

Date Received:



Please return form to:
 publicworks@beaumont.ab.ca
 Phone: 780.929-4300

Request For Access

Access to Private Property Through/Over City Managed Land

SECTION 1 - PROCEDURE FOR AUTHORIZING ACCESS

1. Resident or Landowner (Requestor) to complete Access Request Form and submit to Parks, see box above.
2. Allow 7 working days for pre-inspection and authorization process.
3. Access Requestor should be present at time of pre-inspection and post-inspection.
4. When the Access Request Form has been approved it will serve as permission to proceed with conditions as noted. This documentation is to be available on-site and presented when requested by Municipal Enforcement or by other City of Beaumont Departments.
5. As soon as the project is complete, Access Requestor is to contact City Representative noted on pre-inspection report (see reverse). Failure or delay to do so may result in repair costs to Access Requestor.
6. The Access Requestor will be held responsible for any damage incurred as noted on the post-inspection report.
7. The project may be stopped temporarily due to wet weather.
8. List equipment being used as either tracked or wheeled units and approximate load (e.g. semi-truck, 1 tonne)

SECTION 2 -REQUESTOR INFORMATION (Required)

Name:	Email:
Address:	Phone: Home:

Signature of Requestor:

SECTION 3 - CONTRACTOR/ COMPANY INFORMATION (If Applicable)

Contact Name:	Email:
Address:	Phone#:

Contractor/Company Name:

SECTION 4 - DETAILS OF REQUEST (Required)

Location of Requested Access:

Details of Project/ Equipment being used (tracked or wheeled units?):

Project Start Date & Expected Completion Date:
Contractor's City of Beaumont Business License #:

SECTION 5 - FOR OFFICE USE ONLY

THIS REQUEST IS APPROVED/NOT APPROVED BY:

Infrastructure Representative: _____ Date: _____

Noted Conditions:

SECTION 6 - PRE- INSPECTION REPORT (ATTACH DATED PICTURES)

Date: _____

Condition of Site at Pre-Inspection:

Name and Signature of City Representative: _____ Phone #: _____

SECTION 7 - POST-INSPECTION REPORT (ATTACH DATED PICTURES)

Date: _____

Condition of Site at Post-Inspection:

Name and Signature of Requestor: _____

Name and Signature of City Representative: _____

Damage Details:

The personal information requested on this form is being collected under the authority Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used as required/for the purpose of *allowing public access to City managed land. Photographs may be collected and used for advertising and/or promotional purposes.* If you have any questions about the collection or use of your personal information, contact the City of Beaumont's FOIP Coordinator at 5600-49th Street, Beaumont, Alberta, T4X 1A1 or (780) 929-8782.