

BYLAW NUMBER 1072-25
The City of Beaumont Regional
Assessment Review Board Bylaw

WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000, M-26 and amendments thereto, a council may establish a local assessment review board and a composite assessment review board to hear complaints referred to in Sections 460.1(1) and (2) respectively;

AND WHEREAS, pursuant to of the *Municipal Government Act*, a council must appoint members of the local assessment review board and the composite review board and must appoint a person to act as the Clerk of the assessment review boards.

THEREFORE, Council of the City of Beaumont duly assembled, hereby enacts as follows:

PART I – TITLE AND PURPOSE

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| Title | 1. This Bylaw may be cited as the Assessment Review Board Bylaw. |
| Purpose | 2. The purpose of this Bylaw is to establish Assessment Review Boards under Part 11 of the <i>Municipal Government Act</i> . |

PART II – DEFINITIONS AND INTERPRETATION

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| Definitions and Interpretation | <p>3. Except as otherwise provided herein, the words of this Bylaw shall have the meanings prescribed in the Act and regulations passed under the Act.</p> <ul style="list-style-type: none">a. "Act" shall mean the <i>Municipal Government Act</i>, R.S.A 2000, c. M-26, as amendedb. "Assessment Review Board (ARB)" means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB).c. "Agreement" means the agreement to be entered into between the City and the Commission, and any successor agreements, governing the terms upon which the Commission provides Assessment Review Board services to the Municipality.d. "City" means the City of Beaumont.e. "Clerk" means in respect of a local assessment review board |
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or composite assessment review board having jurisdiction, the person appointed as clerk under section 456 of the Act for the City of Beaumont.

- f. "Chair" means a person designated as Chair of the Assessment Review Boards under s. 454.1(2) and 454.2(2) of the Act.
- g. "Commission" means Capital Region Assessment Services Commission.
- h. "Complaint" means a complaint under Part 11 of the Act.
- i. "Composite Review Board (CARB)" means a board established pursuant to s. 454 of the Act to hear and make decisions on complaints about any matter referred to in s. 460.1(2) of the Act.
- j. "Council" means the duly elected Council of the City of Beaumont.
- k. "Local Assessment Review Board (LARB)" means a board established pursuant to s. 454 of the Act to hear and make decisions on complaints about any matter referred to in s. 460.1(1) of the Act.
- l. "Panelist" means an individual who is qualified to hear Assessment Hearings and is appointed under this Bylaw as a member of an Assessment Review Board;

PART III – CLERK APPOINTMENT

Appointment

- 4. Council shall by resolution appoint to the position of Clerk the individual recommended by the Commission, or such other individual qualified to perform assessment clerk services as selected by Council.
- 5. The duties of the Clerk are those set out in the Act and any regulations thereto, this Bylaw and as outlined in the Agreement.

PART IV – ESTABLISHMENT OF ASSESSMENT REVIEW BOARD

- Establishment of Boards
6. Council hereby establishes the following Assessment Review Boards for the City of Beaumont:
 - a. Local Assessment Review Board
 - b. Composite Assessment Review Board
 7. The Assessment Review Boards shall carry out the duties and responsibilities as set out in the Act and the regulations governing municipal property assessment appeals.

PART V – APPOINTMENTS

- Appointment of Panelists, Chair and Clerk
8. Annually, Council shall by resolution appoint:
 - a. the list of panelists as members of the City of Beaumont LARB and CARB provided to the City by the Commission;
 - b. the name of the Chair for the LARB and CARB provided to the City by the Commission; and
 - c. the name of the Clerk provided to the City by the Commission.
 9. Council may by resolution, remove all Panelists or the Clerk, where in the opinion of Council removal is warranted.

PART VI – FEES AND EXPENSES

- Remuneration
10. Compensation payable to the Commission for its performance include annual fees, hearing fees, panelist fees, and Assessment Clerk fees which will be as outlined in the Agreement.
 11. Council may, pursuant to s. 481(1) of the Act set fees payable by persons wishing to make complaints to be heard before an ARB.
 12. Filing an Assessment Complaint:
 - a. Upon receipt of an assessment complaint, the City shall provide to the Commission a completed Assessment Review Complaint form and supporting documentation in a timely manner; and

- b. A complaint filed must be accompanied by the appropriate fee as established by Council as per the City’s Fees and Charges Bylaw. If the fee is not provided, the complaint is invalid.
- c. If the Assessment Review Boards make a decision in favor of the complainant, the filing fees paid by the complainant must be refunded.

PART VII – TRANSITIONAL

Consequential Amendments

- 1. Schedule A to Bylaw 1062-24, 2025 Fees and Charges Bylaw, is amended by revising the Assessment Complaints section under Administrative Fees to read as follows:

Assessment Complaints	
Residential (3 dwelling units or less)	\$50.00 / parcel
Residential (4 dwelling units or more)	\$650.00 / parcel
Non-Residential (All Values)	\$650.00 / parcel

Repeal

- 2. The invalidity of any section, clause, sentence, or provision of this Bylaw shall not affect the validity of any other part of this Bylaw, which can be given effect with such invalid part or parts.
- 3. Bylaw 1017-22, Assessment Review Board Bylaw, is repealed.

FIRST READING: February 25, 2025

SECOND READING: February 25, 2025

THIRD READING: February 25, 2025

SIGNED THIS 25th day of February, 2025.

Bill Daneluik
MAYOR

Chelaine Winter
CLERK