



Please return form to:
 City of Beaumont - Taxes or Utilities
 5600 - 49 Street
 Beaumont AB T4X 1A1
 Phone: 780.929.3306
 Fax: 780.929.8729
 Email: taxes@beaumont.ab.ca
utilities@beaumont.ab.ca

CHANGE FORM - PRE-AUTHORIZED PAYMENTS TAXES AND UTILITIES

FOR OFFICE USE ONLY	
CUSTOMER #	_____
TAX ROLL #	_____
UTILITY #	_____
WITHDRAWAL AMOUNT \$	_____

1. Information

Last Name: _____ First Name: _____

Property Address: _____

Home/Cell Phone Number: _____ Email Address: _____

- Owner of Property Renter of Property

2. Please chose one of the following:

Changes in Banking Information (please choose applicable payment plan(s))

- Taxes Utilities

I wish to change my banking information for the above selected pre-authorized payment plan(s) at the above address effective _____ and have provided 10 days notice as required.
(effective date mm/dd/yyyy)

Please attach VOID cheque with new banking information

Cancellation of Pre-Authorized Payment Plan(s)

Please be advised that I wish to be removed from the below selected pre-authorized payment plan(s) at the above address for the following reason:

- Taxes Utilities
 Sold property Other: _____

I do not want payment taken from my account starting _____ and have provided 10 days notice as required.
(effective date mm/dd/yyyy)

Please note: Utility payments are process only on the due dates in February, April, June, August, October and December. If you are removed from the payment plan prior to these dates, you will have to make payment another way.

Signature

Date

<input type="checkbox"/> Changes in Withdrawal Amount (INTERNAL USE ONLY - TO BE COMPLETED BY TAX CLERK)	
Current Amount: _____	New Amount: _____
Reason for change : _____	

The personal information requested on this form is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used for the purpose setting up, managing and administering your account with the City of Beaumont, and may be communicated to relevant City Business Units. If you have any questions about the collection or use of your personal information, contact the City of Beaumont's FOIP Coordinator at 5600-49th Street, Beaumont, Alberta, T4X 1A1 or 780.929.8782.