



# City of Beaumont

## New Subdivision Approval Extension Package

Updated 2022-09-16

INCLUDES:

Application Documents

- New Subdivision Approval Extension Checklist
- Subdivision Approval Extension Application

City of Beaumont  
Planning & Development  
5600-49 Street  
Beaumont, AB T4X 1A1  
Phone: 780-929-8782  
Fax: 780-929-3300  
Email: [planning@beaumont.ab.ca](mailto:planning@beaumont.ab.ca)

All forms and supporting documents (listed below) **MUST** be submitted at time of application.

- Subdivision Approval Extension Form (Attached)
- Additional information may be required by the Subdivision Authority (refer to Land Use Bylaw 5.9)
- Fees (See current Planning, Development & Building Permit Fee Schedule)

MUST BE PAID AT TIME OF APPLICATION (cash/debit/cheque payable to City of Beaumont)

Questions regarding planning or completing application: [planning@beaumont.ab.ca](mailto:planning@beaumont.ab.ca) | 780-929-1350 or 780-929-3329

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 5600 - 49 Street  
 Beaumont, AB T4X 1A1  
 780-929-8782  
 planning@beaumont.ab.ca

DATE RECEIVED  
OFFICE USE ONLY

DATE PAID  
OFFICE USE ONLY

OFFICE USE ONLY	
SDA Number: _____	
Land Use District(s): _____	
Subdivision Name: _____	
Fees	Receipt #:
Subdivision Approval Extension Fee: _____	
Notification Fee: _____	
<b>Total Fees:</b> _____	

**1. Property Information**

All/part of the \_\_\_\_\_ ¼ Sec. \_\_\_\_\_, Twp. \_\_\_\_\_, Rge \_\_\_\_\_, West of the 4<sup>th</sup> Meridian  
 OR Being all/part of Lot: \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_  
 OR Municipal Address: \_\_\_\_\_  
 C.O.T. No(s): \_\_\_\_\_  
 Area of the above parcels of land to be subdivided \_\_\_\_\_ Hectares ( \_\_\_\_\_ Acres)

**2. Applicant and Property Owner Information**

Applicant/Consultant Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Municipality: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email (required): \_\_\_\_\_

Is the Applicant also the Registered Owner?  Yes (Do not fill out below)  No (Fill out below - written authorization from registered owner required)

Owner Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Municipality: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Email (required): \_\_\_\_\_

**3. Subdivision Details**

Subdivision Approval Expiry Date: \_\_\_\_\_  
 Last Subdivision Extended Date, if applicable: \_\_\_\_\_  
 New Proposed Expiry Date: \_\_\_\_\_  
 Reasons for extending Subdivision or Endorsement Approval Period: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**4. Applicant Authorization**

I, \_\_\_\_\_ hereby certify that  
 \_\_\_\_\_ I am the registered owner,  
 \_\_\_\_\_ I am the agent authorized to act on behalf of the registered owner  
 And that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision approval.

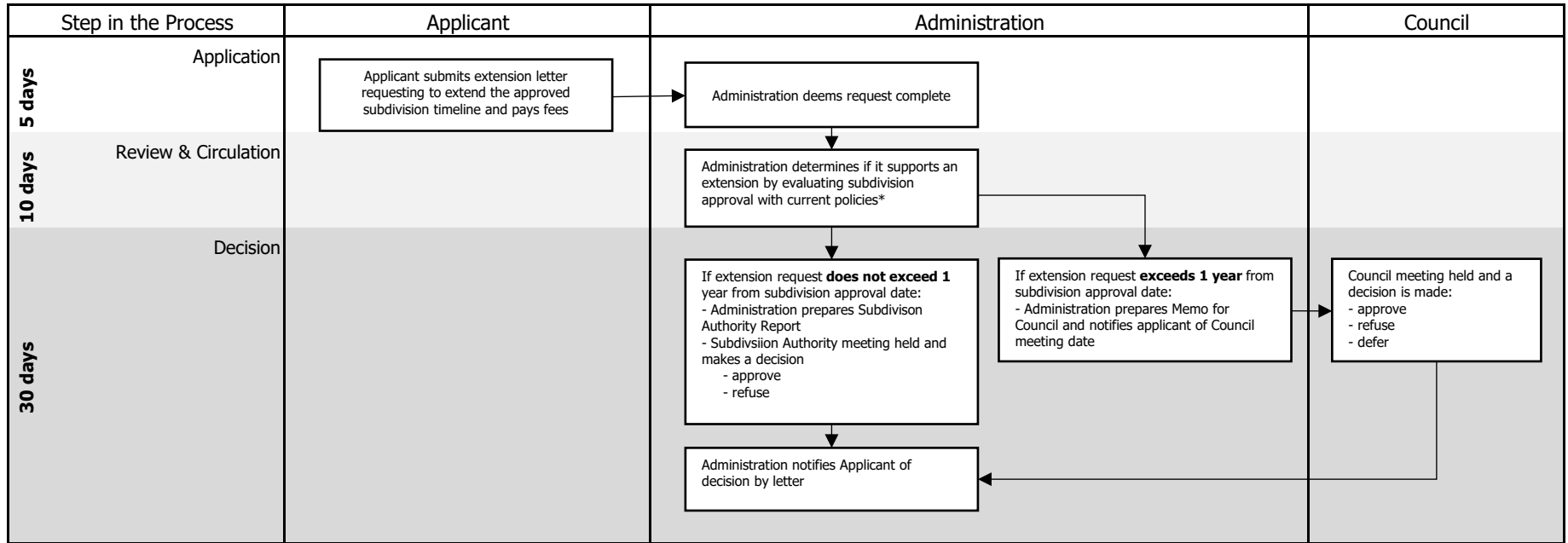
Address: \_\_\_\_\_ Signed: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

**FURTHER INFORMATION MAY BE PROVIDED BY THE APPLICANT ON THE RESERVE OF THIS FORM**

The personal information requested on this form is being collected under the authority Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected will be used in the management and administration of the City of Beaumont's land development planning processes and may be communicated to relevant City Business Units. If you have any questions about the collection or use of your personal information, contact the City of Beaumont's FOIP Coordinator at 5600-49th Street, Beaumont, Alberta, T4X 1A1 or 780.929.8782.



# SUBDIVISION APPROVAL EXTENSION PROCESS



Notes:

Updated: July 23 2020

This diagram describes a General Subdivision Approval Extension Process

Process timeframe 45 days (processing timeframe depends on Applicant submissions and possible revisions required)

\* Concerns addressed and application finalized. Public Meeting may be held. Additional reports/studies may be required. Repeat technical review may be necessary.