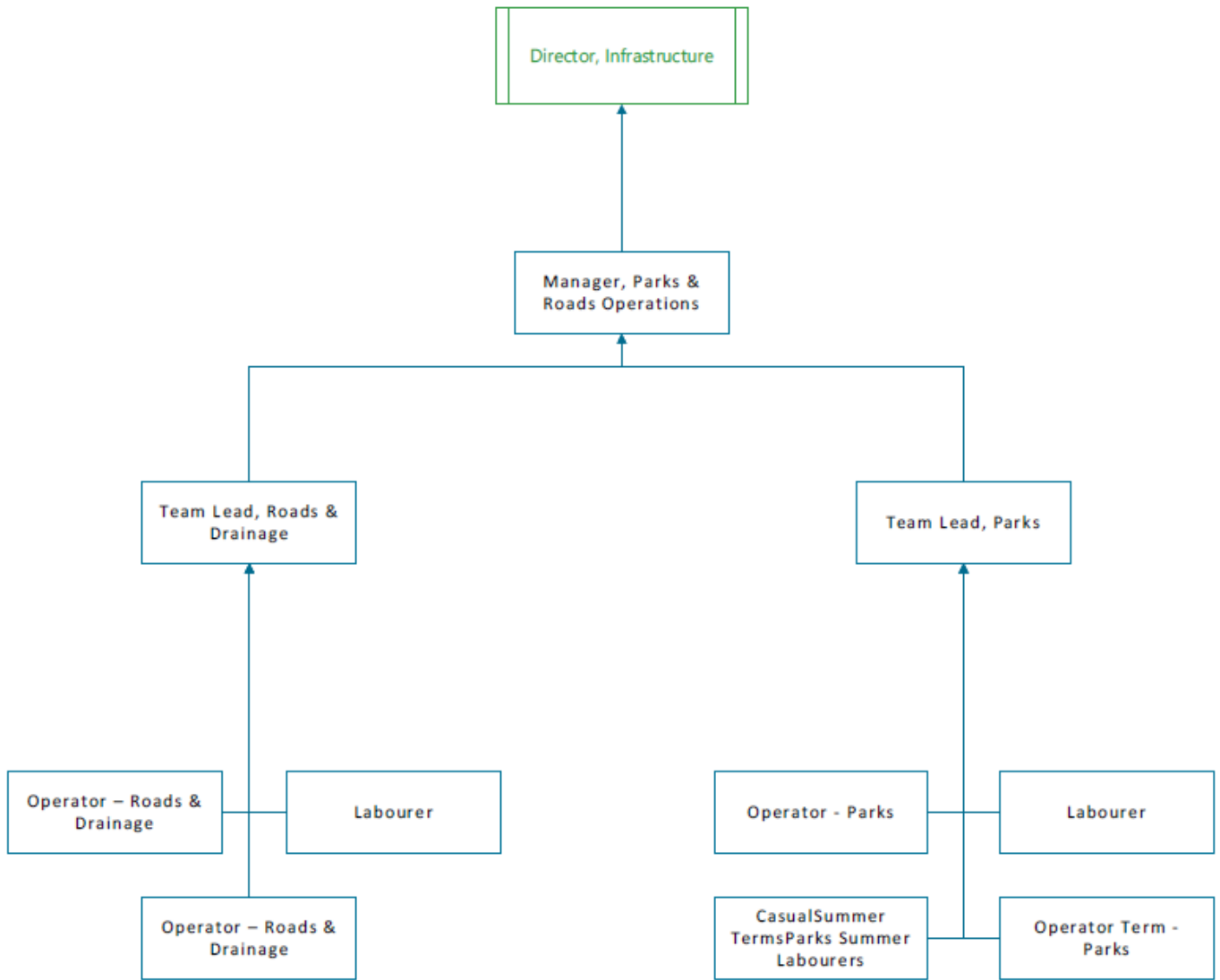


| Infrastructure                                | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| <b>Revenues</b>                               |                    |                    |                  |              |
| Sales & User Charges                          | 678,300            | 735,300            | 57,000           | 8%           |
| Government Transfers                          | 105,100            | 188,100            | 83,000           | 79%          |
| Licenses, Permits & Fines                     | 24,000             | 24,000             | -                | -            |
| Rental  | 244,800            | 246,800            | 2,000            | 1%           |
| <b>Total Revenues</b>                         | <b>1,052,200</b>   | <b>1,194,200</b>   | <b>142,000</b>   | <b>13%</b>   |
| <b>Expenses</b>                               |                    |                    |                  |              |
| Personnel                                     | 3,611,600          | 3,819,000          | 207,400          | 6%           |
| Contracted & General Services                 | 2,001,000          | 2,519,100          | 518,100          | 26%          |
| Materials & Supplies                          | 1,657,600          | 1,665,600          | 8,000            | -            |
| Utility & Network Expenses                    | 2,017,100          | 2,295,300          | 278,200          | 14%          |
| <b>Total Expenses</b>                         | <b>9,287,300</b>   | <b>10,299,000</b>  | <b>1,011,700</b> | <b>11%</b>   |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(8,235,100)</b> | <b>(9,104,800)</b> | <b>(869,700)</b> | <b>(11%)</b> |
| <b>Transfers</b>                              |                    |                    |                  |              |
| Transfer from Reserves                        | 75,000             | 75,000             | -                | -            |
| Transfer to Reserves                          | (8,500)            | (8,500)            | -                | -            |
| Recovery from Utility Budget                  | 579,100            | 628,200            | 49,100           | 8%           |
| <b>Net Transfers</b>                          | <b>645,600</b>     | <b>694,700</b>     | <b>49,100</b>    | <b>8%</b>    |
| <b>Net Surplus (Deficit)</b>                  | <b>(7,589,500)</b> | <b>(8,410,100)</b> | <b>(820,600)</b> | <b>(11%)</b> |
| <b>Full Time Equivalent</b>                   | <b>38.8</b>        | <b>39.6</b>        | <b>0.8</b>       | <b>2%</b>    |

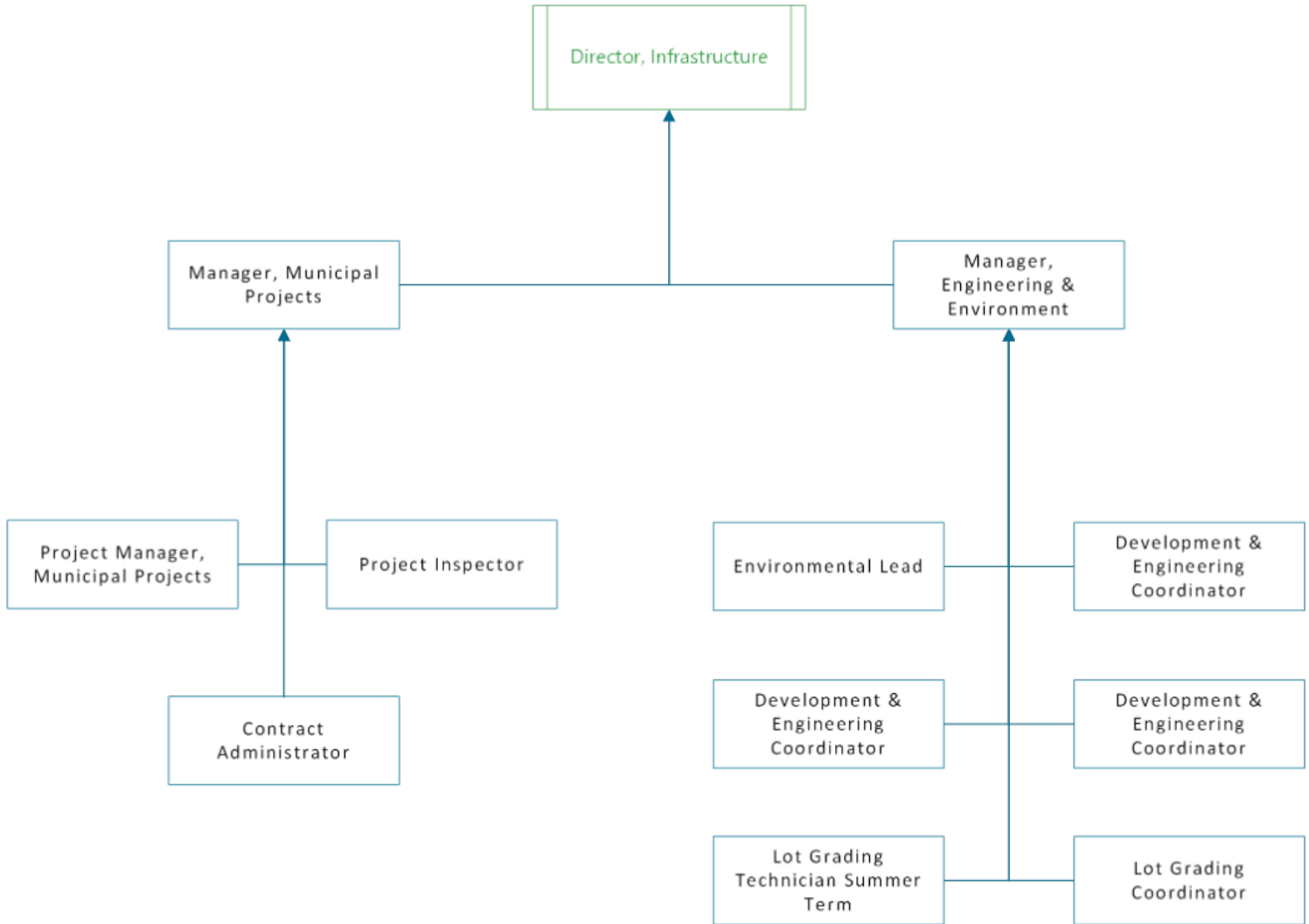
# Infrastructure Organizational Structure



### Infrastructure Organizational Structure Continued



### Infrastructure Organizational Structure Continued



## Planning & Development

### External Services



#### Department Summary

The Planning and Development department is responsible for the orderly and sustainable growth that reflects the vision of the City of Beaumont by developing statutory (e.g. Municipal Development Plan) and non-statutory plans, bylaws, and policies (e.g. Transportation Master Plan, Environmental Master Plan, Affordable Housing and Age Friendly Strategies); process development applications (i.e. development and building permits), as well as ensuring buildings are constructed to Alberta Safety Codes standards.

#### Programs Provided

- Subdivision Review and Authority
- Development Permitting
- Planning Policy
- Growth Planning
- Regional Planning
- Safety Codes

#### 2024 Priority Initiatives

| Goal  | Rationale   | Master Plan | Aspiration |
|---|---|-------------|------------|
| Enable more collaborative, efficient, and effective development services, and rate models for residential and commercial development. | To help Beaumont grow into the leading City it envisions and ensure financially sustainable growth.   |             |            |
| Support the development of the Innovation Business Park.  | To improve the commercial to residential tax ratio by supporting an innovative business park, improving available land for commercial investment.   |             |            |
| Support the development of a Comprehensive Growth Plan.   | As Beaumont continues to grow and faces increasing pressures and demands, this 20-year tactical plan will help long-term, strategic forecasting for services and community planning, as well as ensuring we have the administrative capacity, infrastructure, and the financial sustainability to support the community's priorities.   |             |            |
| Provide a Joint High School Site that is shovel-ready for construction.   | Beaumont's existing high school is at capacity and will be past capacity by 2025. New high schools are urgently needed in the community but suitable sized parcels which are serviced are not available. This project will help ensure that the educational needs of our young community can be met in the community without having to travel elsewhere for school.                                 |             |            |
| Work with the three school boards operating in Beaumont to develop a Joint Use and Planning Agreement                                 | The Municipal Government Act requires municipalities and school boards to develop a Joint Use and Planning Agreement to work collaboratively to establish a process to guide the future of school site/open space planning, transferring, and disposing in the City and ensure effective and efficient use of public facilities.  |             |            |
| Support the updating of the City's Offsite Levy model and bylaw   | Offsite Levies are a funding tool that developers pay to the City to help with the cost of offsite infrastructure. Updating the model is important to reflect changes in our servicing plans and growth patterns and timing to ensure that levy rates are equitably allocated to those that benefit. As part of the update, the incorporation of soft levies, such as a Fire Levy will be explored. |             |            |

## Planning & Development

### *External Services*



#### **Innovations and Efficiencies**

- Continue to implement the electronic permitting (Permitting, Lands & Licensing) system integrated with the asset management and geographical information systems will support efficient and more robust statistical reporting and streamlines workflows. A revised public portal that is user-friendly will be launched in Q2 2024 to allow applicants to apply for residential development permits and provide enhancements to the business license module.
- Optimize service delivery to meet the needs and expectations of residents, builders, and developers.

#### **Budget Highlights for 2024**

- Continue to implement of the KPMG Service review to improve the City's delivery of Development Services.
- Meeting the future educational needs of Beaumont residents by preparing a school site which can accommodate a joint-use High School for Black Gold School Division and STAR Catholic School Board.

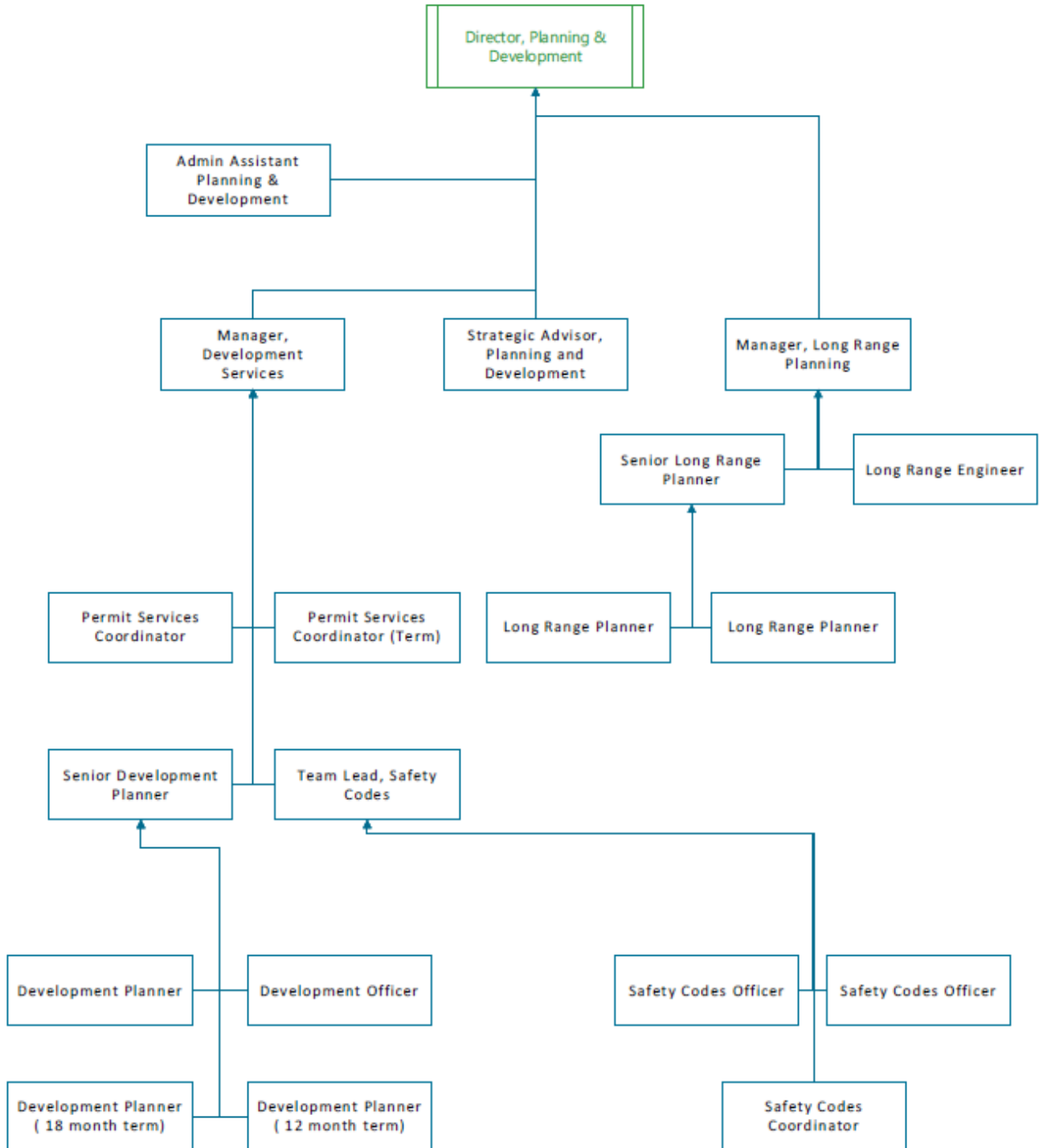
## Planning & Development

### External Services



| Planning & Development                        | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| Revenues                                      |                    |                    |                  |              |
| Sales & User Charges                          | 406,100            | 395,500            | (10,600)         | (3%)         |
| Licenses, Permits & Fines                     | 851,400            | 1,041,400          | 190,000          | 22%          |
| <b>Total Revenues</b>                         | <b>1,257,500</b>   | <b>1,436,900</b>   | <b>179,400</b>   | <b>14%</b>   |
| Expenses                                      |                    |                    |                  |              |
| Personnel                                     | 1,978,000          | 2,053,600          | 75,600           | 4%           |
| Contracted & General Services                 | 481,800            | 396,100            | (85,700)         | (18%)        |
| Materials & Supplies                          | 113,500            | 39,500             | (74,000)         | (65%)        |
| <b>Total Expenses</b>                         | <b>2,573,300</b>   | <b>2,489,200</b>   | <b>(84,100)</b>  | <b>(3%)</b>  |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(1,315,800)</b> | <b>(1,052,300)</b> | <b>263,500</b>   | <b>20%</b>   |
| Transfers                                     |                    |                    |                  |              |
| Transfer from Reserves                        | 270,700            | 143,000            | (127,700)        | (47%)        |
| <b>Net Transfers</b>                          | <b>270,700</b>     | <b>143,000</b>     | <b>(127,700)</b> | <b>(47%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(1,045,100)</b> | <b>(909,300)</b>   | <b>135,800</b>   | <b>13%</b>   |
| <b>Full Time Equivalent</b>                   | <b>18.0</b>        | <b>18.0</b>        | <b>-</b>         | <b>-</b>     |

Planning & Development Organizational Structure







## Protective Services

### External Services

#### Department Summary

Protective Services is responsible for emergency management, fire, rescue and medical responses and law enforcement services for the City of Beaumont. To support the safety and security of the community, preventative education and training is provided to Protective Services staff throughout the year.

#### Programs Provided

- Automated Traffic Enforcement (ATE)
- Emergency Management
- Fire Service- fire, rescue, and medical services
- Fire Prevention and Education
- Municipal Enforcement
- RCMP/RCMP Administration
- Weed Inspection
- Fire Investigation – Cause and Origin

#### 2024 Priority Initiatives

| Goal   | Rationale   | Master Plan | Aspiration |
|--|---|-------------|------------|
| Design and implement a composite model of fire services and continue discussions with Leduc County to provide dedicated fire services in the areas immediately surrounding Beaumont. | Increase fire and rescue coverage to the community and take a regional approach to fire services and provide mutual assistance to improve coverage in and around the community. |             |            |
| Review Emergency Management program to ensure the City meets the needs of the community in the event of a municipal emergency.   | Implementing a modernized municipal emergency plan that ensures municipal staff are trained and qualified to respond to an emergency that affects the City.                     |             |            |
| Develop and implement recommendations from the Level of Service Framework  | Implementation of a Level of Service policy that meets the needs and mitigates the risk to the community.   |             |            |

#### Innovations and Efficiencies

- Implementation of Alberta First Responders Radio Communication System.
- Completion of the Level of Service Framework.
- In service 100ft’ aerial apparatus for Fire Service.
- Implementation of body worn cameras for Municipal Enforcement.
- Increased staffing for RCMP including additional position for the General Investigations Section.
- Positive Ticketing Program.

#### Budget Highlights for 2024

- Increased focus on training and compliance with requirements of the Emergency Management Plan.
- Additional Municipal Enforcement equipment to assist with overweight commercial traffic.
- Replacement of Capital Life Safety Fire Service Equipment.
- Increased visibility of Protective Services in the community.

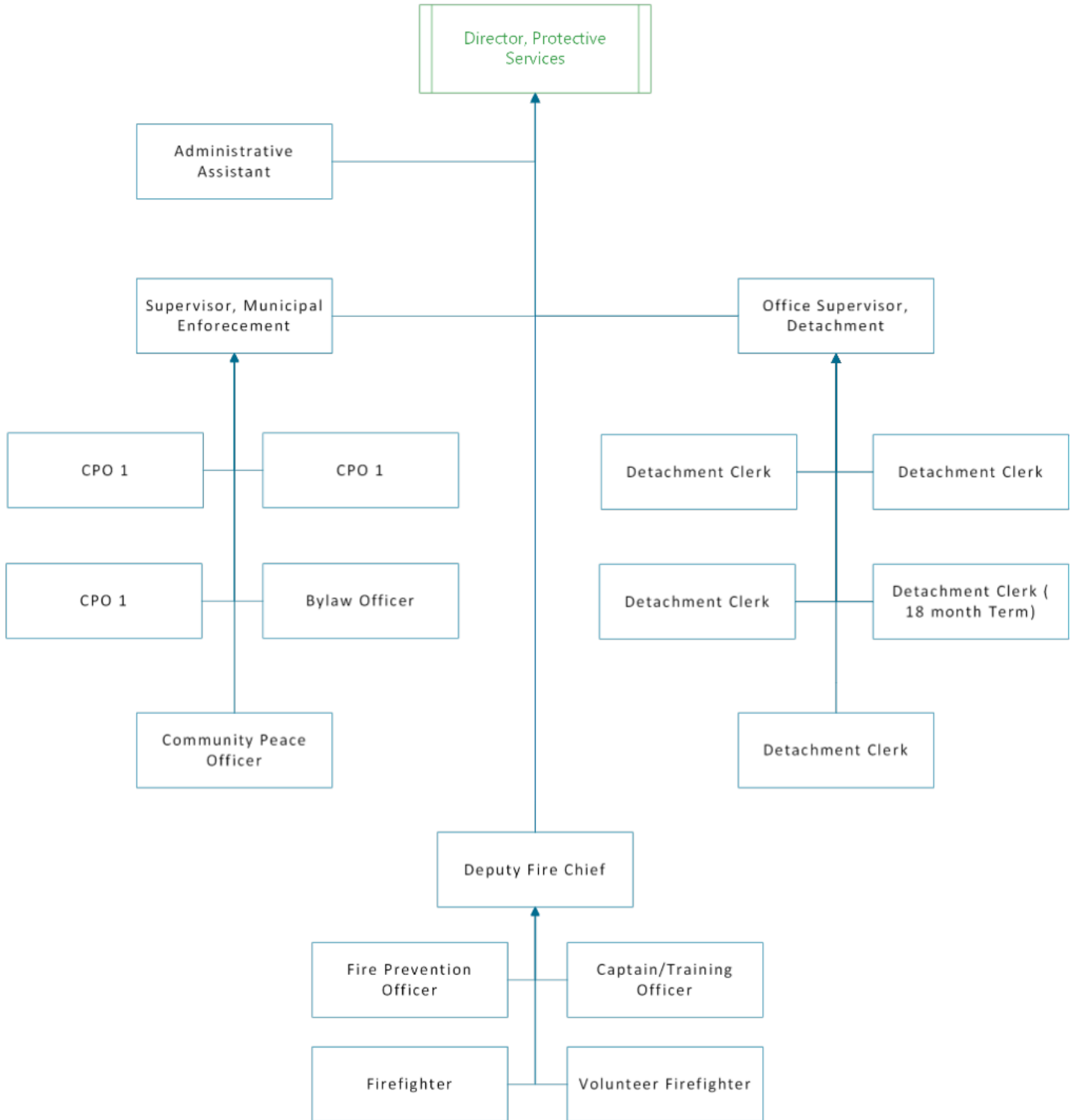
## Protective Services

### External Services



| Protective Services                           | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| <b>Revenues</b>                               |                    |                    |                  |              |
| Sales & User Charges                          | 21,000             | 21,000             | -                | -            |
| Government Transfers                          | 464,100            | 464,100            | -                | -            |
| Licenses, Permits & Fines                     | 954,300            | 655,900            | (298,400)        | (31%)        |
| Contributions from Other Groups               | 120,000            | -                  | (120,000)        | (100%)       |
| <b>Total Revenues</b>                         | <b>1,559,400</b>   | <b>1,141,000</b>   | <b>(418,400)</b> | <b>(27%)</b> |
| <b>Expenses</b>                               |                    |                    |                  |              |
| Personnel                                     | 1,942,800          | 1,928,100          | (14,700)         | (1%)         |
| Contracted & General Services                 | 3,092,100          | 3,651,500          | 559,400          | 18%          |
| Materials & Supplies                          | 206,800            | 201,200            | (5,600)          | (3%)         |
| <b>Total Expenses</b>                         | <b>5,241,700</b>   | <b>5,780,800</b>   | <b>539,100</b>   | <b>10%</b>   |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(3,682,300)</b> | <b>(4,639,800)</b> | <b>(957,500)</b> | <b>(26%)</b> |
| <b>Transfers</b>                              |                    |                    |                  |              |
| Transfer from Reserves                        | 107,500            | 7,500              | (100,000)        | (93%)        |
| Transfer to Reserves                          | (330,000)          | (230,000)          | 100,000          | (30%)        |
| <b>Net Transfers</b>                          | <b>(222,500)</b>   | <b>(222,500)</b>   | <b>-</b>         | <b>-</b>     |
| <b>Net Surplus (Deficit)</b>                  | <b>(3,904,800)</b> | <b>(4,862,300)</b> | <b>(957,500)</b> | <b>(25%)</b> |
| <b>Full Time Equivalent</b>                   | <b>16.0</b>        | <b>16.0</b>        | <b>0.0</b>       | <b>0%</b>    |

### Protective Services Organizational Structure





## Recreation

### External Services

#### Department Summary

The department provides services to residents and the surrounding area for sport, recreation, arts, and community events. Acting on the recommendations in Our Places and Play, Beaumont’s Recreation, Parks and Facilities Master Plan, the department is working on short- and medium-term priorities. Using the guiding principles and community and Council committees (Arts Advisory Committee, Grant Funding Advisory Committee, Recreation and Culture Advisory Committee), Recreation Service’s goal is to continue completing these priorities and plan for the medium- and long-term priorities.

#### Programs Provided

- Recreation and sport facility rentals
- Recreation and leisure programs
- Community facility rentals and events
- Recreation facilities management
- Civic community events
- Arts and culture
- Community grants and subsidies

#### 2024 Priority Initiatives

| Goal   | Rationale   | Master Plan | Aspiration |
|--|---|-------------|------------|
| Build Community Volunteer Organization (CVO) capacity through support, development of and access to resources, and improved processes. | The CVOs are struggling with volunteer recruitment, capacities, and processes. Their challenges impact City services and demands on resources. Addressing capacity development will enable more sustainable models and improve the community. |             |            |
| Increase support for Arts & Culture.   | Increased support through resourcing, capacity building, education, engagement, and finances will see long-term benefits to the community. This area has been underserved relative to recreation components.                                  |             |            |
| Internal efficiencies to enhance customer service  | Eliminate the need for the public to contact multiple people in Recreation to have access to a service. <ul style="list-style-type: none"> <li>• Special permissions</li> <li>• Rentals</li> <li>• Programs</li> </ul>                        |             |            |
| Increase adult programming offerings   | Using community survey gap analysis results, offer programs that align with the current gaps.   |             |            |

#### Innovations and Efficiencies

- Department organizational change to allow for better accountability and a better user-end experience
- Fitness studio upgrades which include new fitness flooring and the first stage of replacing old fitness equipment.
- Expansion of climbing wall into the vacant lease space.
- Grant program changes to increase accessibility, program administration and compliance, and project outcomes.

#### Budget Highlights for 2024

- Drop-in service with expanded climbing wall amenities.

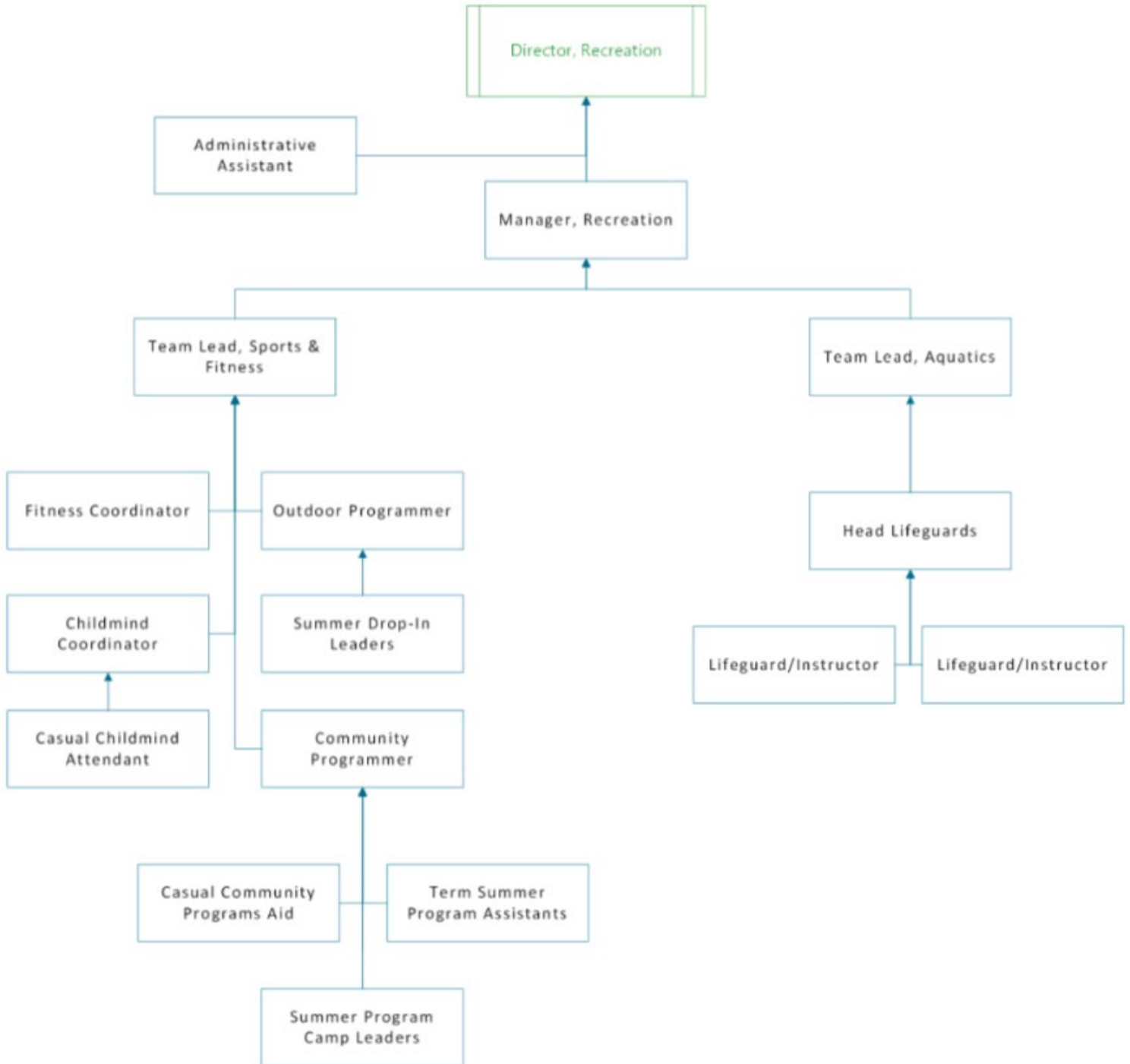
## Recreation

### External Services

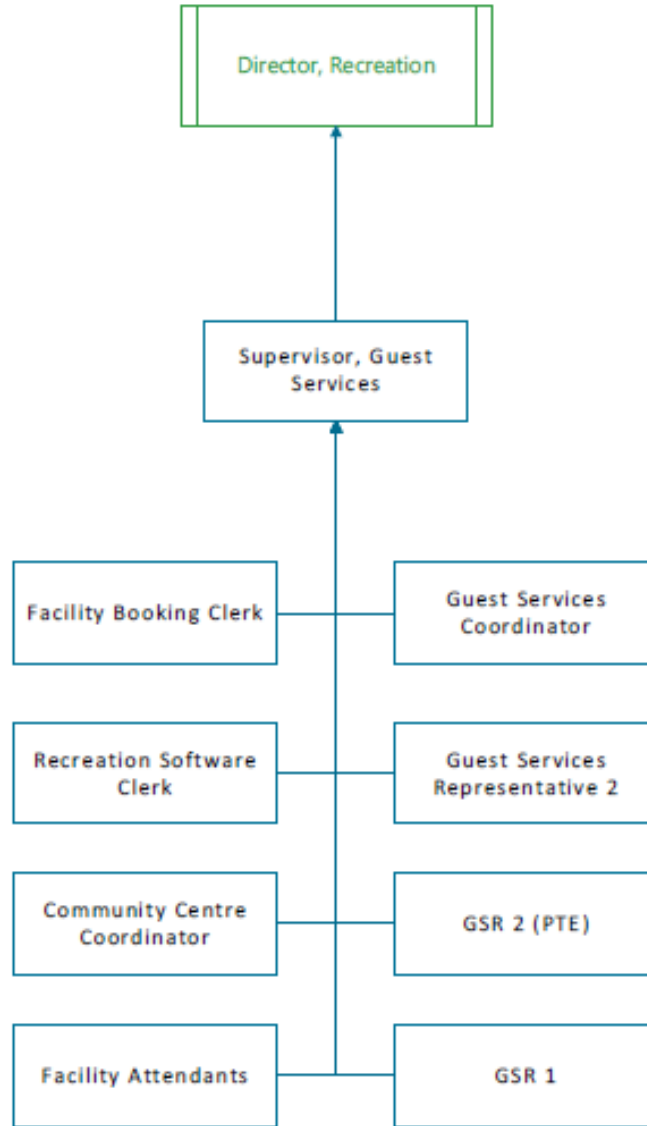


| Recreation                                    | 2023 (\$)          | 2024 (\$)          | Change (\$)      | Change (%)   |
|---|--------------------|--------------------|------------------|--------------|
| <b>Revenues</b>                               |                    |                    |                  |              |
| Sales & User Charges                          | 1,800,900          | 1,985,400          | 184,500          | 10%          |
| Government Transfers                          | 323,200            | 323,200            | -                | -            |
| Rental  | 1,650,900          | 1,737,900          | 87,000           | 5%           |
| Contributions from Other Groups               | 16,500             | 16,500             | -                | -            |
| <b>Total Revenues</b>                         | <b>3,791,500</b>   | <b>4,063,000</b>   | <b>271,500</b>   | <b>7%</b>    |
| <b>Expenses</b>                               |                    |                    |                  |              |
| Personnel                                     | 4,032,500          | 4,597,400          | 564,900          | 14%          |
| Contracted & General Services                 | 671,300            | 676,300            | 5,000            | 1%           |
| Materials & Supplies                          | 403,100            | 405,800            | 2,700            | 1%           |
| Utility & Network Expenses                    | -                  | (2,200)            | (2,200)          | 100%         |
| Grants  | 325,000            | 335,000            | 10,000           | 3%           |
| <b>Total Expenses</b>                         | <b>5,431,900</b>   | <b>6,012,300</b>   | <b>580,400</b>   | <b>11%</b>   |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>(1,640,400)</b> | <b>(1,949,300)</b> | <b>(308,900)</b> | <b>(19%)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>(1,640,400)</b> | <b>(1,949,300)</b> | <b>(308,900)</b> | <b>(19%)</b> |
| <b>Full Time Equivalent</b>                   | <b>53.4</b>        | <b>62.6</b>        | <b>9.2</b>       | <b>17%</b>   |

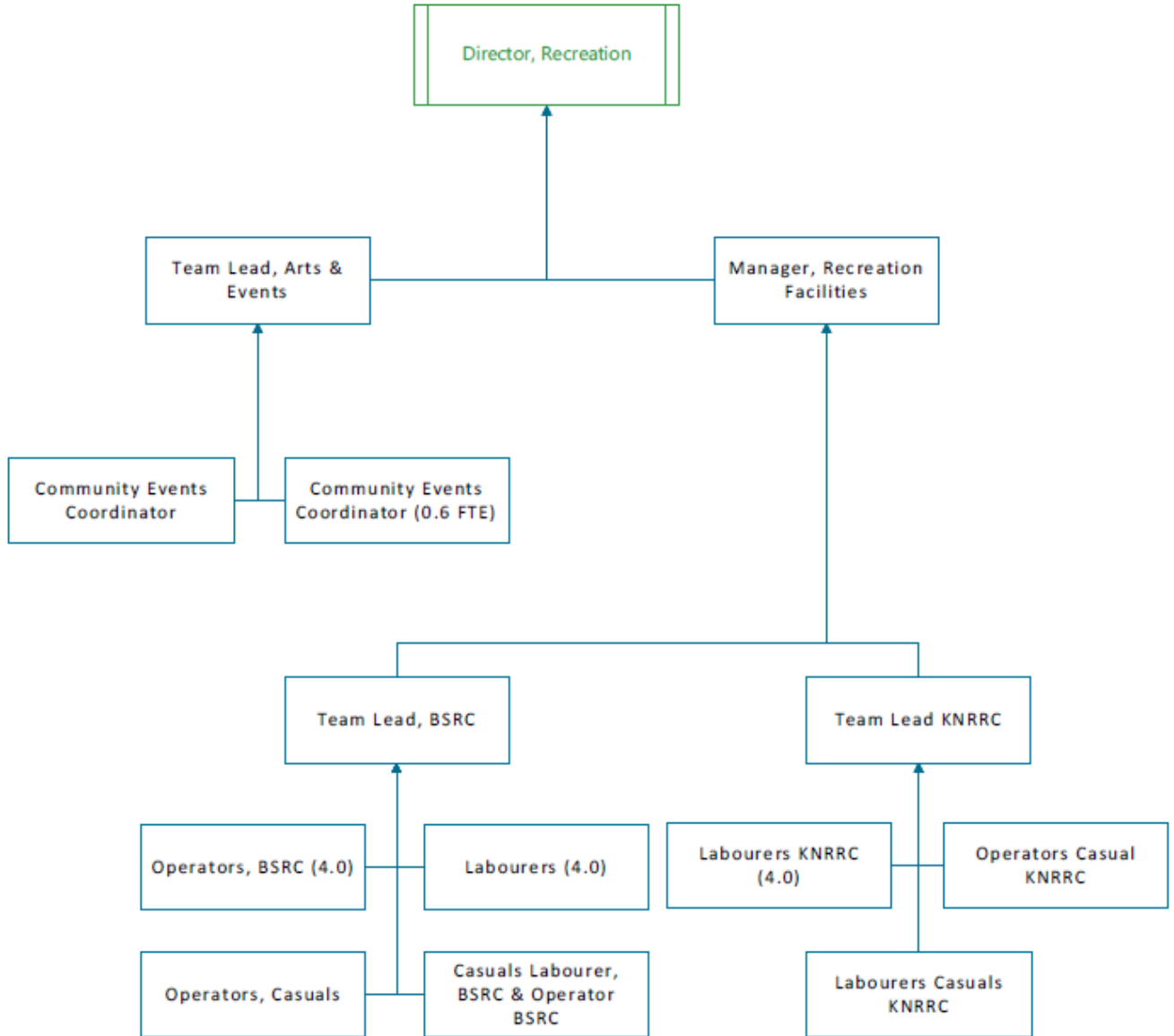
### Recreation Organizational Structure



### Recreation Organizational Structure Continued



### Recreation Organizational Structure Continued







Bibliothèque de  
Beaumont Library

## Bibliothèque de Beaumont Library



### Overview

The Bibliothèque de Beaumont Library connects Beaumontians to ideas, experiences, and one another. Through its collections, programs, technology, space, and staff, the library ensures all Beaumontians have access to the resources they need to explore, learn, and express themselves. The library provides free access to:

- Library collections and interlibrary loans
- Electronic resources
- Programming for adults, children, teens, and families
- Technology and technology trouble-shooting services
- Telecommunications, printing, and photocopying services

The Library is operated by the City of Beaumont Library Board established by Municipal Bylaw 946-19 pursuant to the *Libraries Act* and the *Municipal Government Act*, and is funded by a combination of federal, provincial, and municipal grants and internal revenue sources.

| Library                                   | 2023 (\$)        | 2024 (\$)        | Change (\$)   | Change (%) |
|---|------------------|------------------|---------------|------------|
| <b>Revenues</b>                           |                  |                  |               |            |
| Government Transfer from City of Beaumont | 1,116,200        | 1,210,700        | 94,500        | 8%         |
| Sales & User Charges                      | 15,000           | 16,000           | 1,000         | 7%         |
| Government Transfers                      | 134,000          | 131,900          | (2,100)       | (2%)       |
| Licenses, Permits & Fines                 | 5,000            | 2,500            | (2,500)       | (50%)      |
| Rental                                    | 200              | 500              | 300           | 150%       |
| Contributions from Other Groups           | 4,300            | 4,300            | -             | -          |
| <b>Total Revenues</b>                     | <b>1,274,700</b> | <b>1,365,900</b> | <b>91,200</b> | <b>7%</b>  |
| <b>Expenses</b>                           |                  |                  |               |            |
| Personnel                                 | 758,200          | 783,200          | 25,000        | 3%         |
| Contracted & General Services             | 354,500          | 364,200          | 9,700         | 3%         |
| Materials & Supplies                      | 75,400           | 133,500          | 58,100        | 77%        |
| Utility & Network Expenses                | 30,200           | 28,600           | (1,600)       | (5%)       |
| Municipal Services                        | 56,400           | 56,400           | -             | -          |
| <b>Total Expenses</b>                     | <b>1,274,700</b> | <b>1,365,900</b> | <b>91,200</b> | <b>7%</b>  |
| <b>Net Surplus (Deficit)</b>              | <b>-</b>         | <b>-</b>         | <b>-</b>      | <b>-</b>   |

## Library Operating Budget 2024



Bibliothèque de  
Beaumont Library

**Department:** Library  
**Service Change:** Program Enhancement  
**Type:** Operating Request

**Number:** NEW2024-LIB  
**Budget Year:** 2024  
**Funded:** YES

### Strategic Alignment:

**\*Aspiration: Future-proof growth for a safe, inclusive, and vibrant community\***

The Library continues to grow our organizational structure to ensure we can meet the needs of our community now and into the future. Our 2024 budget request includes funds to convert an existing position into a Deputy Director role that will oversee community services and expand our partnerships and outreach. We will add 3 part time staff positions specifically for high school students, contributing to the job pool for young Beaumontians, while meeting our operational needs.

**\*Aspiration: Strong volunteer spirit and a warm, neighbourly feeling\***

The library is the community's living room. Our 2024 budget request allows us to make sure we have everything a good living room needs. We will complete our collection expansion project that began in 2022, bringing our collection size to 30,000 items, a 46% increase in 3 years. We will introduce a 500 item videogame collection, allowing Beaumontians to borrow and browse from their home library, rather than ordering from other libraries across Alberta and facing long wait-times.

### Results to be Achieved:

The library requests \$1,210,700 in Municipal Grant Funding for 2024, an increase of \$94,500 or 8.5% from 2023. If approved, Municipal Grant Funds will allow the library to achieve the following results:

**\*Salaries and Benefits: Deputy Director and 3 high school student positions\***

The library has replaced a Manager Position with a Deputy Director position that will oversee and coordinate community services and increase outreach and partnerships. This position fulfills the Government of Alberta Best Practices Standards for staffing that states municipalities with populations over 20,000 should have at least two staff members with a Masters of Library and Information Studies. Additionally, we will create 3 high school student staff positions to meet our operational needs while meeting the community need for job opportunities for young Beaumontians.

**\*Collection: Increase items by 10%\***

The current library collection contains 27,000 items. The Government of Alberta Best Practice Standards for collection size state that our collection should hold a minimum of 42,000 items. Our 2024 budget request allows us to increase our collection size to 30,000 items by year-end. This is the maximum collection size for our current space and furniture. This increase allows us to complete our 3-year project to bring our collection size closer to the minimum requirement for Beaumont's population.

**\*New Service: Videogame Collection\***

The Beaumont Public Library does not have a videogame collection. Videogames are a standard collection item in public libraries, but our patrons must join long waitlists to borrow videogames through interlibrary loan from other libraries. The 2024 budget request allows us to introduce a 500-item videogame collection.

### Description:

The Beaumont Public Library connects Beaumontians to ideas, experiences, and one another. Through our high-interest, ever-growing library collections, Beaumontians find reflections of themselves and windows through which to view other worlds, real or imagined. Our early literacy programs help our youngest community members, and their caregivers learn fundamental early literacy skills, while our school aged and teen programs spark new ideas and provide opportunities to get creative in a safe space. Through the library, Beaumontians can access the technology they need to participate in our modern world, and the digital literacy training and assistance required to be a savvy digital citizen. Our friendly and knowledgeable staff are here to help community members answer questions and find the information and resources they need seven days a week. Our building is the gathering place for the community; whether you need somewhere to tire out your toddlers, meet friends for coffee, or do some quiet studying, the library has you covered.

## Library Operating Budget 2024 Continued



**Department:** Library

**Service Change:** Program Enhancement

**Type:** Operating Request

**Number:** NEW2024-LIB

**Budget Year:** 2024

**Funded:** YES

Our Strategic Plan provides us with the roadmap to grow our staff, services, and space to meet the needs of our growing community. Our 2024 Operating Budget Request gives us the resources we need to achieve our ambitious goals for 2024 and beyond.

### Justification:

The Library provides community-centered services while remaining fiscally responsible. The 2024 Budget request supports our work to move closer to Government of Alberta Best Practices for Library Services in our rapidly growing community, while introducing a high-demand new collection to our library.

|                            | 2024          | 2025          | 2026          | 2027          | 2028          |
|----------------------------|---------------|---------------|---------------|---------------|---------------|
| Revenue Decrease           | 3,300         | 3,300         | 3,300         | 3,300         | 3,300         |
| Expenses                   | 91,200        | 91,200        | 91,200        | 91,200        | 91,200        |
| <b>Net Tax Levy Impact</b> | <b>94,500</b> | <b>94,500</b> | <b>94,500</b> | <b>94,500</b> | <b>94,500</b> |



## **Supplemental Information**

## 2024 – 2028 Financial Plan



Under Section 283.1(2) of the *Municipal Government Act* and pursuant to Regulation 192/2017 municipalities in Alberta are required to prepare a three-year Financial Plan. The first financial year required in both the Financial Plan and Capital Plan is 2024.

| City of Beaumont - By Category                | 2024               | 2025               | 2026               | 2027               | 2028               |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Revenues</b>                               |                    |                    |                    |                    |                    |
| Municipal Taxes                               | 28,308,300         | 29,540,100         | 30,382,300         | 30,739,600         | 32,963,200         |
| Requisition Taxes                             | 8,951,100          | 9,151,100          | 9,351,100          | 9,551,100          | 9,751,100          |
| Sales & User Charges                          | 4,836,900          | 4,856,400          | 4,807,900          | 4,807,100          | 4,807,100          |
| Franchise Fees                                | 3,990,100          | 4,190,100          | 4,390,100          | 4,590,100          | 4,790,100          |
| Government Transfers                          | 1,999,100          | 1,887,800          | 1,881,100          | 1,881,100          | 1,881,100          |
| Licenses, Permits & Fines                     | 1,841,300          | 1,841,300          | 1,841,300          | 1,841,300          | 1,841,300          |
| Rental  | 1,990,800          | 2,006,000          | 2,006,000          | 2,006,000          | 2,006,000          |
| Penalties & Costs of Taxes                    | 525,000            | 540,000            | 555,000            | 570,000            | 585,000            |
| Investment Income                             | 2,100,000          | 2,100,000          | 2,100,000          | 2,100,000          | 2,100,000          |
| Contributions from Other Groups               | 703,700            | 704,000            | 704,000            | 704,000            | 704,000            |
| <b>Total Revenues</b>                         | <b>55,246,300</b>  | <b>56,816,800</b>  | <b>58,018,800</b>  | <b>58,790,300</b>  | <b>61,428,900</b>  |
| <b>Expenses</b>                               |                    |                    |                    |                    |                    |
| Personnel                                     | 23,352,300         | 23,482,600         | 23,679,900         | 23,896,800         | 24,064,100         |
| Contracted & General Services                 | 11,159,900         | 10,819,600         | 10,821,900         | 10,785,500         | 10,783,600         |
| Materials & Supplies                          | 2,472,800          | 2,467,800          | 2,463,100          | 2,408,200          | 2,408,200          |
| Utility & Network Expenses                    | 2,714,700          | 2,714,600          | 2,714,900          | 2,714,900          | 2,714,900          |
| Grants  | 1,595,200          | 1,665,200          | 1,715,200          | 1,465,200          | 1,465,200          |
| Debt Servicing                                | 3,222,500          | 3,222,500          | 3,222,500          | 3,222,400          | 3,211,200          |
| Requisition Expense                           | 8,951,100          | 9,151,100          | 9,351,100          | 9,551,100          | 9,751,100          |
| <b>Total Expenses</b>                         | <b>53,468,500</b>  | <b>53,523,400</b>  | <b>53,968,600</b>  | <b>54,044,100</b>  | <b>54,398,300</b>  |
| <b>Net Surplus (Deficit) Before Transfers</b> | <b>1,777,800</b>   | <b>3,293,400</b>   | <b>4,050,200</b>   | <b>4,746,200</b>   | <b>7,030,600</b>   |
| <b>Transfers</b>                              |                    |                    |                    |                    |                    |
| Transfer from Reserves                        | 783,100            | 145,900            | 82,500             | 82,500             | 82,500             |
| Transfer to Reserves                          | (3,983,200)        | (4,561,600)        | (5,055,000)        | (5,551,000)        | (7,732,100)        |
| Recovery from Utility Budget                  | 2,122,300          | 2,122,300          | 2,122,300          | 2,122,300          | 2,122,300          |
| Transfer to Capital Budget                    | (700,000)          | (1,000,000)        | (1,200,000)        | (1,400,000)        | (1,503,300)        |
| Transfer from Equity in Capital               | 9,281,800          | 9,281,800          | 9,281,800          | 9,281,800          | 9,281,800          |
| Amortization                                  | (9,281,800)        | (9,281,800)        | (9,281,800)        | (9,281,800)        | (9,281,800)        |
| <b>Net Transfers</b>                          | <b>(1,777,800)</b> | <b>(3,293,400)</b> | <b>(4,050,200)</b> | <b>(4,746,200)</b> | <b>(7,030,600)</b> |
| <b>Net Surplus (Deficit)</b>                  | <b>-</b>           | <b>-</b>           | <b>-</b>           | <b>-</b>           | <b>-</b>           |

## 2024 – 2028 Capital Plan



Under Section 283.1(2) of the *Municipal Government Act* and pursuant to Regulation 192/2017 municipalities in Alberta are required to prepare a five-year capital plan. The first financial year required in both the financial plan and capital plan is 2023. The 2024-2028 Capital Plan has been developed based on the following:

- Projects that provide strategic benefit will be sought out & considered
- Federal & Provincial mandates and legislation will be followed
- Maintenance of current infrastructure is a priority and is funded annually to avoid infrastructure deficits
- Capital will be maintained to ensure public safety
- Projects for sustainable and beneficial growth will be continually reviewed and recommended
- Sustainable and responsible long term funding plans are developed and in accordance with established policies

|  | 2024             | 2025             | 2026              | 2027              | 2028             |
|--|------------------|------------------|-------------------|-------------------|------------------|
| <b>Renewal</b>   |                  |                  |                   |                   |                  |
| Fleet & Equipment Replacement Program  | 1,346,000        | 3,204,000        | 2,206,700         | 2,998,700         | 1,935,800        |
| Facility Renewal Program   | 529,000          | 2,054,500        | 15,910,000        | 5,350,000         | 2,700,000        |
| Parks, Playground & Playfield Renewal  | 365,000          | 495,000          | 275,000           | 275,000           | 242,000          |
| Transportation Renewal Program   | 230,000          | 2,955,000        | 1,408,000         | 2,333,000         | 1,490,000        |
| Technology Replacement Program   | 173,000          | 196,000          | 161,500           | 170,000           | 217,000          |
| <b>Renewal Total</b>   | <b>2,643,000</b> | <b>8,904,500</b> | <b>19,961,200</b> | <b>11,126,700</b> | <b>6,584,800</b> |
| <b>Growth</b>  |                  |                  |                   |                   |                  |
| Joint High School Site Assembly  | 8,125,000        | 4,125,000        |                   |                   |                  |
| Our Centre-Ville ARP Implementation Program  |                  |                  | 975,000           | 800,000           | 100,000          |
| <i>Water Booster Station (part of IBP?)</i>  |                  |                  |                   | 800,000           |                  |
| <i>Check Valves throughout Centre-Ville at pressure zone boundary (Water Distributions) - Copy</i>           |                  |                  | 675,000           |                   |                  |
| <i>250 mm water distribution upgrade for fire flows - Copy</i>   |                  |                  | 300,000           |                   |                  |
| <i>Streetscape improvements (Gateway features at north boundary of the Civic Institutional Precinct ...)</i> |                  |                  |                   |                   | 100,000          |
| Facility Growth  | 598,000          | 2,110,000        | 100,000           | 15,100,000        | 5,000,000        |
| <i>2024 - BSRC Pool CO2 Tank Relocation</i>  | 300,000          |                  |                   |                   |                  |
| <i>RCMP Security Upgrade</i>   | 150,000          |                  |                   |                   |                  |
| <i>10YR-Fire Hall #2</i>   |                  |                  | 100,000           | 15,000,000        |                  |
| <i>BSRC bouldering wall purchase for Pro Shop space</i>  | 70,000           |                  |                   |                   |                  |
| <i>RCMP Expansion</i>  |                  | 50,000           | -                 | 100,000           | 5,000,000        |
| <i>Heritage House Grant</i>  | 45,000           |                  |                   |                   |                  |
| <i>2024 - City Hall Additional Flag Poles</i>  | 33,000           |                  |                   |                   |                  |
| <i>10YR - RV Sanitary-dump Site Construction</i>   | -                | 2,060,000        |                   |                   |                  |
| Parks, Playground, & Playfield Growth  | 390,500          | 1,855,000        | 1,900,000         | 2,175,000         | 21,325,000       |
| <i>10YR-Ruisseau School site Sportsfield</i>   |                  | 1,000,000        |                   |                   |                  |
| <i>10YR-Joint Use Recreation site</i>  |                  |                  |                   | 1,000,000         | 15,000,000       |
| <i>10YR - General Open Space Growth</i>  |                  | 350,000          | 450,000           | 325,000           | 325,000          |
| Cricket  | 200,000          |                  |                   |                   |                  |

|   |                  |                   |                   |                   |                   |
|---|------------------|-------------------|-------------------|-------------------|-------------------|
| 10YR-BMX Pump Track   |                  |                   |                   | 150,000           | 1,000,000         |
| 10YR - Sports Facility Dugout/Bench Roofing   |                  | 100,000           |                   |                   |                   |
| 10YR-Joint High School Sports fields  |                  |                   |                   | 100,000           | 5,000,000         |
| Basketball Half Courts  | 90,000           |                   |                   |                   |                   |
| 2024 - Sportsfield Bleachers  | 77,500           |                   |                   |                   |                   |
| 10YR-Football spotter/ coaching tower   |                  | 50,000            | 250,000           |                   |                   |
| 10YR-Four Seasons Field Parking lot expansion                                       |                  | 50,000            | 525,000           |                   |                   |
| Benches   | 23,000           |                   |                   |                   |                   |
| 10YR - BSRC - Irrigation Stage 2  | -                | 45,000            |                   |                   |                   |
| 10YR - Ruisseau School site Sportsfield   | -                | 65,000            |                   |                   |                   |
| 10YR - Junior Baseball Backstop Installation  | -                | 95,000            |                   |                   |                   |
| 10YR-Four Seasons Multi Use Field Football Fieldhouse service                       | -                | -                 | 100,000           |                   |                   |
| 10YR-Pickleball Court Design & Construction   | -                | 60,000            | 495,000           |                   |                   |
| 10YR-Spray Park Growth  | -                | 40,000            | 80,000            | 600,000           |                   |
| Traffic Safety Program  | 355,000          |                   |                   |                   |                   |
| Fleet & Equipment Growth  | 105,000          | 1,940,000         | 1,574,700         | 3,898,400         | 1,007,700         |
| Council Capital Initiatives   | 100,000          | -                 | -                 | -                 | -                 |
| Technology Growth   | 38,500           | 320,000           | 995,000           | 650,000           | 380,000           |
| Transportation Growth   | -                | 575,000           | 5,370,000         | 250,000           | 250,000           |
| 10YR - Pedestrian Bridge and Trail Extension at BSRC                                |                  |                   | 345,000           |                   |                   |
| 10YR - 50 Avenue Streetscape  |                  | 75,000            | 4,500,000         |                   |                   |
| 10YR - 30 Avenue Pathway  |                  | 50,000            | 275,000           |                   |                   |
| 10YR - Wayfinding Signage   | -                | 250,000           | 50,000            | 50,000            | 50,000            |
| 10YR - Traffic Safety Initiatives - Crosswalk Upgrades and Traffic Calming Measures | -                | 200,000           | 200,000           | 200,000           | 200,000           |
| <b>Growth Total</b>   | <b>9,712,000</b> | <b>10,925,000</b> | <b>10,914,700</b> | <b>22,873,400</b> | <b>28,062,700</b> |
| <b>Utility</b>  |                  |                   |                   |                   |                   |
| Water System Renewal Program  | 2,010,000        | 3,140,500         | 3,488,000         | 1,700,000         | 1,955,000         |
| Wastewater System Growth Program  |                  | 1,200,000         |                   |                   |                   |
| Water System Growth Program   | 311,000          | 3,628,000         | 1,520,000         | 308,000           | 337,000           |
| Stormwater Renewal Program  | 200,000          | 825,000           | 440,000           | 440,000           | 440,000           |
| Stormwater System Growth Program  | -                | 68,500            | 562,500           | 965,000           | 1,228,000         |
| Wastewater System Renewal Program   | -                | 2,055,000         | 1,155,000         | 1,385,000         | 1,135,000         |
| <b>Utility Total</b>  | <b>2,521,000</b> | <b>10,917,000</b> | <b>7,165,500</b>  | <b>4,798,000</b>  | <b>5,095,000</b>  |
| <b>Offsite Levy</b>   |                  |                   |                   |                   |                   |
| Offsite Levy Program - Arterial Roads   | 1,420,000        | 900,000           | 7,500,000         | 17,100,000        | 1,800,000         |



|   |                   |                   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Wastewater System Growth Program          | 110,000           |                   |                   |                   |                   |
| Offsite Levy Program - Water Systems      |                   | 100,000           | 1,779,050         | 500,000           | 10,509,243        |
| Offsite Levy Program - Wastewater Systems |                   | -                 | 300,000           | 5,529,836         | 3,873,021         |
| <b>Offsite Levy Total</b>                 | <b>1,530,000</b>  | <b>1,000,000</b>  | <b>9,579,050</b>  | <b>23,129,836</b> | <b>16,182,264</b> |
| <b>Grand Total</b>                        | <b>16,406,000</b> | <b>31,746,500</b> | <b>47,620,450</b> | <b>61,927,936</b> | <b>55,924,764</b> |

## User Fees



Each year, the user fees for the City are reviewed and updated by the respective service areas of each Department. Changes made are based on operational considerations and are evaluated for reasonableness by comparing to the rates of other municipalities within the Edmonton Metropolitan Regional Area.

| Notable Fee Changes  | 2023 (\$)   | 2024 (\$)   |
|--|-------------|-------------|
| <b>Utilities</b>   |             |             |
| 5/8" -Water Meter Rate - Monthly Service Charge  | 16.48       | 18.13       |
| 3/4" Water Meter Rate - Monthly Service Charge   | 16.48       | 18.13       |
| Water Consumption Rate - Per m <sup>3</sup>  | 2.20        | 2.26        |
| Wastewater Rate - Monthly Service Charge   | 11.68       | 14.02       |
| Wastewater Treatment Rate - Per m <sup>3</sup>   | 1.97        | 2.44        |
| Residential Solid Waste Collection - Monthly Service Charge  | 26.27       | 27.06       |
| Stormwater Rate - Monthly Service Charge   | 7.41        | 8.49        |
| <b>Protective Services</b>   |             |             |
| Fire Pit permit  | N/A         | 50          |
| Fire Inspections Services - First/Second response  | -           | -           |
| Fire Inspections Services - Third (3rd) and subsequent inspection(s)                                 | 85          | 250         |
| Fire Investigations Services - routine disclosure  | N/A         | 250         |
| Occupancy Load Inspections First/Second inspection(s)  | -           | -           |
| Occupancy Load Inspections - Third (3rd) and subsequent inspection(s)                                | 85          | 250         |
| Response to False Alarms - First response to a False Alarm   | -           | -           |
| Response to False Alarms - Second (2nd) response to a False Alarm                                    | 100         | 250         |
| Response to False Alarms - Third (3rd) and subsequent response(s) to False Alarm(s)                  | 400         | 400         |
| Fire Responses - Staffing - Firefighter, Lieutenant, Captain, or Chief Officer (per person per hour) | 85          | 190         |
| Fire Dynamics Burn (max 2/day) - plus 2 staff - per burn   | N/A         | 600         |
| Cold Smoke Structure per day   | N/A         | 500         |
| Safety Officer per hour (Minimum 3 hrs mandatory)  | N/A         | 40          |
| Additional Personnel/Staff per hour (Minimum 3 hrs)  | N/A         | 40          |
| SCBA Bottle Fill   | N/A         | 10          |
| Straw Bale (Retail cost plus 15%)  | N/A         | 115%        |
| Pallet (Retail cost plus 15%)  | N/A         | 115%        |
| Cleaning/Repairs per hour (Minimum 3 hrs)  | N/A         | 40          |
| Damages (Cost plus 15%, and staff hours necessary to complete repair)                                | N/A         | 115%        |
| Municipal Enforcement Officer w/ Patrol vehicle per hour   | 190         | 250         |
| Municipal Enforcement Officer per hour   | 50          | 100         |
| BSRC, Indoor & Outdoor Facilities, KNRRRC, and CCBCC Fees  | 5% Increase | 7% Increase |
| Development Fees   | 3% Increase | 5% Increase |
| Permit Fees  | 5% Increase | 5% Increase |

## Unfunded Service Changes On-Demand Transit



**Department:** Infrastructure

**Service Change:** Program Enhancement

**Type:** Operating Request

**Number:** 2024-370-04

**Budget Year:** 2024

**Unfunded:** Yes

### Strategic Alignment:



Building Our Tomorrow, Today Council Strategic Plan 2022-2026



An economically prosperous and financially sustainable community to last generations



Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Successful completion of a 1 year pilot program to test the community engagement with bus-on-demand.

### Description:

This Change Request is for the expected operating costs of running a pilot bus-on-demand program in Beaumont for 2024.

Pricing is a Class A estimate based on the contract with Beaumont's current transit provider (PWT) for on-demand service for 12.15 hours daily utilizing two buses with rates of \$93.44 per hour from January to August and \$95.33 from September to December.

In addition to the hourly rate, there are anticipated costs for fuel, overhead, indirect costs, technology (app development) and contingencies. This service would be provided through a phone application with digital bus stops strategically located across the City of Beaumont (within 400m of all residents) to transport residents throughout the City. The On-Demand Transit System would also connect with the Regional Transit System which brings residents to the City of Edmonton Mill Woods Transit Centre.

A call centre to place the on-demand service for residents without smartphones would be an additional \$35,000 annually and has not been included in this change request.

### Justification:

An increase in mobility and transit services for Beaumont residents.

|                             | 2024           | 2025 | 2026 | 2027 | 2028 |
|-----------------------------|----------------|------|------|------|------|
| Expenses                    | 781,000        |      |      |      |      |
| <b>Net Tax Levy Impact</b>  | <b>781,000</b> |      |      |      |      |
| <b>Full Time Equivalent</b> |                |      |      |      |      |

## Growth of Existing Program - Emergency Management



**Department:** Protective Services

**Number:** 2024-240-01

**Service Change:** Growth of Existing Program

**Budget Year:** 2024

**Type:** Operating Request

**Unfunded:** Yes



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### Results to be Achieved:

The City of Beaumont is responsible for directing and controlling its response to an emergency, for preparing and approving emergency plans and programs, for appointing an Emergency Advisory Committee, for establishing and maintaining an Emergency Management Agency,

### Description:

Responsible for technical and administrative duties that help with Emergency Management Programs. Emergency Management Officer must lay out plans and provide services such as training and management to prepare for potential emergencies at a variety of different types.

### Justification:

The emergency management agency must review the emergency plan at least once per year and make that plan available to the Alberta Emergency Management Agency for review and comment annually.

Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000

|                             | 2024           | 2025           | 2026           | 2027           | 2028           |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| Expenses                    | 147,000        | 150,700        | 154,600        | 158,700        | 162,900        |
| <b>Net Tax Levy Impact</b>  | <b>147,000</b> | <b>150,700</b> | <b>154,600</b> | <b>158,700</b> | <b>162,900</b> |
| <b>Full Time Equivalent</b> | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       |

## Program Enhancement - North Saskatchewan Watershed Alliance Annual Fees



**Department:** Infrastructure

**Service Change:** Program Enhancement

**Type:** Operating Request

**Number:** 2024-440-004

**Budget Year:** 2024

**Unfunded:** Yes



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Future-proof growth for a safe, inclusive, and vibrant community

### Results to be Achieved:

Beaumont would become a member of the North Saskatchewan Watershed Alliance.

### Description:

Council has received a request from the North Saskatchewan Watershed Alliance (NSWA) to become a member municipality of their organization. This would require an annual membership fee equal to \$0.60 per capita, which would equate to approximately \$13,200 for 2024. The NSWA is a non-profit organization which aims to facilitate collaboration between municipalities to address water quality and quantity challenges, complete watershed assessment and planning, do education and outreach to the public and provide tools and technology to assist members. Please note at this time, Beaumont does not have adequate resources to fully participate in NSWA initiatives therefore joining the NSWA would be primarily to financially support this regional initiative.

### Justification:

Council requested this proposal be included in the 2024 budget.

|                             | 2024          | 2025          | 2026          | 2027          | 2028          |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|
| Expenses                    | 13,200        | 13,200        | 13,200        | 13,200        | 13,200        |
| <b>Net Tax Levy Impact</b>  | <b>13,200</b> | <b>13,200</b> | <b>13,200</b> | <b>13,200</b> | <b>13,200</b> |
| <b>Full Time Equivalent</b> |               |               |               |               |               |

## Growth of Existing Program: Asset Management



**Department:** Corporate Analytics & Technology

**Service Change:** Growth of Existing Program

**Type:** Operating Request

**Number:** 2024-180-01

**Budget Year:** 2024

**Unfunded:** Yes

### Strategic Alignment:

Building Our Tomorrow, Today Council Strategic Plan 2022-2026

An economically prosperous and financially sustainable community to last generations

### Results to be Achieved:

Phase 1: Roadmap - A comprehensive timeline of tasks and milestones that identifies the work to be done with an assignment of responsibilities to complete it. In addition, the Roadmap includes training requirements, achievable schedules, and approximate costs. Further, the Roadmap provides a high-level, prioritized strategy for the City's progress along the asset management continuum.

Phase 2: Corporate asset management master plan - To develop a Master Plan for all assets owned by the City.

### Description:

Program: Asset Management

The City has initiated asset management endeavors in the past; however, in isolation from the line of sight of a Corporate Asset Management Master Plan.

2024 Phase 1: Create a roadmap to develop the plan. To include:

- assessing the current and future usability of previously collected data
- determining the status of City practices compared with best practice
- reviewing levels of services for each feature class

Based on the outcome of the analysis, developing a roadmap to guide the City's progress towards a comprehensive plan.

2025 - 2027 Phase 2: Draft the Corporate Asset Management Master Plan

### Justification:

As asset management is considered an interdisciplinary practice it gathers lots of input from a variety of sources and creates models or scenarios that can be used to make decisions about our infrastructure. Data produced through Asset management policies, strategies and practices do support this duty of care and help prepare these operating and capital plans for the city.

Phase 1: This Roadmap intends to provide an achievable program through which asset management can be successfully introduced and implemented.

Phase 2: To establish best practices which the city effectively and sustainably manages assets, their performance, risks, and expenditures throughout the life cycles to achieve the objectives of the strategic plans.

|                             | 2024           | 2025           | 2026           | 2027           | 2028           |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| Expenses                    | 230,800        | 230,800        | 230,800        | 232,000        | 236,100        |
| <b>Net Tax Levy Impact</b>  | <b>230,800</b> | <b>230,800</b> | <b>230,800</b> | <b>232,000</b> | <b>236,100</b> |
| <b>Full Time Equivalent</b> | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       |

## Program Enhancement - Corporate Procurement



**Department:** Finance

**Service Change:** Program Enhancement

**Type:** Operating Request

**Number:** 2024-130-03

**Budget Year:** 2024

**Funded:** Yes

### Strategic Alignment:



An economically prosperous and financially sustainable community to last generations

### Results to be Achieved:

Enhance the city's procurement program through hiring a procurement specialist which would enable the municipality to save costs, comply with regulations, operate more efficiently, manage risks, and make well-informed decisions, ultimately benefiting the community and ensuring responsible use of taxpayer funds.

### Description:

The City has made advancements within its corporate procurement program through the update of the purchasing policy (2020), hiring of a purchase clerk (2022), review and standardization of procurement documents (2023), and continued work towards process improvements (ongoing). It has been determined that a resource that would greatly aid the municipality is a procurement specialist.

A procurement specialist would be a resource for city departments to compile large tenders or procurements by conducting market analysis, optimizing bidding processes, and negotiating favorable terms, thereby ensuring that the city secures the best value for taxpayers' money while adhering to legal requirements. Additionally, their expertise in risk management can mitigate potential pitfalls and ensure the successful execution of complex procurement projects.

### Justification:

A procurement specialist can help the City identify cost-effective suppliers and negotiate favorable terms, leading to cost savings on purchases and contracts. A specialist ensures that all procurement activities adhere to legal requirements, reducing the risk of costly legal issues.

With expertise in procurement processes, a specialist can streamline operations and expedite the procurement cycle, leading to greater efficiency in the City's operations. Managing relationships with suppliers is crucial for obtaining quality goods and services. A procurement specialist can assess and manage vendor performance, ensuring the City gets value for money. A specialist can work on diversifying the supplier base, promoting inclusivity, and supporting local businesses, which can have positive economic and social impacts on the community.

|                             | 2024           | 2025           | 2026           | 2027           | 2028           |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| Expenses                    | 125,000        | 127,900        | 131,100        | 134,300        | 137,500        |
| <b>Net Tax Levy Impact</b>  | <b>125,000</b> | <b>127,900</b> | <b>131,100</b> | <b>134,300</b> | <b>137,500</b> |
| <b>Full Time Equivalent</b> | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       | <b>1</b>       |

## Assessment & Taxation



The City of Beaumont provides a range of services, programs, and infrastructure that citizens need, want, and use on a daily basis. These services, programs and infrastructure invariably involve a cost and the key tool for municipalities to pay for these costs is property tax.

To collect property tax, municipalities in Alberta all use the same methodology to assess properties and determine their fair market value. Once the fair market value of properties has been determined a tax rate can be applied across a class of properties to collect taxes.

The property assessment and taxation process can be further described as a budget-based approach, which is the approach used in all Canadian provinces. This approach means that even when housing market conditions fluctuate, taxation revenues for the municipality remain stable and predictable. Further, it is the City's budget that drives the tax rate as opposed to the City creating a budget based on the revenue it expects to gather through taxation.

Under this budget based approach, the municipal tax bill changes from one year to the next for an individual property owner is dependent on two factors:

1. The year over year change to the budget, and
2. The year over year individual property assessment changes in relation to other property assessments in that same class of properties.

All things being equal, an increase to the budget will result in a tax increase. However, a property assessment alone does not automatically mean a tax increase. The following provides a few examples of how this approach works and possible impacts to the individual property owner.

Overall, the average increase in market value assessments for single family homes in Beaumont was approximately 7.1% for 2023. The following examples pertain to the 2023 budget and taxation year. When assessment data is finalized in the spring, new examples relevant to the 2024 budget will be circulated when tax notices are distributed.

### Example A

2022 Value: \$450,000

2023 Value: \$481,500

This home's value increased by 7%, which is the same as the average increase of 7%. Therefore, the property owner can expect to pay the same increase as the average budgeted tax increase of 4.9%.

### Example B

2022 Value: \$450,000

2023 Value: \$459,000

This home's value increased by 2%, which is less than the average increase of 7%. Therefore, the property owner can expect to pay less than the average budgeted tax increase of 4.9%.

### Example C

2022 Value: \$450,000

2023 Value: \$504,000

This home's value increased by 12%, which is more than the average increase of 7%. Therefore, the property owner can expect to pay more than the average budgeted tax increase of 4.9%.



## Basis of Budgeting



A budget is a comprehensive guide for making financial and operating decisions throughout the fiscal year. The budget also assists in meeting the strategic priorities of Council.

Departmental budgets are developed using a baseline budget, which includes increases to expenditures where the City has made legal and/or budgetary commitment, and service enhancements to allow the City to maintain the services levels its residents have come to expect. Service Enhancements have been budgeted based on Council's Strategic Objectives as well as departmental goals and objectives.

The following guidelines play a vital role in preparing the budget:

- alignment with Council's Strategic Plan
- maintain existing service level standards
- mitigate future budget impacts
- implement proactive funding into the baseline budget for infrastructure

## Budget Review Process

The Operating and Capital budgets are done on an annual basis, with the Capital Plan being based on a 10 year Capital Plan that is updated on a yearly basis.

Baseline operating budgets are prepared by each department with each Director reviewing the budget with their respective Manager looking at past and current expenses. Any changes (service enhancements) to the baseline budget are presented to the Senior Leadership Team (SLT) for review. The SLT debates each service enhancement to determine the operating budget.

During Council's Budget deliberations, all members of Council review and deliberate the operating and capital budgets presented. Council may amend the budgets prior to approval.

## Fund Accounting

The Budget organizes revenue and expense reporting into three funds (operating, capital, and reserves) using the modified accrual method. Each fund has specific restrictions on its use, as funds raised by one source cannot be used for another purpose. These funds are further allocated between municipal purposes and utilities.

Municipal purposes are all those operating and capital expenditures, excluding water, wastewater, solid waste, and stormwater drainage. Any shortfall between revenue and expenditures is funded by general municipal taxes by adjusting the municipal tax rate.

Utilities are self-funded by user rates charged to customers and not funded by general municipal taxes. Utility rates are structured to maintain cost recovery for operations and capital projects. In addition to specific reserves to fund capital projects, the City collects offsite levies from developers for the construction of road, water, and wastewater infrastructure based on the impact that new development has on this infrastructure.

## Balanced Budget

Section 242(3.1) of the *Municipal Government Act* requires that the City's annual budget must be balanced, budget revenues equaling budgeted expenditures.

## Requisition Taxes

Beaumont's requisition taxes consist of taxes that primarily fund school boards, the Leduc Regional Housing Foundation and designated industrial properties.



## School Boards

Requisition taxes include the Education Tax, which is a provincial tax that is set by the Government of Alberta and accounts for approximately 30% of the total property tax amount.

Your property's assessed value is used to calculate your share of Beaumont's education property tax requisition. The City of Beaumont collects the Education Tax amount on behalf of the provincial government, similar to all other cities in Alberta.

## Leduc Regional Housing Foundation

Part of the total requisition taxes go towards the Leduc Regional Housing Foundation.

This foundation is a not-for-profit, charitable organization that was established in 1963 as a housing management body under Ministerial Order by the Province of Alberta.

This foundation provides quality housing solutions and services to individuals and families within the Leduc Region (which includes Leduc, Beaumont, Devon, Calmar, Thorsby and New Sarepta).

## Designated Industrial Property

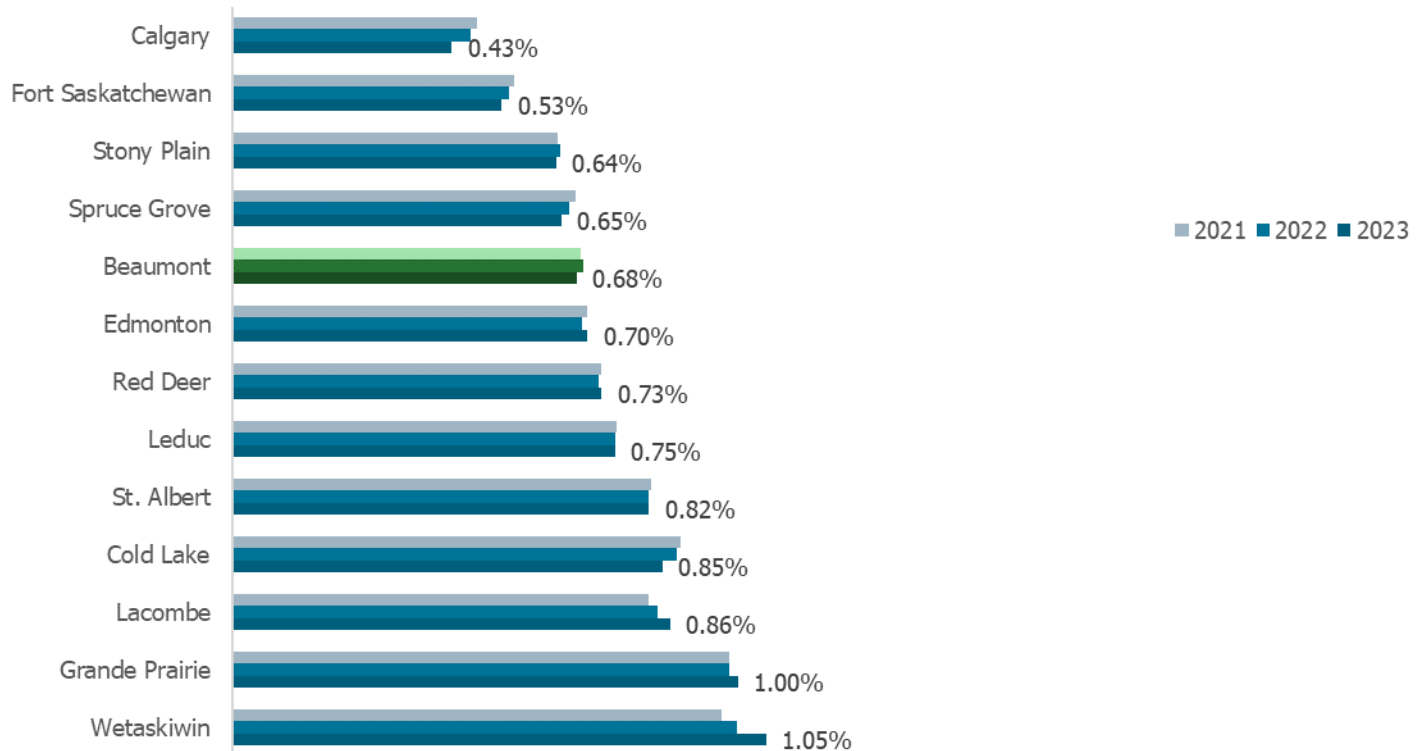
The designated Industrial Property tax funds industrial property assessments which are a crucial component of the total assessment value for municipalities.

The designated industrial (DI) property requisition tax rate is set annually and applies to all designated industrial properties. The total 2023 requisition for the City of Beaumont is \$1,606.10.

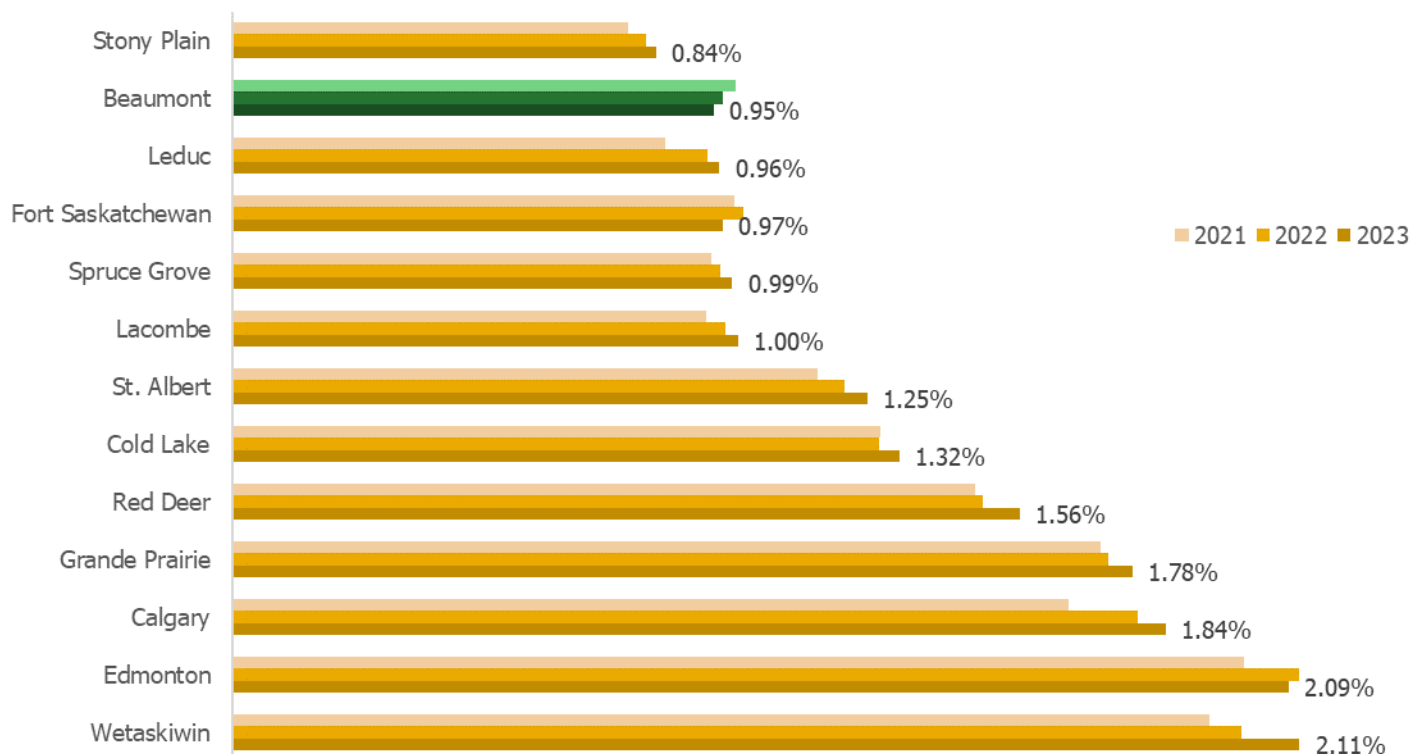


## Municipal Residential Tax Rate Comparison

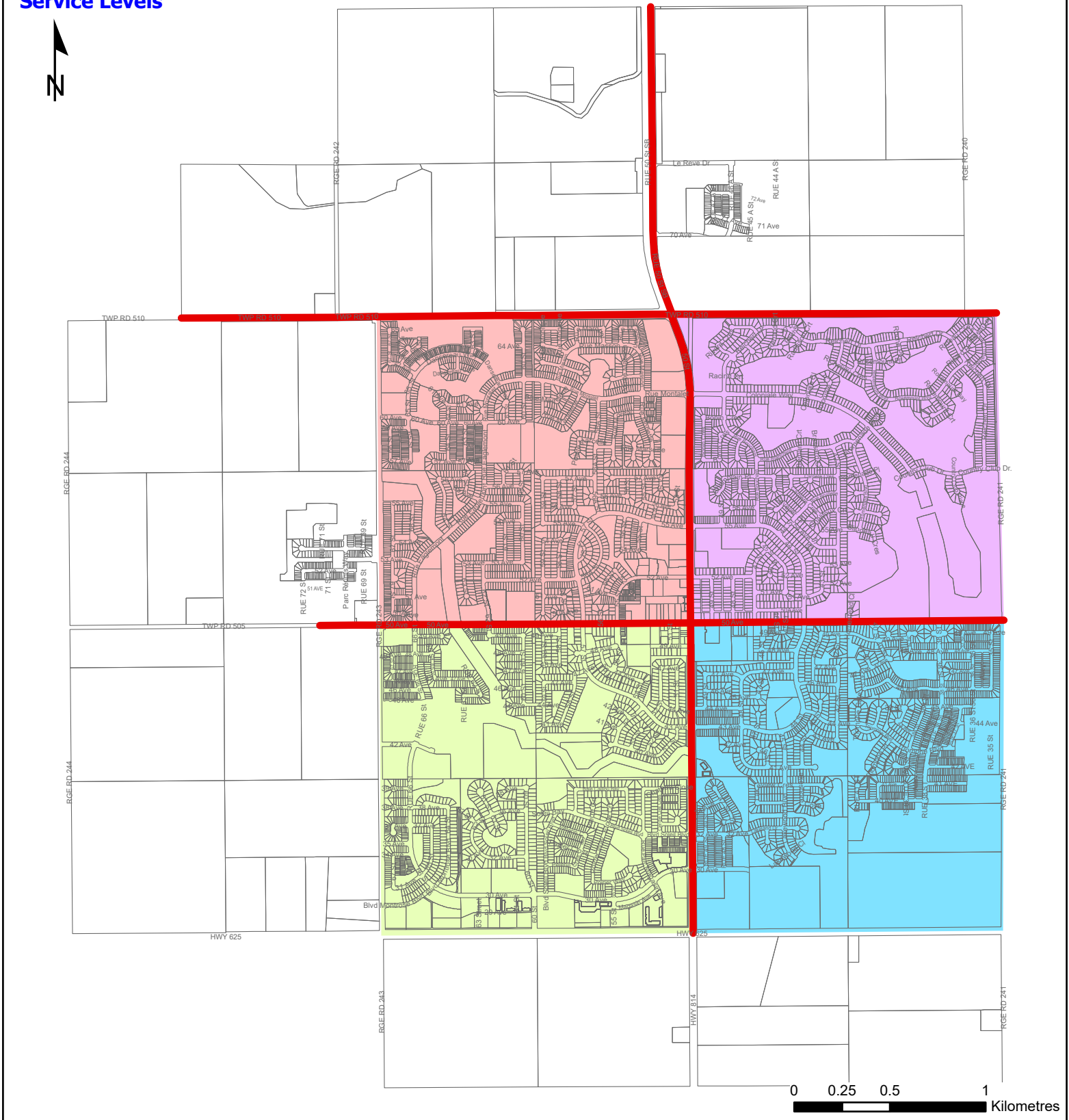
### Residential Tax Rates



### Non-Residential Tax Rates



# Service Levels



## Schedule A - Street, Sidewalk and Trail Sweeping

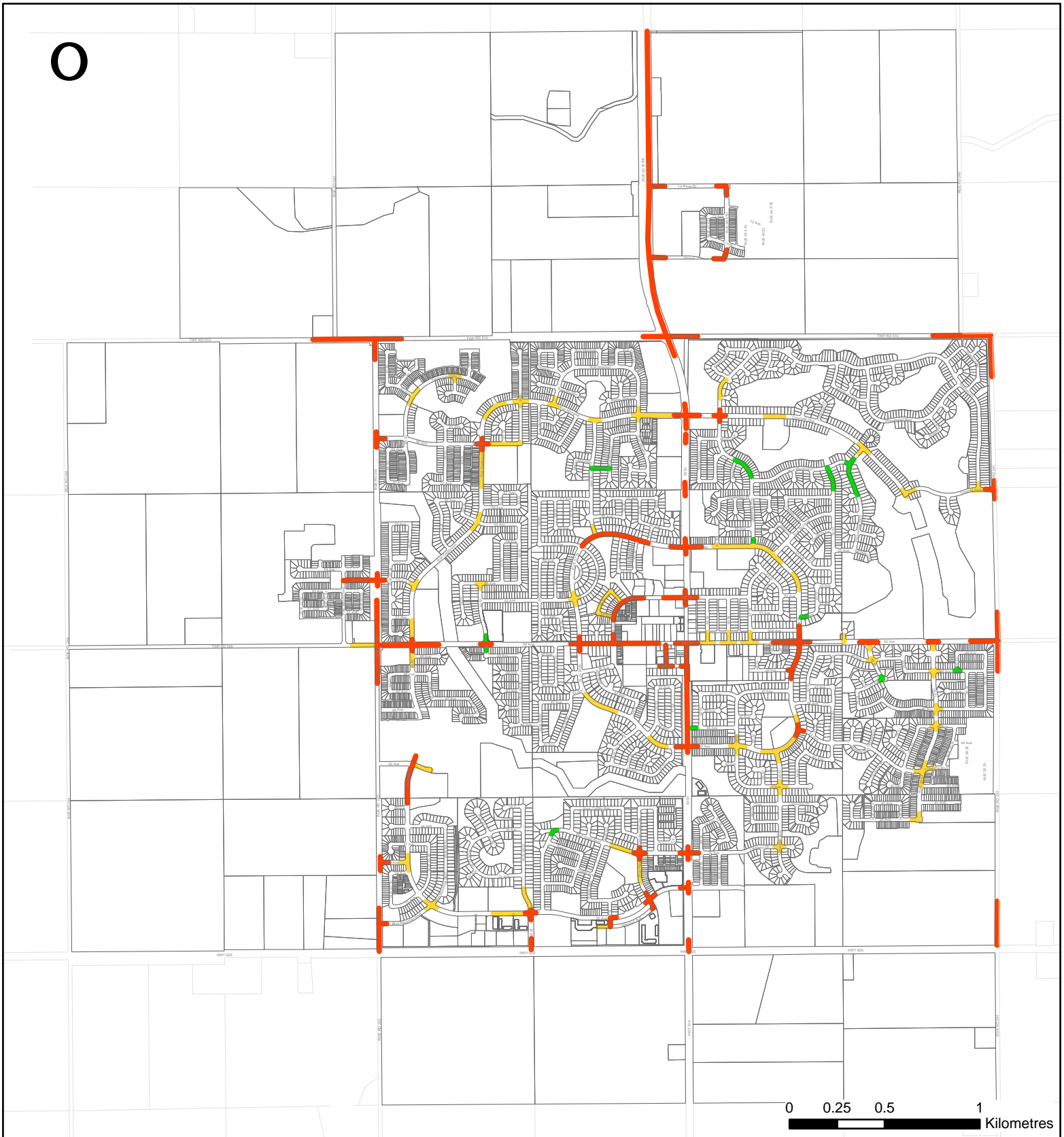
- █ Priority 1 (50 St, 50 Ave, and TWP RD 510)
- █ Priority 2 (SW Quadrant)
- █ Priority 3 (NW Quadrant)
- █ Priority 4 (NE Quadrant)
- █ Priority 5 (SE Quadrant)

\*Quadrant priority to be rotated clockwise annually.  
 \*To be completed once per year in April - June (weather dependent).




City of Beaumont  
 2024 Service Levels



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### Schedule B1 - Roadway Ice Control

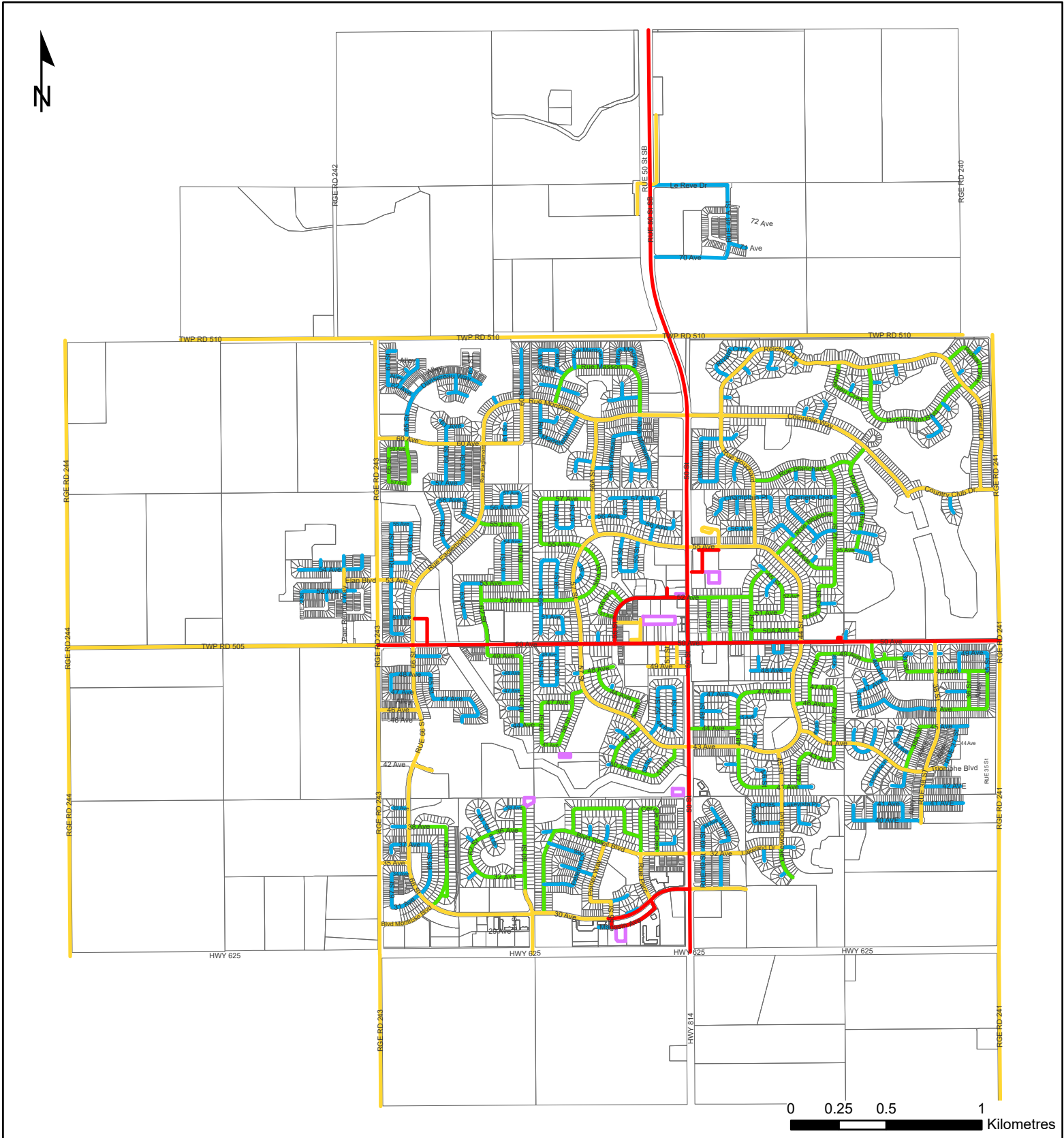
-  Priority 1: 8 hrs after 1 cm snow accumulation or equivalent snow drift
-  Priority 2: 12 hrs after 1 cm snow accumulation or equivalent snow drift
-  Priority 3: 24 hrs after 1 cm snow accumulation or equivalent snow drift and after Priority 1 and Priority 2 have been completed

Priority 4: Use rock chips as required on Parking lots and Residential Streets

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\*The service levels may not be achieved during extended snow events.



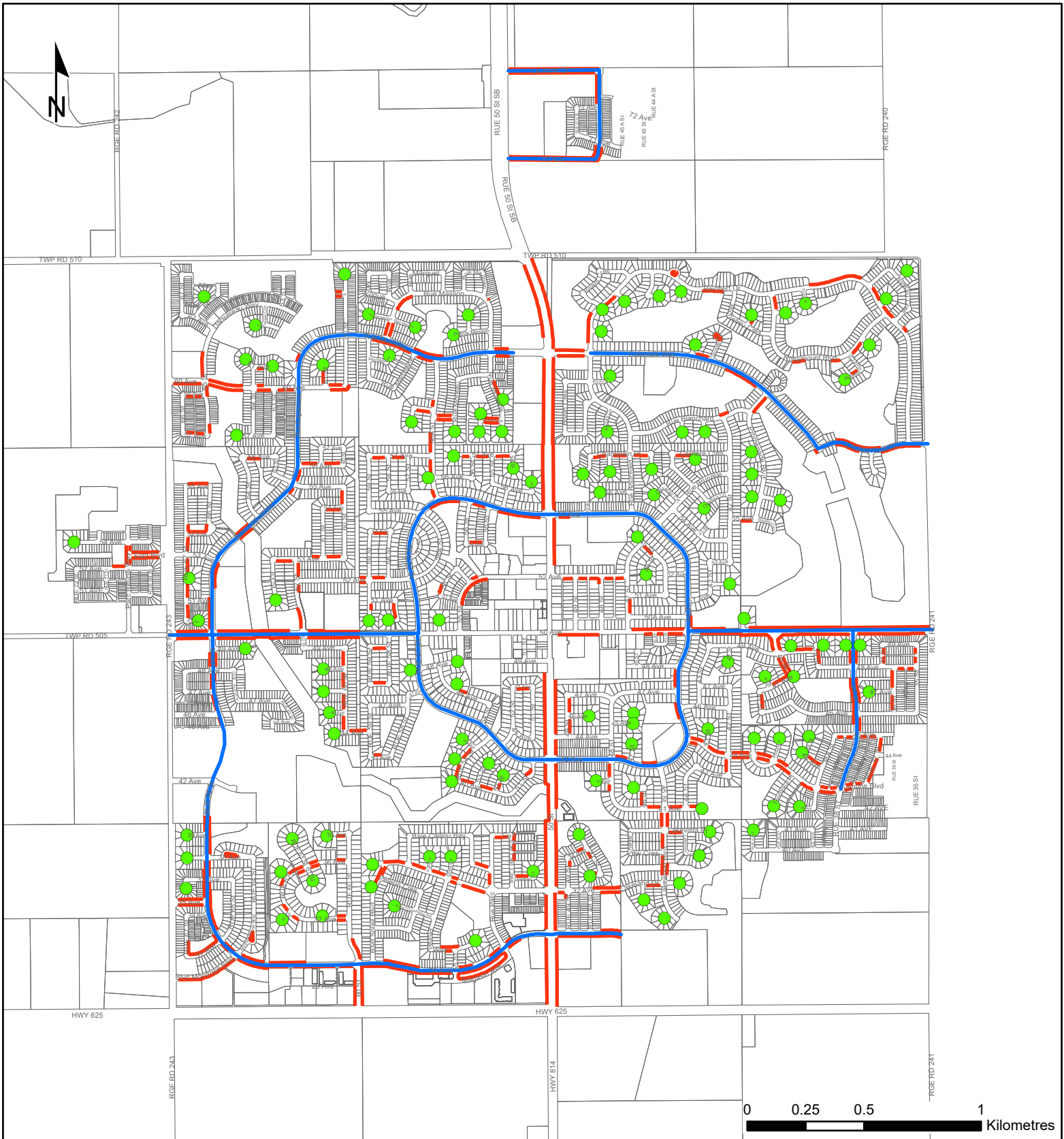
**Schedule B2: Roadway Snow Plowing and Removal**

- Priority 1: 24 hours after 5 cm snow accumulation or equivalent snow drift
- Priority 2: after Priority 1 complete
- Priority 3: after 15 cm snowpack measured from centre of road and after Priority 1 and Priority 2 complete
- Priority 4: after 20 cm snowpack measured from centre of road and after Priority 1 to Priority 3 complete
- Priority 5: after a snowfall and after Priority 1 to Priority 4 complete
- Developer Responsibility

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\*The service levels shown may not be achieved during extended snow events.  
\*This service level is plowing to keep a 2 way traffic open.



**Schedule B3 - Snow Pile Locations**

- Cul-de-sacs where snow can be piled
- Areas used to pile large amounts of snow
- Roads that will be plowed to the centre


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\*The service levels shown may not be achieved during extended snow events.



**Schedule B5 - Alley Snow Removal**

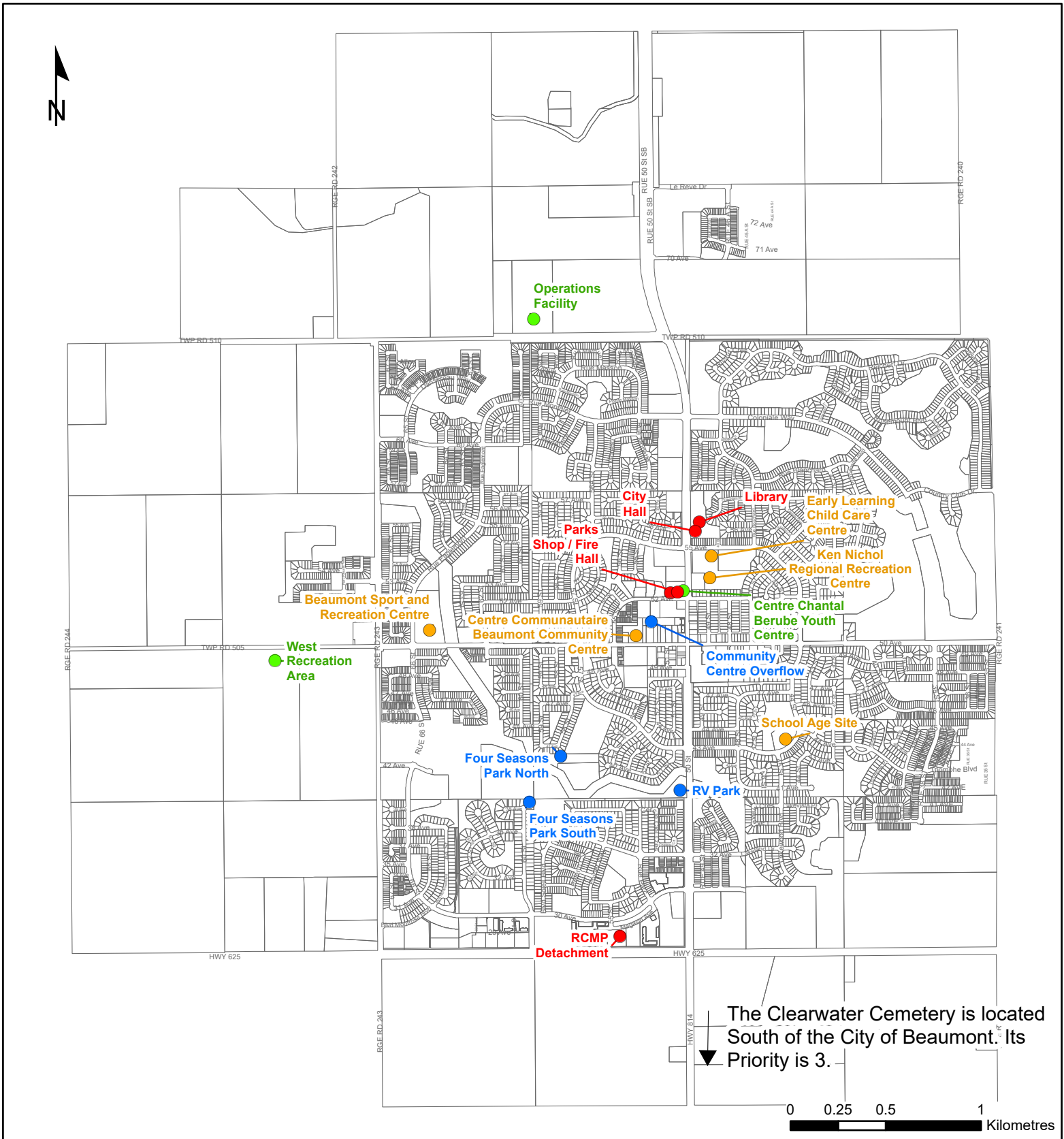
 Cleared to maintain 1 way traffic

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\*The service levels shown may not be achieved during extended snow events.





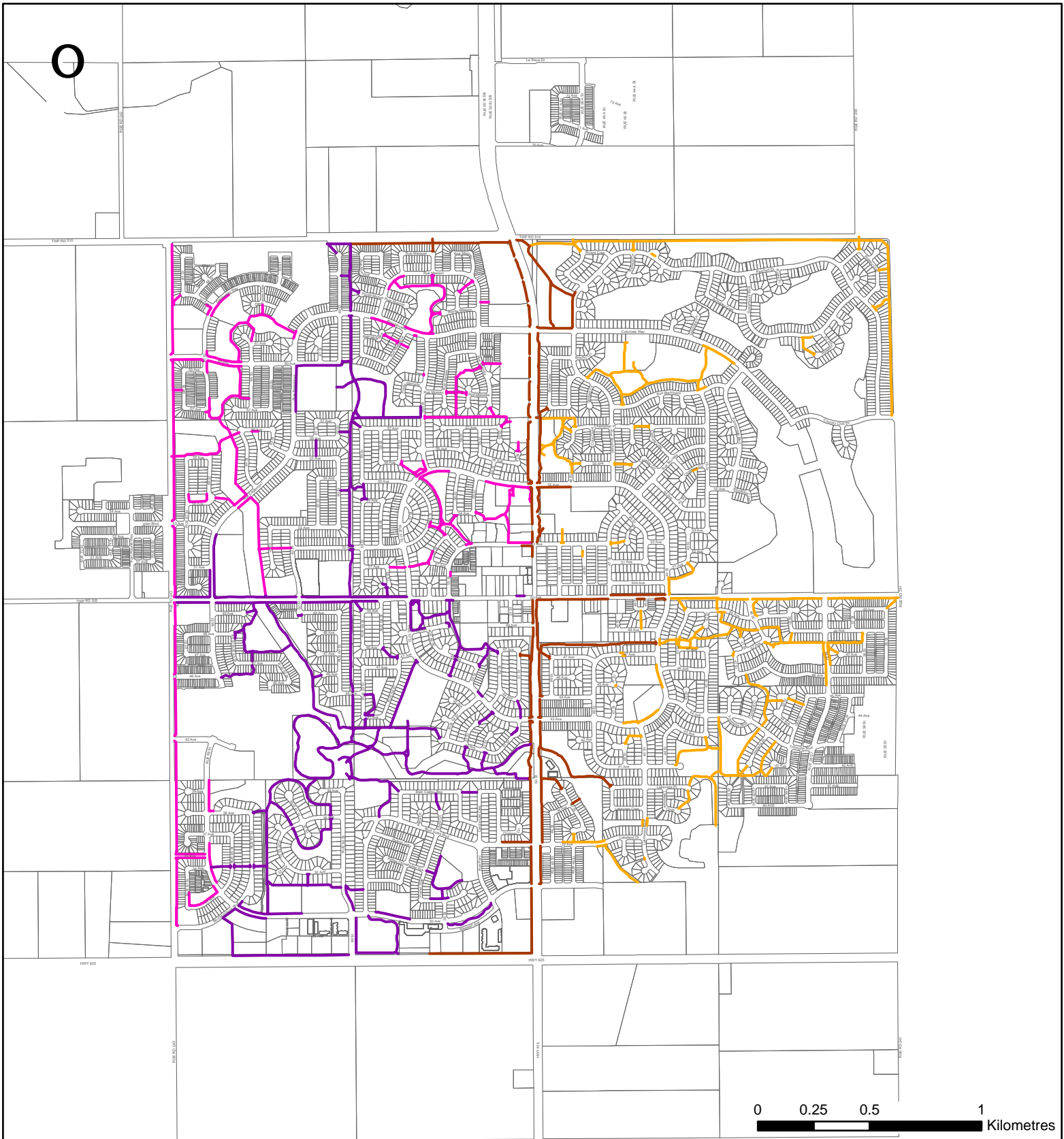
**Schedule B6 - Parking Lots Snow Removal/Sanding**

- Priority 1: Within 48 Hours Once Snowfall Has Completed
- Priority 2: Within 72 Hours Once Snowfall Has Completed
- Priority 3: Within 96 Hours Once Snowfall Has Completed
- Priority 4: Within 96 Hours Once Snowfall Has Completed

\*\*The parking lot snow removal will be started once the City building entrances snow clearing (Schedule D) service level can be achieved.  
 \*\*The service levels shown may not be achieved during extended snow events.

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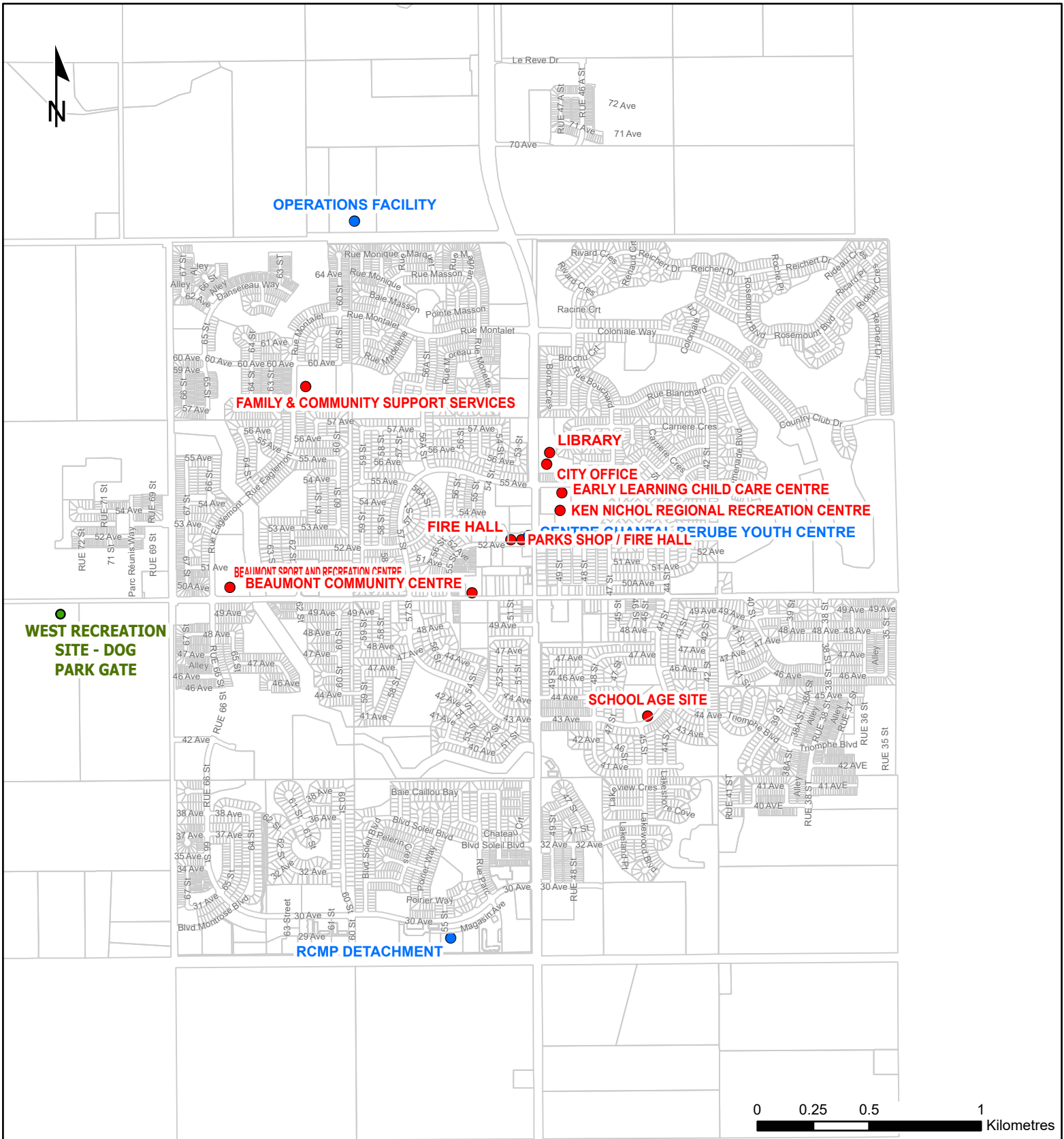
**Schedule C - Trail and Sidewalk Snow Plowing**

- Eastside Priority 1 - Within 24 hours
- Eastside Priority 2 - After priority 1 is complete
- Westside Priority 1 - Within 24 hours
- Westside Priority 2 - After priority 1 is complete

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\*The service levels shown may not be achieved during extended snow events.



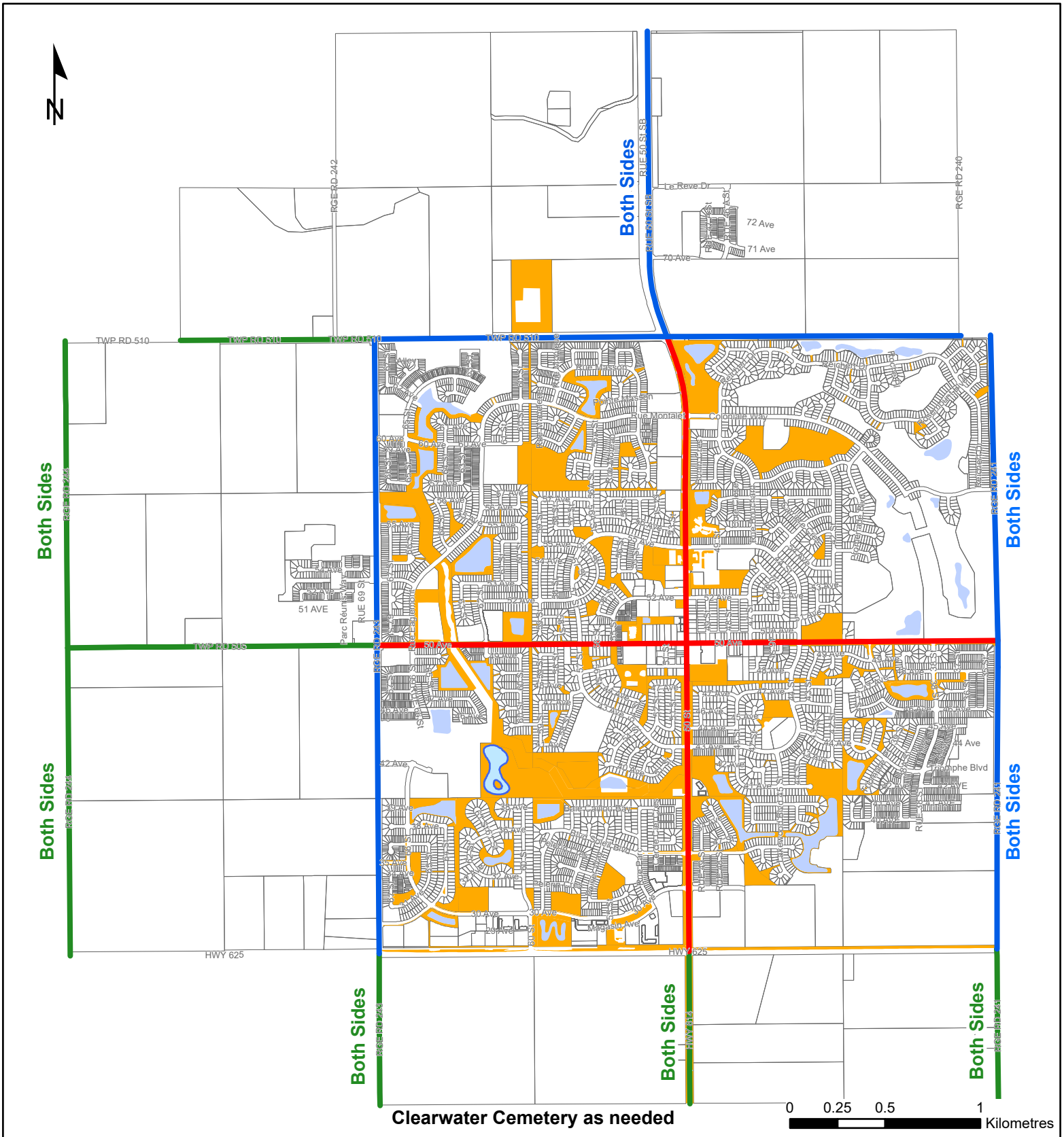
**Schedule D - City Building Entrances Snow Clearing and Dog Park Gates**

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- Priority 1: Within 1 hour after opening
- Priority 1: Within 2 hours after opening
- Dog Park Gates: Maintained to Function Only



\*The service levels shown may not be achieved during extended snow events.



**Schedule E - Grass Cutting  
Boulevard and Ditch Mowing**

- Priority 1- Weekly
- Priority 2- As needed (minimum monthly)
- Priority 3- Three times per year

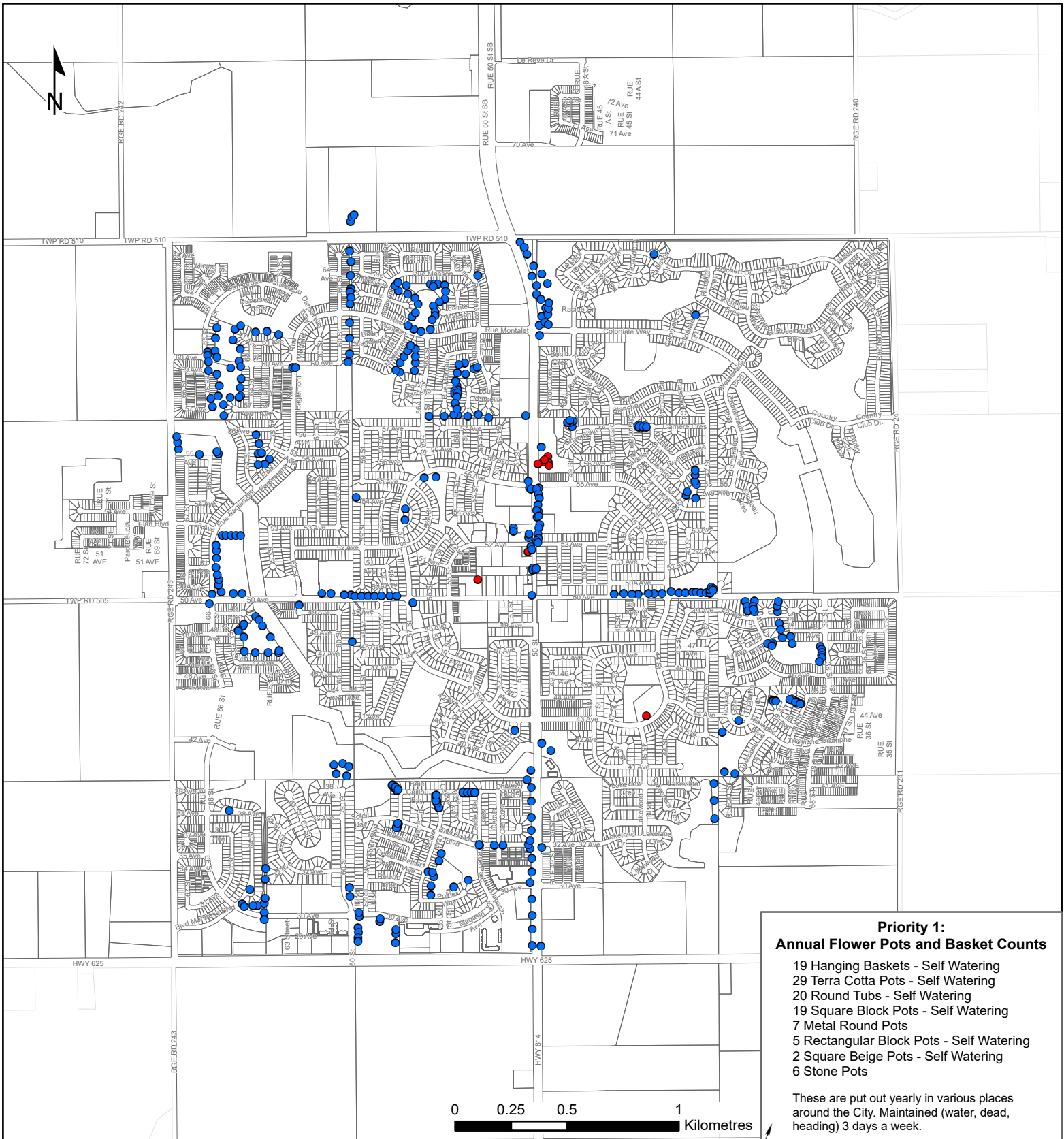
**Parks and Facilities Grass Cutting**

- Priority 1 - Weekly

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\*Targets are weather dependent.



**Schedule F - Flower/Shrub Beds - Weeding and Watering**

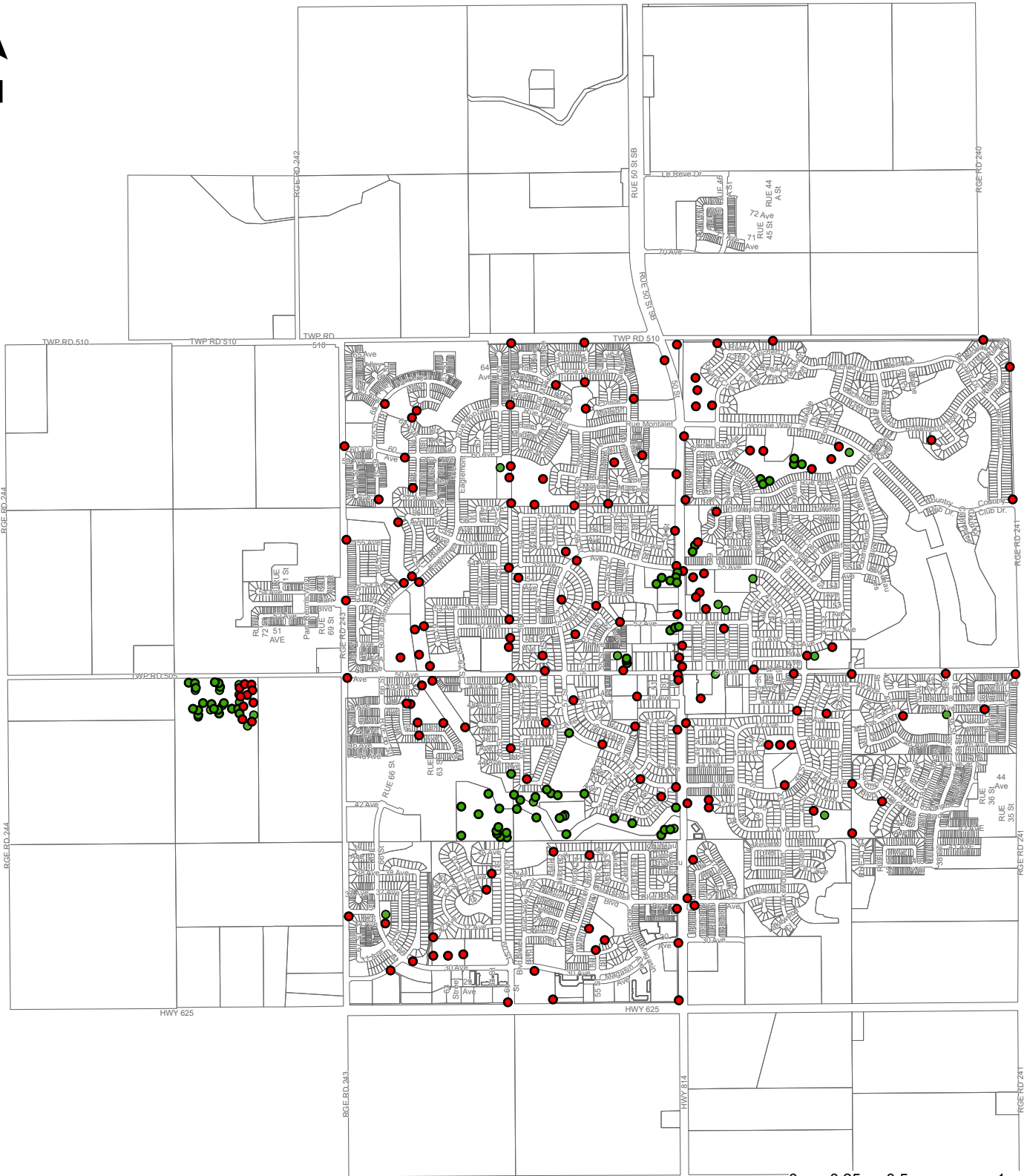
Priority 1: Annual flower pots and baskets (Not shown on this map (see the notes on the bottom-right of the map))

- Priority 2: Monthly weeding and daily watering
- Priority 3: Bimonthly weeding and watering as needed

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\*Targets are weather dependent.

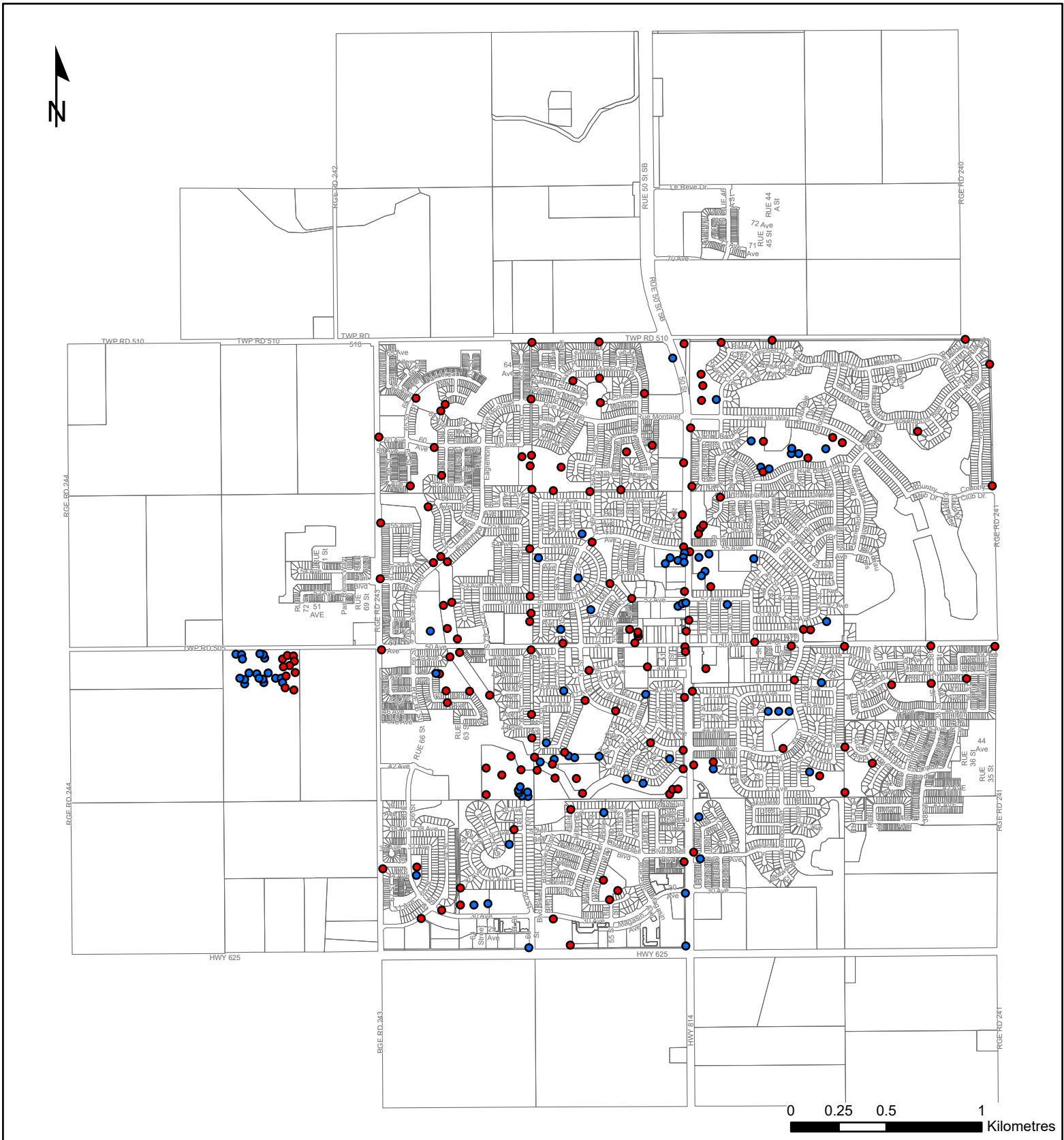


**Schedule G1 - Summer Garbage Cans Maintenance**

- Daily
- Weekly

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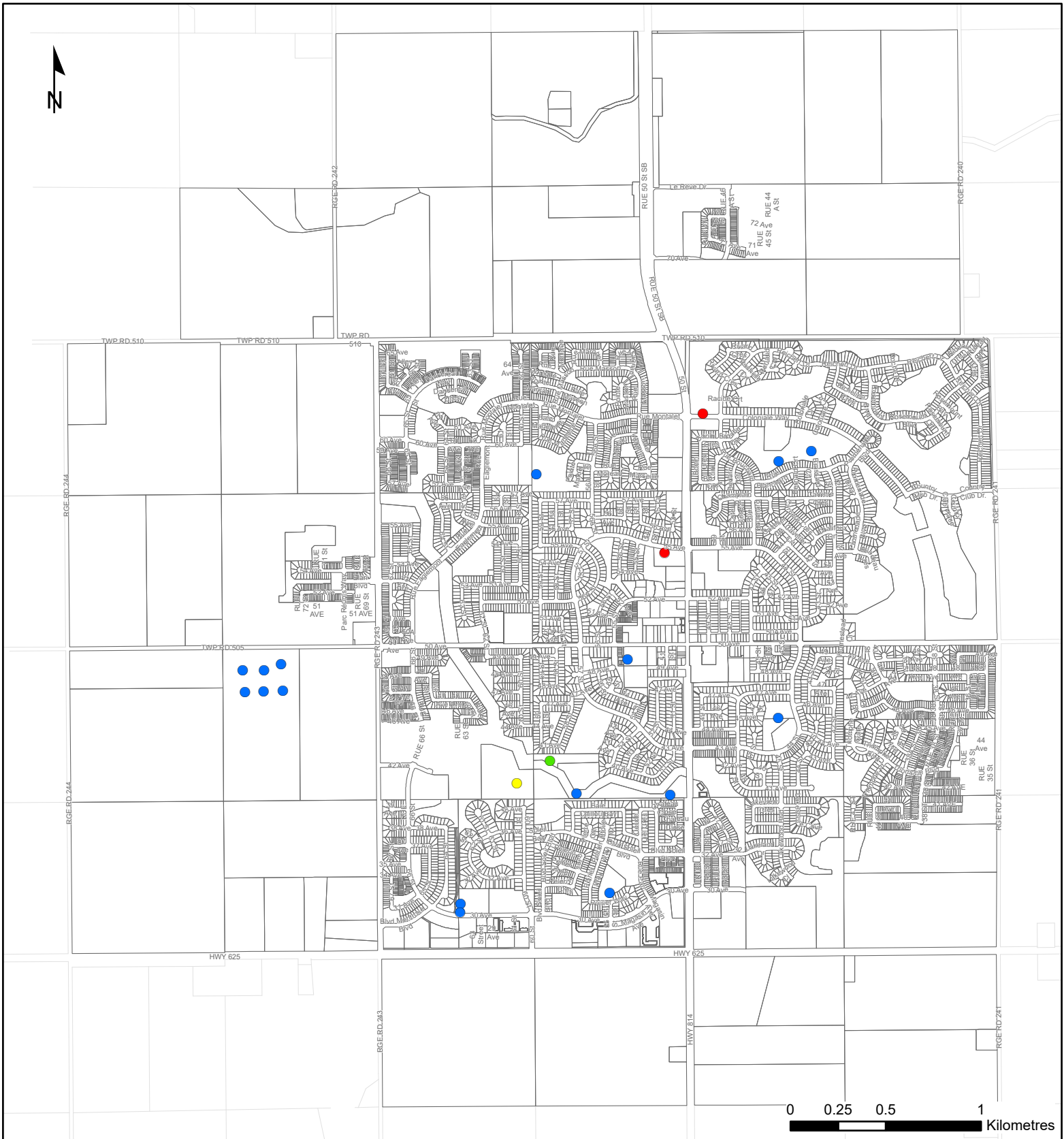


**Schedule G2 - Winter Garbage Cans Maintenance**

- Monthly
- Weekly

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**Schedule H - Porta Potties Maintenance**

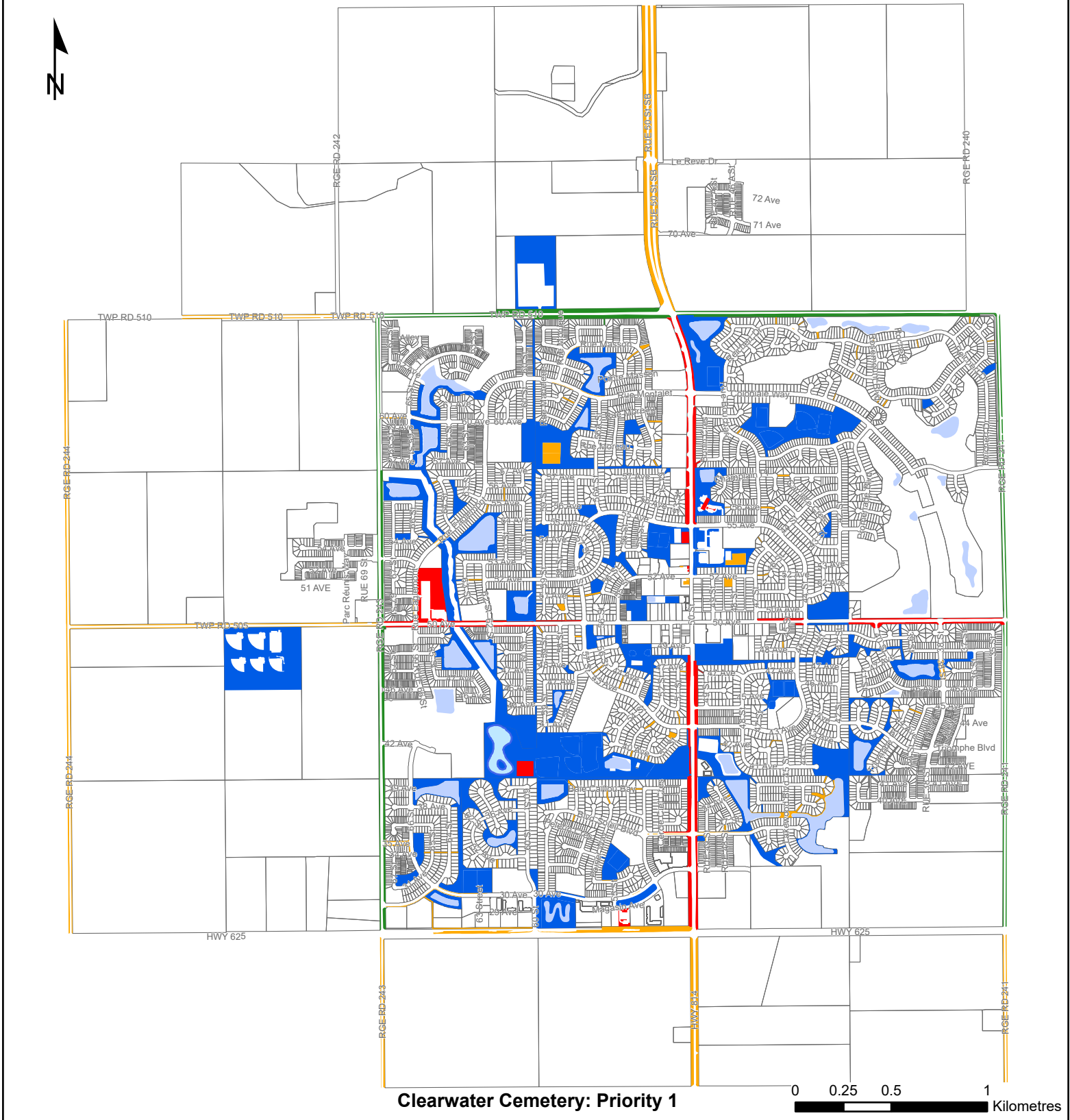
- Eco Toilet
- Free Standing
- Graphic Permanent Enclosure
- Water and Sewer Restrooms

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\*The Service Levels will come into effect between May 1st, 2023 and October 1st, 2023.  
 \*The Eco Toilet and Water and Sewer restrooms will be cleaned daily. All other porta potties will be cleaned weekly.





**Clearwater Cemetery: Priority 1**

0 0.25 0.5 1 Kilometres

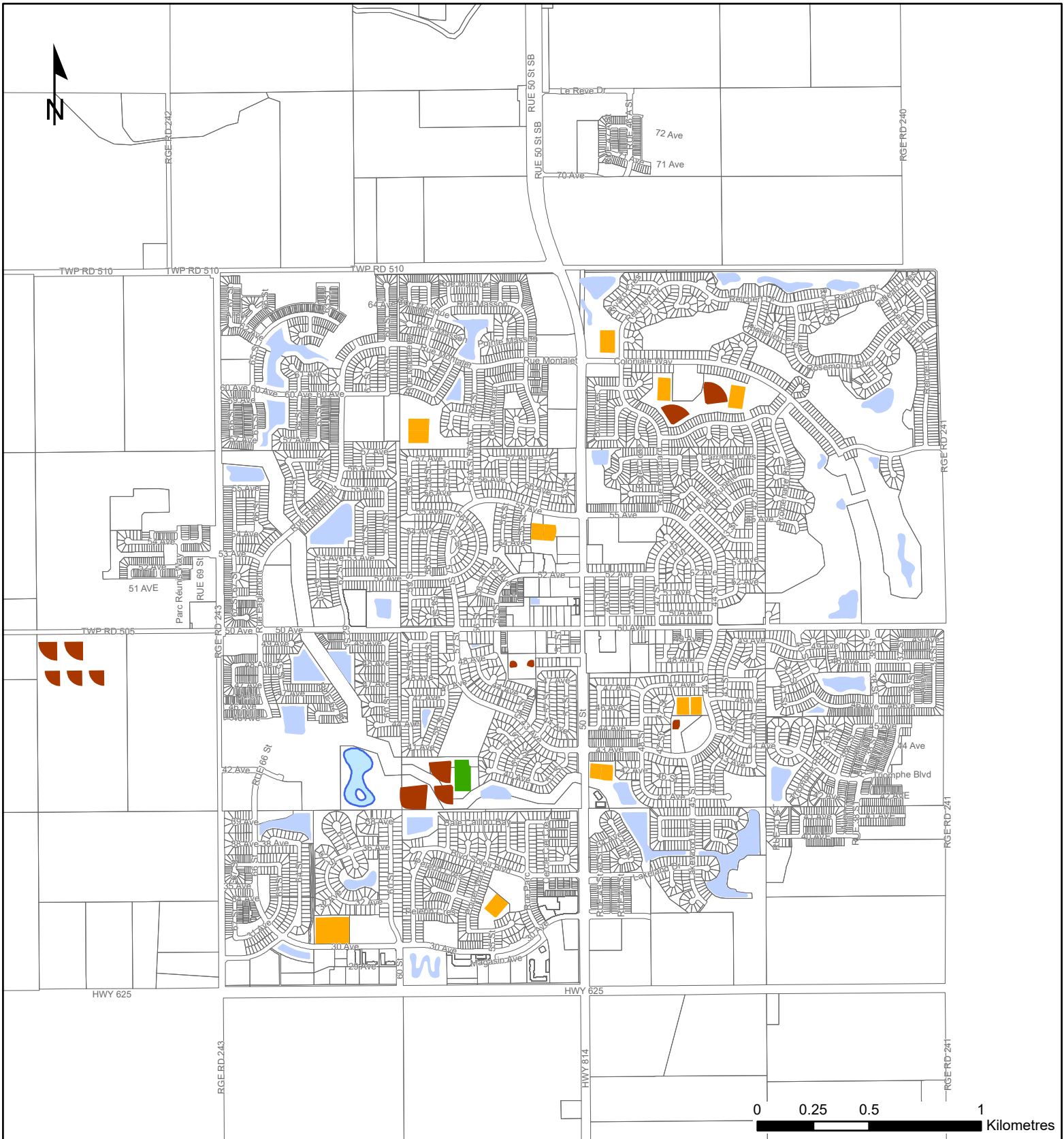
**Schedule I - Grass Trimming**

- Priority 1: Weekly
- Priority 2: Bi-Weekly
- Priority 3: Monthly
- Priority 4: Once per season

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\*Targets are weather dependent.



**Schedule J - Turf Sports Fields Maintenance**

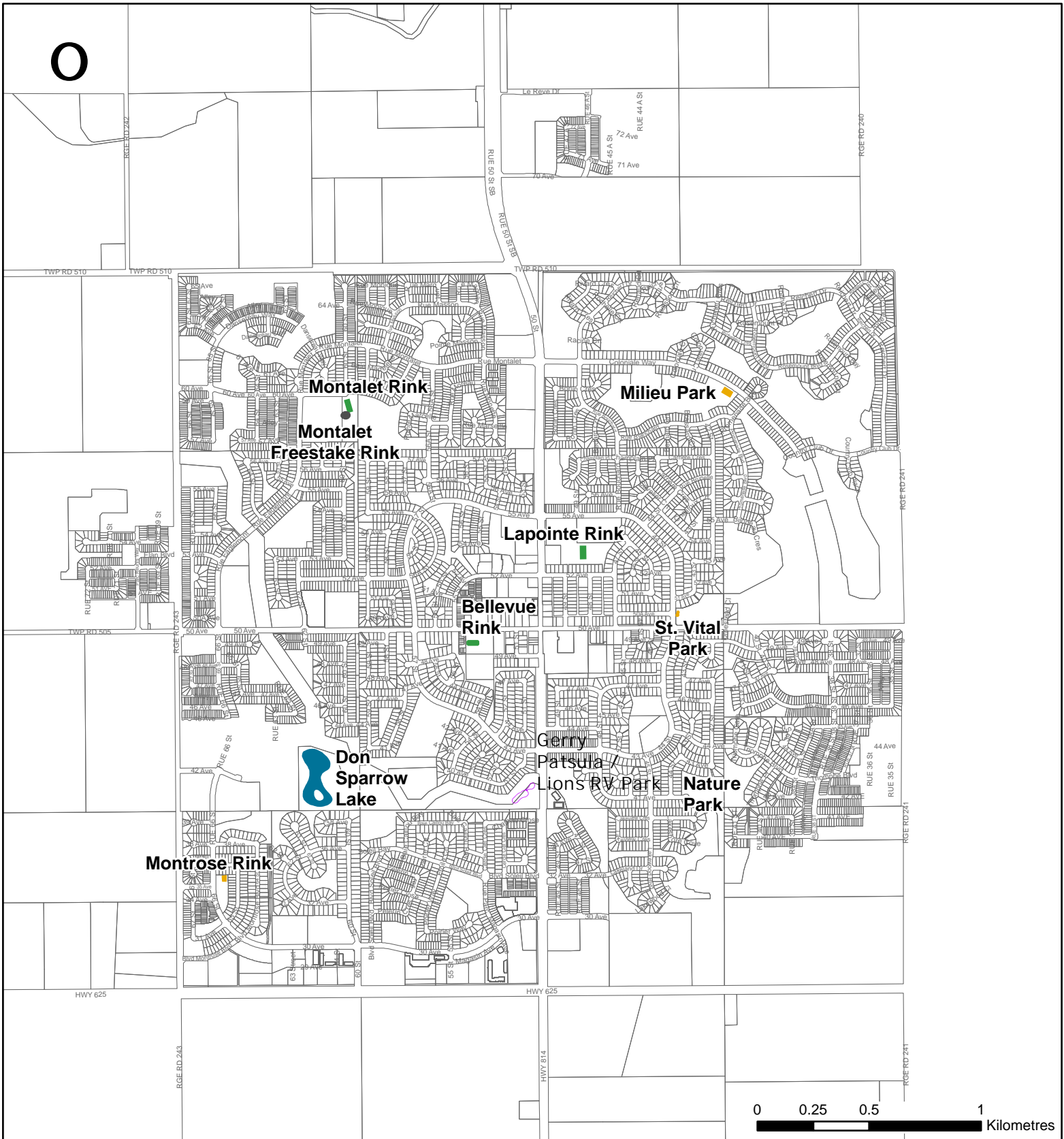
Sports Fields - Open from May to October

- Baseball Diamonds - Daily checks (Monday to Friday), daily dragging (Monday to Friday), mowed up to 2 times a week, power rake diamonds as needed.
- Multi-Use Field - Daily checks and grooming as required
- Soccer Fields - Turf painting once a month unless games scheduled.

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\*Targets are weather dependent.



**Schedule K - Outdoor Rinks Maintenance**

- Asphalt Rinks
- Boarded Rinks
- Grass Rinks
- Lake Rinks
- Skating Trails

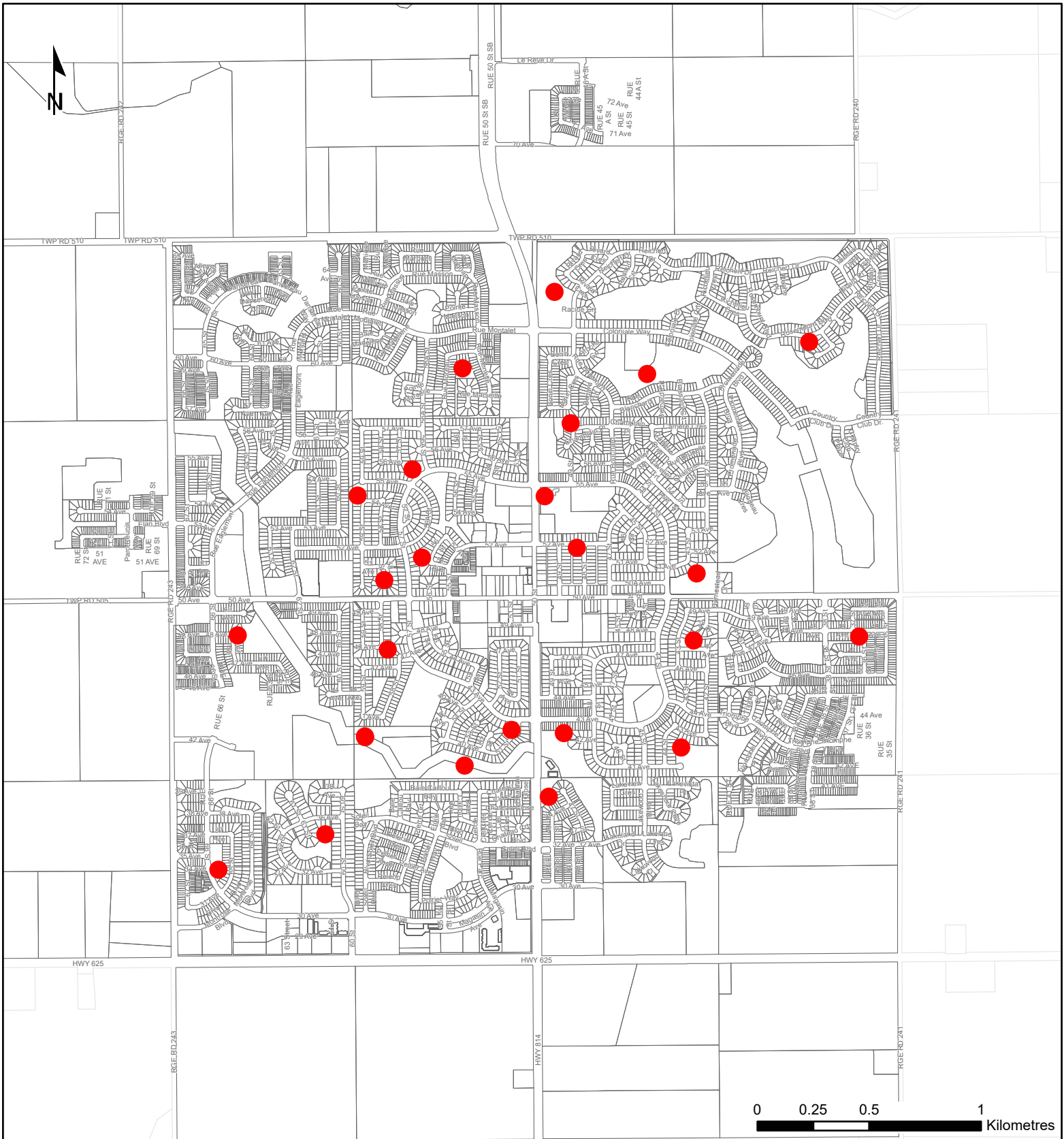
Winter Maintenance: From December to March 15th - Daily maintenance and checks (as weather permits).  
 Summer Maintenance (on boarded rinks): From May to October - Daily maintenance and checks.

\*\*Don Sparrow Lake ice conditions dependent

\*\*The daily outdoor rink maintenance will start once the City building entrance snow clearing (Schedule D) and the parking lot snow removal (Schedule B6) service levels can be achieved.

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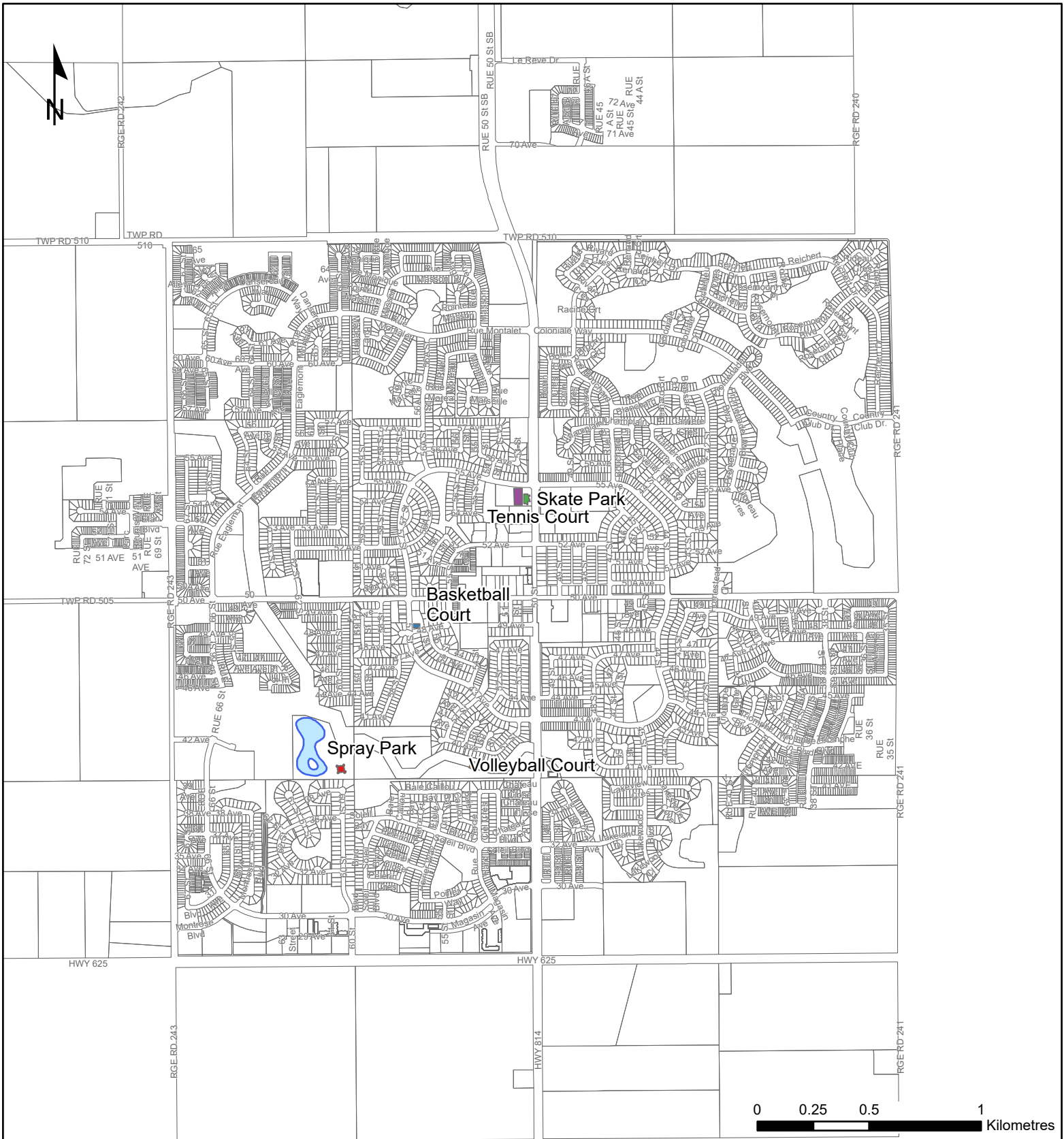
**Schedule L - Playgrounds Maintenance**

- Playgrounds: Monthly checks and annual inspections

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\*Targets are weather dependent.



**Schedule M - Hard Surface Maintenance**

**Open from May to October - Daily checks (Monday to Friday)**

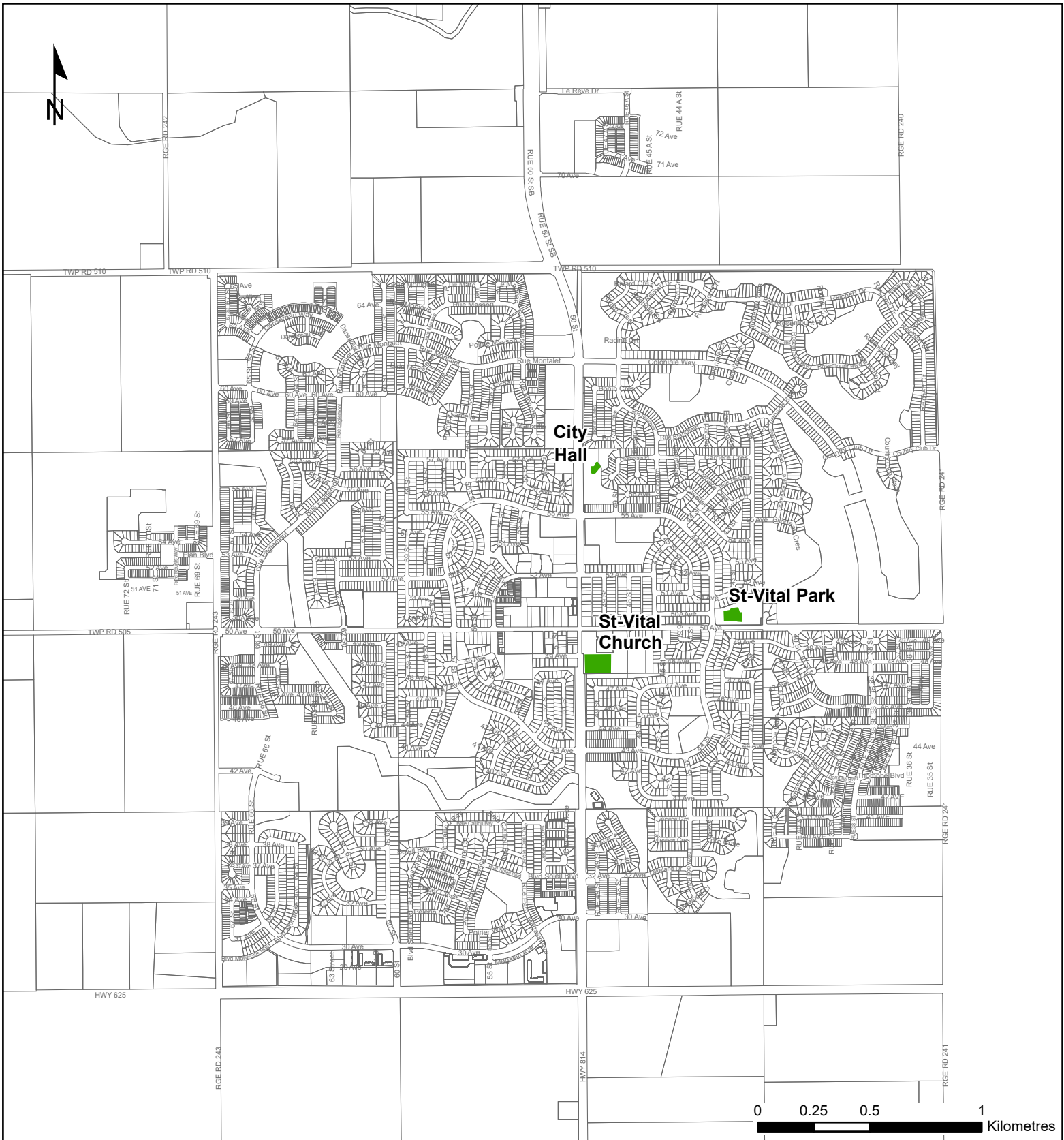
- Basketball Court
- Skate Park
- Tennis Court
- Volleyball Court

**Open from June to September long weekend - Daily checks (Monday to Friday)**

- Spray Park

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### Schedule N - Toboggan Hills Maintenance

Toboggan Hills

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\*\*Inspected once a day from Monday to Friday.

\*\*Straw bales placed on hills as required for safety.

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